



6 August 2026

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Index Reference :

Courts: Practice & Procedure & Judiciary

CIRCULAR 26-474 (PA)

6 August 2026

26-474 (PA) Duty/Urgent Application Judges and Admission Judges

6 August 2026 to 3 January 2027

1. Week beginning	Duty Judge	Saturday	Admission Judge
6 August 2026	Hon Kwok J	8 August 2026	Hon Kwok J
10 August 2026	Hon Alex Lee J	15 August 2026	Hon Alex Lee J
17 August 2026	Hon Barnes J	22 August 2026	Hon Barnes J
24 August 2026	Hon Au-Yeung J	29 August 2026	Hon Harris J
31 August 2026	DHCJ Kent Yee	5 September 2026	Hon Leung J
7 September 2026	Hon Fung J	12 September 2026	Hon Fung J
14 September 2026	Hon D'Almada Remedios J	19 September 2026	Hon D'Almada Remedios J
21 September 2026	DHCJ Jonathan Wong	26 September 2026	Public Holiday
28 September 2026	Hon Au-Yeung J	3 October 2026	Hon Au-Yeung J
5 October 2026	Hon Lisa Wong J	10 October 2026	Hon Lisa Wong J
12 October 2026	Hon D Yau J	17 October 2026	Hon D Yau J
19 October 2026	Hon Tam J	24 October 2026	Hon Tam J
26 October 2026	DHCJ KC Chan	31 October 2026	Hon Leung J
2 November 2026	Hon Harris J	7 November 2026	Hon Au-Yeung J
9 November 2026	Hon H Au-Yeung J	14 November 2026	Hon H Au-Yeung J
16 November 2026	Hon Andrew Chan J	21 November 2026	Hon Andrew Chan J
23 November 2026	Hon Cheng J	28 November 2026	Hon Cheng J
30 November 2026	Hon Woodcock J	5 December 2026	Hon Woodcock J
7 December 2026	Hon Eugene Fung J	12 December 2026	Hon Eugene Fung J
14 December 2026	DHCJ Grace Chow	19 December 2026	Hon Anna Lai J
21 December 2026	Hon Anna Lai J	26 December 2026	Public Holiday
28 December 2026	Hon Mimmie Chan J	2 January 2027	Hon Mimmie Chan J

2. The Duty Judge can be contacted at this mobile phone number: 9137 9005.



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3. Members are advised that there could be last-minute changes to the above roster. On the other hand, any updates to the above roster may not be made available by the Judiciary to the Law Society for publication in time. Members may wish to make inquiries with the Registrar direct to ascertain the duty judge on a particular day.
4. Circular 26-444 (PA) is superseded.



Index Reference :

Property

CIRCULAR 26-475 (PA)

6 August 2026

26-475 (PA) PROPERTY

LANDS DEPARTMENT PRACTICE NOTES NOS. 6/2026 AND 7/2026

1. The Lands Department on 31 July 2026 issued the following Practice Notes:
 - (a) Practice Note No. 6/2026 on “*Charging Land Premium at Standard Rates on Lease Modifications for Redevelopment of Industrial Buildings*”
 - (b) Practice Note No. 7/2026 on “*Pilot Scheme for Charging Land Premium at Standard Rates on Lease Modification including Land Exchange for Development of Agricultural Land in the New Territories outside New Development Areas*”
2. Please click the following links for:

[Practice Note No.6/2026](#)

[Practice Note No.7/2026](#)



Index Reference :

Professional Indemnity Scheme

CIRCULAR 26-476 (PA)

6 August 2026

26-476 (PA) PROFESSIONAL INDEMNITY SCHEME ("PIS")

Application for Indemnity Form ("AI") and Gross Fee Income Report ("GFIR") to be submitted online on or before Saturday, 15 August 2026 5:30 p.m. (Repeat Circular)

The professional indemnity cover for all Hong Kong law firms for the 2025/2026 indemnity year will expire on Wednesday, 30 September 2026.

1. Renewal Forms

To renew indemnity, principals of law firms are required to submit an AI and a GFIR (except for new law firms, see paragraph 2(f) below) online via the PIS Digital Platform ("Platform") to the Scheme Manager, ESSAR Insurance Services Ltd. ("ESSAR") under rule 8 of the Solicitors (Professional Indemnity) Rules (Cap. 159M) ("Rules").

A notification email has been sent to the designated principal of each law firm from "do-not-reply@riskconnect.com" regarding the renewal of the 2026/2027 indemnity year via the Platform in Mid-July 2026.

All Hong Kong law firms are required to complete and submit the AI and GFIR (as a scanned (black and white) copy attachment to the AI) executed in accordance with paragraph 2(a)(ii) below to ESSAR via the Platform online **on or before 15 August 2026 at 5:30 p.m.**, for the renewal of their indemnity for the 2026/2027 indemnity year, which commences on 1 October 2026. No physical/ hard copy or other forms will be accepted by ESSAR.

For enquiries on the Platform, please contact:

ESSAR Insurance Services Ltd

Ms. Pamela Poon, Scheme Administrator (direct line: +852 2862-4251); or

Ms. Erica Kwok, Assistant Scheme Administrator (direct line: +852 2861-6300)

34/F, One Island East, Taikoo Place

18 Westlands Road, Quarry Bay, Hong Kong

Telephone no.: +852 2861-6666 (general)

2. The procedure for submitting the AI and GFIR (together the "Documents") online



a) Execution of the Documents

- (i) The AI must be signed by a principal of the law firm.
- (ii) The GFIR must:
 - (1) be signed by a **Certified Public Accountant (Practising) (“CPA”) reporting the gross fee income of the law firm’s Practice for the immediately preceding accounting year of not less than twelve (12) months;**
 - (2) be issued under the **letterhead of a CPA firm;**
 - (3) specify the **CPA’s full name and Practising Certificate number (at the signature block of the GFIR);**

If this is the law firm’s first time submitting a GFIR, the GFIR should cover the gross fee income of the law firm’s Practice from its commencement date and for not less than twelve (12) months.

If the law firm has changed its accounting year end, the GFIR should cover the period from the law firm’s last reported accounting year end to the immediately preceding new accounting year end.

The Hong Kong Institute of Certified Public Accountants informed its members through its Circular in May 2022 to utilize the updated GFIR for the purpose of rule 8 of the Rules. The sample wording of the GFIR will be available for downloading when a law firm accesses its AI online.

b) Date of Submission: on or before 15 August 2026

- (i) The AI requires a law firm to state the name(s) of the solicitor(s) and foreign lawyer(s) practising under the law firm’s name as at 31 July 2026. This is because under paragraph 2(1)(a) of Schedule 1 to the Rules, with the exception of new law firms, ESSAR will calculate the amount of annual contribution based on the number of solicitors and foreign lawyers on that date.
- (ii) **Under rule 8(1) of the Rules, the last day to submit the Documents is Saturday, 15 August 2026.**

c) Failure to submit the Documents by the statutory deadline of 15 August 2026

Failure to comply with rule 8 is a breach of the Rules. Any failure shall be considered by the Working Party on PIS Gross Fee Income Reports and Contributions (“Working Party”) with recommendations to the Council to take appropriate action.



d) Documents are to be submitted ONLINE ONLY via the Platform

Do NOT send physical or hard copies of the Documents to ESSAR or the Law Society.

e) Application for an Extension of Time: To be sent to The Law Society

If for any reason a law firm is not able to meet the statutory deadline of 15 August 2026, the law firm should make a **PRIOR** application to the Council for an extension of time to submit the Documents, **setting out (i) the period of time extension required and (ii) the reasons for requiring it.** All applications should be addressed to the **Assistant Director, Professional Indemnity Scheme, at The Law Society of Hong Kong, 26/F, The Center, 99 Queen's Road Central, Central, Hong Kong.** Applications should be made **on or before 6 August 2026** as there is **no guarantee** that applications received after this date can be considered by the Working Party before the statutory deadline of 15 August 2026.

f) New Law Firms or Law Firms without the first set of Audited Accounts

A new law firm, i.e. a law firm which commenced practice after 15 August 2025 or a law firm which has not had its first set of accounts audited, will not need to submit a GFIR by 15 August 2026. It must, however, submit an AI online via the Platform by 15 August 2026 to comply with rule 8(1) of the Rules. The new law firm will not need to state the amount of gross fee income in the AI. Pursuant to paragraph 2(2) of Schedule 1 to the Rules, the new law firm will pay a basic average contribution for the PIS renewal for the 2026/2027 indemnity year.

g) Law Firms intending to Cease Practice

Any law firm which intends to cease Practice prior to the commencement of the 2026/2027 indemnity year must comply with Practice Direction D7 of the Law Society Practice Directions. In particular, for the purpose of professional indemnity cover, the law firm **must give notice of cessation to ESSAR at least 8 weeks prior to 30 September 2026.** If the notice period ends on a date after 30 September 2026, the law firm may be required to pay contribution for the whole of the 2026/2027 indemnity year subject to any adjustment to be made upon cessation of Practice.

3. **An email regarding the PIS renewal 2026/2027 has been sent to the designated email address of the designated principal of each law firm on 9 July 2026 by the Law Society. Members are reminded to take note that the email has been sent from "adpis_group@hklawsoc.org.hk".**



Index Reference :

Solicitors

CIRCULAR 26-477 (COM)

6 August 2026

26-477 (COM) Practising Certificate (Special Conditions) Rules

Notice of Intention to Apply for a Practising Certificate (2027) (Repeat Circular)

1. The “Notice of Intention to Apply for a Practising Certificate” (the “Notice”) required under Section 5 of the Practising Certificates (Special Conditions) Rules (the “Rules”) is not an application for a practising certificate.
2. The Notice should be completed and declared **only if**:
 - (a) you are applying for the issue of a practising certificate for the first time;
 - (b) you have been censured or ordered to pay a penalty or costs by the Solicitor Disciplinary Tribunal since you were last issued a practising certificate;
 - (c) you have failed or refused to give the Law Society a sufficient and satisfactory explanation in respect of any matter relating to your conduct when invited to do so since you were last issued a practising certificate, and have been notified in writing by the Law Society that you have so failed or refused;
 - (d) you have been suspended from practice since you were last issued a practising certificate and the period of your suspension has expired;
 - (e) you have had your name removed from, or struck off, the Roll of Solicitors since you were last issued a practising certificate and your name has been restored to the Roll of Solicitors;
 - (f) you have become bankrupt since you were last issued a practising certificate and have been discharged;
 - (g) you have had a monetary judgment (not being a judgment excepted under the Rules) given against you since you were last issued a practising certificate;



- (h) you have not been in full-time practice of law for two continuous years immediately prior to the giving of notice of your intention to apply for a practising certificate (see Circular [04-310 \(SD\)](#) for details); or
 - (i) you were a principal in, or consultant of, a firm at the time of an intervention of the firm by the Law Society during the preceding 18 months.
3. Solicitors to whom the Rules apply must give the Law Society at least 6 weeks' notice before applying for a practising certificate. You are encouraged to return the completed Notice to the Law Society **by 18 September 2026**, and in any event, **by 16 October 2026**.
 4. Blank copies of the Notice may be obtained from the Law Society or downloaded from the Law Society's website by clicking [here](#). Please click [here](#) for the Notes on How to Fill in the Notice.
 5. Late submission of the Notice may delay the processing of your practising certificate application and result in the practising certificate bearing its actual date of issue rather than being backdated. Members are reminded that the Standing Committee on Compliance takes a very serious view of practising without a valid practising certificate.
 6. The Notice should be declared before a solicitor of another firm or company in order to comply with Principle 13.09 of The Hong Kong Solicitors' Guide to Professional Conduct Volume 1, 3rd Edition. Please refer to [Principle 13.09](#) for details.
 7. The Rules came into effect in February 2003. Please refer to Circulars [03-29\(SD\)](#) and [04-310\(SD\)](#) for details.



Index Reference :

Courts: Practice &
Procedure & Judiciary

CIRCULAR 26-478 (PA)

6 August 2026

26-478 (PA) JUDICIARY

Contact Details (as at 5 August 2026)

1. The Judiciary Administrator has updated the current contact details of the clerks assigned to High Court Judges, Deputy Judges, Recorders and Masters.
2. Members should encourage their clerks to check the Judiciary's website for the most up-to-date information on the contact details:

[English Version](#) and [Chinese Version](#)

3. Please click the following links for information on
 - (a) [Telephone directory of Clerks to Chief Judge / Justices of Appeal of the Court of Appeal of the High Court](#)
 - (b) [Telephone directory of Clerks to Judges of Court of First Instance of the High Court](#)
 - (c) [Telephone directory of Clerks to Deputy Judges of the Court of First Instance of the High Court](#)
 - (d) [Telephone directory of Clerks to High Court Masters](#)
 - (e) [Matters handled at the Clerk of Court's Office](#)
 - (f) [Matters handled at the High Court Registry](#)
 - (g) [Clerk of Court's Office - Listing](#)
 - Hearings before Court of First Instance Judges (Civil matters and various tribunal appeals) - Room G32, G/F
 - Criminal matters - Room G31, G/F
 - (h) [Clerk of Court's Office - Listing of appeals \(except tribunal appeals\)](#)



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- Civil appeals - Room G30, G/F
- Criminal appeals and appeals from magistrates' courts - Room G28, G/F

(i) [Listing of hearings before High Court Masters \(LG1 Rm 108A & 108B\)](#)

4. For enquiries of the video conferencing facilities of the Correctional Services Department (for lawyers on taking statements, meeting with client), please contact Lai Chi Kok Reception Centre at 2176 0181 or 2785 3461, or Cell of High Court Building at 2180 4848.
5. Members may refer to the "Contact Us" page of the Judiciary Website (address shown below) for the relevant contact information, including fax numbers, in the High Court as well.

[English version](#) and [Chinese version](#)

6. Circular 26-436 (PA) is deleted.



Index Reference :

**Companies/Bankruptcies/
Official Receiver's Office**

CIRCULAR 26-479 (PA)

6 August 2026

26-479 (PA) COMPANIES REGISTRY

**e-Filing Services for Unregistered Users with “iAM Smart+”
External Circular No.1/2026**

1. The Companies Registry has issued an External Circular No.1/2026 to announce a new feature of the electronic filing services (“e-Filing Services”) under the e-Services Portal (www.e-services.cr.gov.hk) of the Companies Registry.
2. Starting from **17 August 2026**, individuals who have registered for “iAM Smart+” can access designated functions of the e-Filing Services to submit certain commonly used forms for registration electronically, without the need to register for a user account and subscribe to the e-Filing Services under the e-Services Portal.
3. Please click [here](#) for the Companies Registry External Circular No.1/2026 for more details.



Index Reference:

**Courts: Practice &
Procedure & Judiciary**

CIRCULAR 26-480 (PA)

6 August 2026

26-480 (PA) THE COMPETITION COMMISSION

**ENHANCED VERSION OF
MODEL NON-COLLUSION CLAUSES, NON-COLLUSIVE
TENDERING CERTIFICATE AND
STATUTORY DECLARATION**

1. The Competition Commission, on 23 July 2026, published an enhanced version of the model "Non-Collusion Clauses" (NCC) for procurers to incorporate into their invitation to bid documents and contracts, with a view to further deter and penalise collusive conduct including bid-rigging.
2. The Competition Commission strongly encourages procurers to adopt the NCC in building maintenance and other high-value tenders, in accordance with their actual circumstances.
3. Please click the following for the documents issued by the Competition Commission:-
 - (a) [The Press Release dated 23 July 2026](#)
 - (b) [The Model Non-Collusion Clauses, Non-Collusive Tendering Certificate and Statutory Declaration](#)
 - (c) [The Enhanced "Non-Collusion Clauses" Frequently Asked Questions](#)
4. Should you have any enquiries, please contact Miss Kwok of the Competition Commission at 3462 2118 and email: event@compcomm.hk.
5. The above documents can be download from the [website](#) of the Competition Commission.



Index Reference :

Intellectual Properties

CIRCULAR 26-481 (PA)

6 August 2026

26-481 (PA) FILING OF IP MATTERS AFFECTED BY EARTHQUAKES IN JAPAN

1. The Intellectual Property Department (“IPD”) wrote to the Law Society to appeal to members in intellectual property (“IP”) practice to consider, where necessary and appropriate, how best they may help their clients in Japan to preserve their clients’ individual rights relating to trade marks, patents and designs applications and registrations in view of the recent earthquakes in Kumamoto, Japan.
2. Please click [here](#) for a copy of the letter from the IPD dated 3 August 2026 on the above.



Index Reference:

**Courts: Practice &
Procedure & Judiciary**

CIRCULAR 26-482 (PA)

6 August 2026

26-482 (PA) JUDICIARY INTEGRATED CASE MANAGEMENT SYSTEM (“iCMS”)

Briefing-cum-hands-on-demonstration on key functions of the High Court iCMS for Law Firms in August 2026

1. The Judiciary Administration is inviting member firms to another two briefing-cum-hands-on-demonstration sessions on key functions of the High Court iCMS scheduled for August 2026. Please click [here](#) for the programme details.
2. These sessions will focus on functions most frequently used by filing clerks for electronic filing and inspection.
3. Members who are interested to participate in these sessions please complete and return a [Reply Slip](#) to the Judiciary Administration via email (icmshc@judiciary.hk) by **13 August 2026 (Thursday)**.
4. To enhance the training on iCMS for law firms in preparation for the forthcoming mandatory use of the system and to accommodate more participants, these sessions will be conducted via webinar and in person simultaneously. Participants attending in person can join the hands-on practice after the briefing session.
5. If members have any questions or suggestions regarding the briefing sessions, please feel free to contact the Information Technology Office (Operational) of the Judiciary at 2867 2251.
6. The Judiciary is planning to mandate the use of the iCMS for all legally represented litigants in respect of case types where the electronic mode has been made available by phases, starting from the last quarter of 2026. Members may wish to consider and plan ahead resources deployment and training for their firms and staff.
7. More information on iCMS is available at the [Judiciary's dedicated website](#).



6 August 2026

PROBATE

Enquiries From Solicitors On Wills, Codicils And Other Testamentary Dispositions

An enquiry has been received from solicitors as to the existence of a will, codicil or other testamentary disposition made by the following deceased persons. If you are holding the original or a copy of any of these documents, you are requested to contact the enquiring firm directly within 14 working days.

Members are reminded to exercise due care when responding to enquiries in order to avoid any breach of the duty of confidentiality which they owe to the testator or the testator's personal representatives.

Name of Deceased Person	Date of Death	Hong Kong Identity Card No (save as otherwise specified)	Enquiring Firm
LAU YUK SAN (劉玉山) Alias (刘玉山)	04 February 1999	A664444(1)	DEACONS
HO SUNG LIT (何崇烈)	10 April 1997	P132117(3)	HO K.C. & FONG
(巫瑞英)	2024 年 5 月 8 日 8 May 2024	中國公民身份証 440105192911202446	HO K.C. & FONG
WONG SAU CHU (黃秀珠)	14 March 2021	K145580(A)	SO KITTY & TONG



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MAN FOR MUI (文火妹)	05 March 2019	C121088(0)	LEE & CO., JOSEPH C.T.
LEUNG SHIU YING (梁紹英)	22 May 2026	B334515(2)	LUK & CO., RAYMOND
LO YU SUM (盧汝森)	Certified dead on 18 May 2006	A781296(8)	MAK PATRICK & TSE
TO YUK KING (陶玉琮)	22 March 2026	P647272(2)	LUI & LAW, SOLICITORS
LAU SUK YUK (劉淑玉) Alias (刘淑玉)	11 September 2024	H352645(5) 及 港澳居民來往內地通行 証 H07206456	YUNG, YU, YUEN & CO.
CHU LAN YING ANNIE (朱蘭英)	19 July 2026	D298475(0)	CHIU, SZETO & CHENG SOLICITORS
CHAN CHI WAI (陳志雲)	Certified dead on 3 February 2007	E043750(A)	KONG & LAM, SOLICITORS



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POON SHAU LAN (潘秀蘭)	20 June 2014	A679765(5)	KONG & LAM, SOLICITORS
WONG SHI HING (王仕興)	08 April 2018	P850122(3)	YEUNG TERRY & LAI
CHAN YUK (陳玉) Alias (陈玉)	01 March 2025	A483363(8) 及 港澳居民來往內地通行 証 H06069834	YIP, TSE & TANG
WONG LUP KEE (王立基)	09 May 2026	A749148(7)	HUGILL & IP
WONG RAYMOND FUK HOI (黃福海) Alias RAYMOND FUK HOI WONG	03 March 2026	D062396(3)	DEHENG LAW OFFICES (HONG KONG) LLP
HONG SENG (康晨)	Within about 1 day before discovery on 13 January 2026	K714176(9)	KONG & LAM, SOLICITORS
HONG MING HING (康明興)	17 May 2023	K301477(0)	KONG & LAM, SOLICITORS



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SIU WA CHEUK
(蕭華焯)

12 May 2014

A143333(7)

YUNG, YU, YUEN & CO.

CHAN FOOK FAN
(陳福奮)

20 April 2026

H005755(1)

HASTINGS & CO.

TING KWUN LUN
(丁冠倫)

04 December 2025

H371765(A)

YU SUN YAU MAK &
LAWYERS