



13 August 2026

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<u>26-495</u>	<u>PROFESSIONAL INDEMNITY SCHEME ("PIS")</u> <u>APPLICATION FOR INDEMNITY FORM ("AI") AND GROSS FEE INCOME</u> <u>REPORT ("GFIR") TO BE SUBMITTED ONLINE ON OR BEFORE</u> <u>SATURDAY, 15 AUGUST 2026 5:30 P.M. (REPEAT CIRCULAR)</u>
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Index Reference :

Courts: Practice & Procedure & Judiciary

CIRCULAR 26-493 (PA)

13 August 2026

26-493 (PA) FAMILY COURT

Duty Judges 13 August 2026 to 11 October 2026

1. The roster of Duty Judges in the Family Court for the period of **13 August 2026 to 11 October 2026** is as follows:-

Weeks in 2026	Duty Judge
13 August to 16 August 2026	D.D. Judge J. Lee
17 August to 23 August 2026	H.H. Judge G. Own
24 August to 30 August 2026	H.H. Judge T. Kwan
31 August to 6 September 2026	H.H. Judge I. Wong
7 September to 13 September 2026	H.H. Judge S. Lo
14 September to 20 September 2026	H.H. Judge G. Chan
21 September to 27 September 2026	D.D. Judge J. Lee
28 September to 4 October 2026	D.D. Judge R. So
5 October to 11 October 2026	D.D. Judge M. Leung

2. **The Duty Judge can be contacted at mobile phone number 9137 9007 for the specified period to deal with urgent applications after court hours.**
3. Members are advised that there could be last-minute changes to the above roster. On the other hand, the roster may not be made available by the Judiciary to the Law Society for publication in time. Members may wish to make inquiries with the Registrar direct to ascertain the Duty Judge on a particular day.
4. Circular 26-369 (PA) is deleted.



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Index Reference :

Law Society: General

CIRCULAR 26-494 (SD)

13 August 2026

26-494 (SD) STANDING COMMITTEE ON STANDARDS AND DEVELOPMENT (“SCSD”)

Co-option of Members

1. The SCSD invites applications for co-option to its membership.
2. Please click [here](#) for the Terms of Reference of the SCSD.
3. For those members who wish to be considered for co-option to the SCSD, please return the [Reply Slip](#) together with your CV consisting of not more than two A4 pages to the Director of Standards and Development via email at dsd@hklawsoc.org.hk on or before **28 August 2026**.



Index Reference :

Professional Indemnity Scheme

CIRCULAR 26-495 (PA)

13 August 2026

26-495 (PA) PROFESSIONAL INDEMNITY SCHEME ("PIS")

**Application for Indemnity Form ("AI") and Gross Fee Income Report
("GFIR") to be submitted online
on or before Saturday, 15 August 2026 5:30 p.m.
(Repeat Circular)**

The professional indemnity cover for all Hong Kong law firms for the 2025/2026 indemnity year will expire on Wednesday, 30 September 2026.

1. Renewal Forms

To renew indemnity, principals of law firms are required to submit an AI and a GFIR (except for new law firms, see paragraph 2(f) below) online via the PIS Digital Platform ("Platform") to the Scheme Manager, ESSAR Insurance Services Ltd. ("ESSAR") under rule 8 of the Solicitors (Professional Indemnity) Rules (Cap. 159M) ("Rules").

A notification email has been sent to the designated principal of each law firm from "do-not-reply@riskonnect.com" regarding the renewal of the 2026/2027 indemnity year via the Platform in Mid-July 2026.

All Hong Kong law firms are required to complete and submit the AI and GFIR (as a scanned (black and white) copy attachment to the AI) executed in accordance with paragraph 2(a)(ii) below to ESSAR via the Platform online **on or before 15 August 2026 at 5:30 p.m.**, for the renewal of their indemnity for the 2026/2027 indemnity year, which commences on 1 October 2026. No physical/ hard copy or other forms will be accepted by ESSAR.

For enquiries on the Platform, please contact:

ESSAR Insurance Services Ltd
Ms. Pamela Poon, Scheme Administrator (direct line: +852 2862-4251); or
Ms. Erica Kwok, Assistant Scheme Administrator (direct line: +852 2861-6300)
34/F, One Island East, Taikoo Place
18 Westlands Road, Quarry Bay, Hong Kong
Telephone no.: +852 2861-6666 (general)



2. The procedure for submitting the AI and GFIR (together the “Documents”) online

a) Execution of the Documents

- (i) The AI must be signed by a principal of the law firm.
- (ii) The GFIR must:
 - (1) be signed by a **Certified Public Accountant (Practising) (“CPA”) reporting the gross fee income of the law firm’s Practice for the immediately preceding accounting year of not less than twelve (12) months;**
 - (2) be issued under the **letterhead of a CPA firm;**
 - (3) specify the **CPA’s full name and Practising Certificate number (at the signature block of the GFIR);**

If this is the law firm’s first time submitting a GFIR, the GFIR should cover the gross fee income of the law firm’s Practice from its commencement date and for not less than twelve (12) months.

If the law firm has changed its accounting year end, the GFIR should cover the period from the law firm’s last reported accounting year end to the immediately preceding new accounting year end.

The Hong Kong Institute of Certified Public Accountants informed its members through its Circular in May 2022 to utilize the updated GFIR for the purpose of rule 8 of the Rules. The sample wording of the GFIR will be available for downloading when a law firm accesses its AI online.

b) Date of Submission: **on or before 15 August 2026**

- (i) The AI requires a law firm to state the name(s) of the solicitor(s) and foreign lawyer(s) practising under the law firm’s name as at 31 July 2026. This is because under paragraph 2(1)(a) of Schedule 1 to the Rules, with the exception of new law firms, ESSAR will calculate the amount of annual contribution based on the number of solicitors and foreign lawyers on that date.
- (ii) **Under rule 8(1) of the Rules, the last day to submit the Documents is Saturday, 15 August 2026.**

c) Failure to submit the Documents by the statutory deadline of 15 August 2026

Failure to comply with rule 8 is a breach of the Rules. Any failure shall be considered by the Working Party on PIS Gross Fee Income Reports and Contributions (“Working Party”) with recommendations to the Council to take appropriate action.



d) Documents are to be submitted ONLINE ONLY via the Platform

Do NOT send physical or hard copies of the Documents to ESSAR or the Law Society.

e) Application for an Extension of Time: To be sent to The Law Society

If for any reason a law firm is not able to meet the statutory deadline of 15 August 2026, the law firm should make a **PRIOR** application to the Council for an extension of time to submit the Documents, **setting out (i) the period of time extension required and (ii) the reasons for requiring it.** All applications should be addressed to the **Assistant Director, Professional Indemnity Scheme, at The Law Society of Hong Kong, 26/F, The Center, 99 Queen's Road Central, Central, Hong Kong.** Applications should be made **on or before 6 August 2026** as there is **no guarantee** that applications received after this date can be considered by the Working Party before the statutory deadline of 15 August 2026.

f) New Law Firms or Law Firms without the first set of Audited Accounts

A new law firm, i.e. a law firm which commenced practice after 15 August 2025 or a law firm which has not had its first set of accounts audited, will not need to submit a GFIR by 15 August 2026. It must, however, submit an AI online via the Platform by 15 August 2026 to comply with rule 8(1) of the Rules. The new law firm will not need to state the amount of gross fee income in the AI. Pursuant to paragraph 2(2) of Schedule 1 to the Rules, the new law firm will pay a basic average contribution for the PIS renewal for the 2026/2027 indemnity year.

g) Law Firms intending to Cease Practice

Any law firm which intends to cease Practice prior to the commencement of the 2026/2027 indemnity year must comply with Practice Direction D7 of the Law Society Practice Directions. In particular, for the purpose of professional indemnity cover, the law firm **must give notice of cessation to ESSAR at least 8 weeks prior to 30 September 2026.** If the notice period ends on a date after 30 September 2026, the law firm may be required to pay contribution for the whole of the 2026/2027 indemnity year subject to any adjustment to be made upon cessation of Practice.

3. **An email regarding the PIS renewal 2026/2027 has been sent to the designated email address of the designated principal of each law firm on 9 July 2026 by the Law Society. Members are reminded to take note that the email has been sent from "adpis_group@hklawsoc.org.hk".**



Index Reference :

Solicitors

CIRCULAR 26-496 (COM)

13 August 2026

26-496 (COM) Practising Certificate (Special Conditions) Rules

Notice of Intention to Apply for a Practising Certificate (2027) (Repeat Circular)

1. The “Notice of Intention to Apply for a Practising Certificate” (the “Notice”) required under Section 5 of the Practising Certificates (Special Conditions) Rules (the “Rules”) is not an application for a practising certificate.
2. The Notice should be completed and declared **only if**:
 - (a) you are applying for the issue of a practising certificate for the first time;
 - (b) you have been censured or ordered to pay a penalty or costs by the Solicitor Disciplinary Tribunal since you were last issued a practising certificate;
 - (c) you have failed or refused to give the Law Society a sufficient and satisfactory explanation in respect of any matter relating to your conduct when invited to do so since you were last issued a practising certificate, and have been notified in writing by the Law Society that you have so failed or refused;
 - (d) you have been suspended from practice since you were last issued a practising certificate and the period of your suspension has expired;
 - (e) you have had your name removed from, or struck off, the Roll of Solicitors since you were last issued a practising certificate and your name has been restored to the Roll of Solicitors;
 - (f) you have become bankrupt since you were last issued a practising certificate and have been discharged;
 - (g) you have had a monetary judgment (not being a judgment excepted under the Rules) given against you since you were last issued a practising certificate;
 - (h) you have not been in full-time practice of law for two continuous years immediately prior to the giving of notice of your intention to apply for a practising certificate (see Circular [04-310 \(SD\)](#) for details); or



- (i) you were a principal in, or consultant of, a firm at the time of an intervention of the firm by the Law Society during the preceding 18 months.
3. Solicitors to whom the Rules apply must give the Law Society at least 6 weeks' notice before applying for a practising certificate. You are encouraged to return the completed Notice to the Law Society **by 18 September 2026**, and in any event, **by 16 October 2026**.
4. Blank copies of the Notice may be obtained from the Law Society or downloaded from the Law Society's website by clicking [here](#). Please click [here](#) for the Notes on How to Fill in the Notice.
5. Late submission of the Notice may delay the processing of your practising certificate application and result in the practising certificate bearing its actual date of issue rather than being backdated. Members are reminded that the Standing Committee on Compliance takes a very serious view of practising without a valid practising certificate.
6. The Notice should be declared before a solicitor of another firm or company in order to comply with Principle 13.09 of The Hong Kong Solicitors' Guide to Professional Conduct Volume 1, 3rd Edition. Please refer to [Principle 13.09](#) for details.
7. The Rules came into effect in February 2003. Please refer to Circulars [03-29\(SD\)](#) and [04-310\(SD\)](#) for details.



Index Reference :

Law Society: General

CIRCULAR 26-497 (FA)

13 August 2026

26-497 (FA) HONG KONG ECONOMIC AND TRADE OFFICE IN BEIJING, CHENGDU, GUANGDONG, SHANGHAI AND WUHAN

BJETO, CDETO, GDETO, SHETO & WHETO Newsletters – August 2026

1. The BJETO, CDETO, GDETO, SHETO and WHETO Newsletters are regular publications by the Hong Kong Economic and Trade Offices in Guangdong, Shanghai, Chengdu and Wuhan containing the latest information on the Chinese Mainland commercial and trade-related policies, laws and regulations and the economic and trade activities in Beijing, Chengdu, Guangdong, Shanghai and Wuhan.
2. Please click the following links for the August 2026 Edition (in Chinese only):
["BJETO" Newsletter](#)
["CDETO" Newsletter](#)
["GDETO" Newsletter](#)
["SHETO" Newsletter](#)
["WHETO" Newsletter](#)



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Law Society: General

CIRCULAR 26-498 (SG)

13 August 2026

26-498 (SG) INTELLECTUAL PROPERTY DEPARTMENT ("IPD")

Recruitment of Civil Service Position of Senior Solicitor

1. The Intellectual Property Department has launched the 2026 recruitment exercise for civil service position of **Senior Solicitor**. The closing date for application will be 7 September 2026.
2. For details, please refer to the IPD Civil Service Vacancies Information Sheet by clicking [here](#).



13 August 2026

PROBATE

Enquiries From Solicitors On Wills, Codicils And Other Testamentary Dispositions

An enquiry has been received from solicitors as to the existence of a will, codicil or other testamentary disposition made by the following deceased persons. If you are holding the original or a copy of any of these documents, you are requested to contact the enquiring firm directly within 14 working days.

Members are reminded to exercise due care when responding to enquiries in order to avoid any breach of the duty of confidentiality which they owe to the testator or the testator's personal representatives.

Name of Deceased Person	Date of Death	Hong Kong Identity Card No (save as otherwise specified)	Enquiring Firm
LIM GOK SHA (林玉霞)	17 August 2021	UNKNOWN	LI, KWOK & LAW, SOLICITORS & NOTARIES
TANG CHIH (鄧志)	14 January 2019	E030482(8)	LI THOMAS & YU
LIU HONG (廖康)	08 August 2008	B194584(5)	CHEN & LEE LAW OFFICE
CHAN YIP KAM (陳葉金)	28 October 2022	H135298(0)	YEUNG TERRY & LAI
CHAN SAU HAR DEFFINI (陳秀霞)	Certified dead on 2 November 2023	K262568(7)	CMK LAWYERS



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CHOW SZE PUI (鄒仕佩)	16 July 2026	B639643(2)	SFKS CK KWONG, SOLICITORS
(曾宪方) Alias (曾宪方)	12 November 2019	中華人民共和國身份證 號碼 441402195510080419	CHEN & LEE LAW OFFICE
YAU YIN YEUNG (邱鴛鴦) Alias (邱鴛鴦)	19 March 2026	A381947(A)	WONG PHILIP K.H., KENNEDY Y.H. WONG & CO.
LAU YIK HING ANDY (劉奕興) Alias (刘奕兴)	01 July 2026	E979269(8) 及 港澳居民來往內地通行証 H06980192	YUNG, YU, YUEN & CO.
PANG MIN (彭棉)	16 November 1971	B726832	LI & PARTNERS
梁月銀	April 2000	中華人民共和國身份證 號碼 440622190106302828	LI & PARTNERS
PANG SAM (彭三)	10 December 2020	B726833(0)	LI & PARTNERS
CHEUNG WAN HUNG (張尹雄)	About several weeks or more before 8 June 2025	E686376(4)	CHEUNG & CHOY



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LEUNG TAK CHUEN (梁德泉)	17 February 2024	D387629(3)	SHUM WONG & CO., SOLICITORS
HON SHUET MUI (韓雪梅)	15 May 2026	A628373(2)	LITTLEWOODS
TSE YU CHUEN (謝雨全)	22 February 2018	H421317(5)	NG & SHUM
SUNG SIU YING (宋少英)	20 August 2024	H358716(0)	WONG POON CHAN LAW & CO.
CHAN HO CHUNG (陳可松)	18 May 2015	K081804(6)	WONG POON CHAN LAW & CO.
(郭俊豪)	24 July 2024	中華人民共和國身份證 號碼 440524196601104276	LIU ALVAN & PARTNERS
LO CHEUK MING (盧卓明)	Died on 26-27 November 2025	Z887985(1)	WONG & TANG
LEE CHOK SHING (李作成) Alias (李作盛)	27 October 2021	A678434(0)	CHOW & CO., B.C.
SHAM PING YIN (岑炳賢)	Certified dead on 18 May 2026	H323483(7)	YAN LAWYERS



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KIANG SHUI CHI (姜瑞芝)	15 November 2025	A325183(A)	KONG & TANG
LEUNG YUN CHI (梁潤枝) Alias (梁潤枝)	11 February 2014	P219347(0)	YU SUN YAU MAK & LAWYERS
TSOI KWOK KEUNG (蔡國強) Alias (蔡国强)	13 August 2018	H094410(8) 及 港澳居民來往內地通行証 H05395151	YU SUN YAU MAK & LAWYERS
LAU YUK CHUN (劉玉珍)	05 March 2011	A620457(3)	SIU & CO., ANTHONY
LAI YIU LEUNG (黎耀良)	01 September 2019	E662425(5)	WONG POON CHAN LAW & CO.
FUNG POON KIN (馮本堅)	28 May 2001	E024782	HUEN & PARTNERS
KUM PUI LAN (甘佩蘭) Alias (甘佩兰)	Certified dead on 29 September 2009	A664664(9)	DEACONS
LEUNG PO CHUN (梁寶珍) Alias (梁寶真)	About 1 Day Before Discovery on 19 March 2025	A841915(1)	WONG & TANG



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WANG MINGXING
(王明星)

15 July 2025

R819674(4)
及

SIU RAYMOND &
LAWYERS

港澳居民來往來地通行証
H60735763