



**PANEL OF PARENTING CO-ORDINATORS OF
THE LAW SOCIETY OF HONG KONG
INFORMATION ON ADMISSION**

October 2017

I. THE PANEL OF PARENTING CO-ORDINATORS OF LAW SOCIETY

The Law Society of Hong Kong (“LSHK”) maintains a panel of parenting co-ordinators to assist parties with parenting co-ordination. This panel is called the *Panel of Parenting Co-ordinators of The Law Society of Hong Kong* (“Panel”) which consists of Solicitor-Parenting Co-ordinators who have completed approved training in parenting co-ordination.

The Solicitor-Parenting Co-ordinators are reviewed by the Mediator and Parenting Coordinator Admission Committee (“MPCAC”) of the LSHK which updates the Panel regularly. The Solicitor-Parenting Co-ordinators must satisfy certain requisite qualifications in order to be admitted on the Panel.

Details on admission are set out in the paragraphs below.

II. PROCEDURES FOR ADMISSION OF PARENTING CO-ORDINATORS

To be admitted as a Parenting Co-ordinator, an applicant must be:

(a) Prerequisites:

- (i) a holder of a current practising certificate; and
- (ii) a current member of the LSHK.

(b) Admission Requirements:

- (i) has at least 5 years of experience in family law practice;
- (ii) has at least 10 years of P.Q.E. as solicitor on a full time basis;
- (iii) has completed an approved training in family mediation by the LSHK / Hong Kong International Arbitration Centre / Hong Kong Mediation Accreditation Association Limited; and
- (iv) has completed an approved training in parenting co-ordination by the LSHK.

III. DISCRETIONARY POWERS OF THE MEDIATOR AND PARENTING COORDINATOR ADMISSION COMMITTEE

The MPCAC has the following discretionary powers in the consideration of any application for admission to the Panel:

- (i) to waive any of the admission requirements as set out in paragraph (b) of Section II above in particular cases, as appropriate;

- (ii) to require any applicant to provide further information to support his / her application for admission, and / or to take part in a personal interview conducted by the MPCAC; and
- (iii) to approve and refuse applications for admission, if the MPCAC considered appropriate.

IV. APPLICATION FORM AND SUPPORTING DOCUMENTS

An applicant who has satisfied the above requirements may apply to the MPCAC for admission to the Panel by submitting a completed application form together with relevant supporting document(s), such as the certificate of the Parenting Co-ordination course completed by the applicant.

Applications will be vetted and considered by the MPCAC and, where necessary, by other committees of the LSHK.

The MPCAC has the right to ask an applicant for documentation proof on other and further information in relation to his / her application.

Successful applicants may have their names included on the Panel.

V. HOW TO APPLY AND ENQUIRY

(a) Completed application should be sent to the LSHK:

By Post: The Law Society of Hong Kong
 3/Floor, Wing On House,
 71 Des Voeux Road, Central, Hong Kong
 (Attn: MCO)

(b) Enquiry:

Email: mediation@hklawsoc.org.hk

Telephone: 2846 0582

Fax: 2845 0387

The fees for application to the Panel are waived, until further notice.