



29 January 2026

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Index Reference :

Property

CIRCULAR 26-69 (PA)

29 January 2026

26-69 (PA) PROPERTY

**TRAINING NEEDS SURVEY ON IMPLEMENTATION OF
TITLE REGISTRATION SYSTEM ON NEW LAND UNDER
THE LAND TITLES ORDINANCE, CAP. 585**

1. In order to identify and address the training needs of industry practitioners for the smooth implementation of the “New Land First” proposal in the first half of 2027, the Land Registry has prepared targeted questionnaires to gather insights from the legal sector. The online version of the questionnaires can be accessed via the following links:

[Questionnaire for Solicitors](#)

[Questionnaire for Legal Assistants/Legal Clerks](#)

2. Members are encouraged to complete and return the questionnaires to the Land Registry by **28 February 2026**.
3. If members have any enquiries about the questionnaires, please contact Ms Rachel Chan of the Land Registry at 2867 5826.



Index Reference :

Legal Aid

CIRCULAR 26-70 (PA)

29 January 2026

26-70 (PA) LEGAL AID DEPARTMENT

REVISED MANUAL FOR LEGAL AID PRACTITIONERS

1. The Legal Aid Department has updated Chapter 7 of the Manual for Legal Aid Practitioners. The amendment can be found at paragraph 3.1.
2. Please click the following links for the revised chapter:
 - Chapter 7 – Guidance Notes to Solicitors Handling Civil Cases
([clean version](#) and [marked-up version](#))
3. The Manual for Legal Aid Practitioners is available on the [LAD's website](#).



Index Reference:

Professional Indemnity Scheme

CIRCULAR 26-71 (PA)

29 January 2026

26-71 (PA) PROFESSIONAL INDEMNITY SCHEME (“PIS”)

Digital Platform

1. The Hong Kong Solicitors Indemnity Fund Limited (the “**Company**”) has been making continuous efforts to improve the PIS and its operations.
2. In May 2024, it was announced that a digital platform for submission of PIS renewal related documents (the “**Digital Platform**”) would be launched and implemented in 2 phases:-
 - (1) Phase 1 – submission of all Application for Indemnity forms (together with the Gross Fee Income Reports) online.
 - (2) Phase 2 – submission of all Quarterly Return forms (the “**QR Forms**”) online.
3. Phase 1 of the Digital Platform was successfully launched and implemented for the PIS 2024/2025 and 2025/2026 renewals.
4. The Company is pleased to announce that Phase 2 of the Digital Platform will be launched in March 2026 whereby starting from the QR Forms for the quarter ending 31 March 2026 (the deadline for submission is 31 March 2026), QR Forms will be submitted by **all** Hong Kong law firms online.
5. There will be 3 separate training sessions conducted by Managers of the PIS (Essar Insurance Services Limited) on 2, 3 and 4 March 2026. Please click [here](#) for enrolment.

Next Steps

6. In early March 2026, an email notification containing the link to the QR Forms will be sent to the designated principals of the Hong Kong law firms who have previously been registered to have access to the Digital Platform.
7. All Hong Kong law firms will receive a letter from Managers in due course ([a sample letter](#) is attached for members’ reference).

Index Reference:



**Regulations: Practice Direction
P, The Anti-Money Laundering
and Counter-Terrorist
Financing Ordinance (Cap. 615)**

CIRCULAR 26-72 (SD)

29 January 2026

**26-72 (SD) LAUNCH OF THE ANTI-MONEY
LAUNDERING/COUNTER TERRORIST FINANCING
COMPLIANCE SELF-ASSESSMENT FORM
(Repeat Circular)**

1. As the designated regulatory body under the Anti-Money Laundering and Counter-Terrorist Financing Ordinance (Cap. 615), the Law Society is committed to supporting its members in managing money laundering and terrorist-financing risks effectively. Alongside this commitment, the Law Society has a statutory duty to oversee members' compliance with the statutory Client Due Diligence ("CDD") and record-keeping requirements. To fulfil these responsibilities, the Law Society is enhancing its supervisory framework through a proportionate, risk-based approach.
2. This work is also being undertaken to address the recommendations set out by the Financial Action Task Force ("FATF") in the [Mutual Evaluation Report of Hong Kong \(2019\)](#), which called on the Law Society to establish a robust, risk-based AML supervision of legal professionals.

Mandatory Anti-Money Laundering/Counter-Terrorist Financing Compliance Self-Assessment Form ("AML/CTF Form")

3. As part of ongoing efforts to meet FATF recommendations and enhance sector-wide compliance, the Law Society is rolling out the AML/CTF Form. Completion and online submission of this form is mandatory for all law firms in Hong Kong. This requirement is based on a resolution by the Council of the Law Society. As the designated regulatory AML supervisory body, the Law Society has a statutory duty to oversee members' compliance with the AML/CTF obligations.
4. Completion of the AML/CTF Form is an important part of meeting the Law Society's professional responsibilities, and non-compliance may be treated as professional misconduct.



5. The AML/CTF Form is designed to guide firms in reviewing their own compliance with the AML/CTF requirements and to help identify areas where additional guidance or training may be useful. It will also assist the Law Society in understanding where support is most needed and in developing practical guidance and other resources for members.
6. The goal is to make compliance easier and more collaborative, to establish a shared understanding of AML/CTF requirements across the sector, support firms in strengthening their compliance frameworks, and provide an opportunity to raise questions.

How to Complete the AML/CTF Form?

- (a) **Online access to the Form:** The link for online submission of the AML/CTF Form is available on the Law Society's AML website under the "[AML/CTF Compliance Self-Assessment Form](#)" tab. Please click [here](#) to access the link to the AML/CTF Form. On the AML website, members will also find a comprehensive [Frequently Asked Questions](#) document to assist with completing the form, as well as a sample AML/CTF Form for reference purposes only. **Please note that all responses to the AML/CTF Form must be submitted online using the link provided on the AML website; submissions by email or post will not be accepted.**
- (b) **Submission Deadline:** **2 March 2026**
- (c) **Submission Method:** [Online only](#) (no email or postal submissions)
- (d) **Relevant Period of Self-Assessment:** 1 January 2025 – 31 December 2025
- (e) **Complete All Required Fields:** Enter your information accurately.
- (f) **Submission of the AML/CTF Form:** Click the "Submit" button at the end of the form. The Law Society will receive your submission automatically, and you will receive a confirmation email.
- (g) **Record Keeping:** Refer to the front page of the AML/CTF Form for instructions on saving your submission and making amendments if needed.

Training and Engagement Opportunities:

7. To support firms in meeting their AML/CTF obligations, the Law Society will deliver targeted training sessions starting in 2026, both on-site and through webinars or workshops. These sessions will focus on the following areas:
 - Scope of compliance and CDD requirements
 - Red flags and risk indicators
 - Suspicious transaction reporting
 - Law Society's compliance tools.



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8. As part of this process, the Law Society will contact firms to arrange an AML/CTF training session. Firms are also encouraged to write to us if they would like to arrange such training or discuss a particular area in advance of our engagement.
9. For a detailed overview of the AML supervisory background, requirements, and progress, as well as the link to the AML/CTF Form and submission guidance, please refer to the AML webpage [*AML/CTF Compliance Self-Assessment Form*](#).
10. If you have any enquiries regarding this Circular, please contact the Law Society on +852 2846 8804 or by email to aml@hklawsoc.org.hk.



Index Reference :

**Courts: Practice & Procedure &
Judiciary**

CIRCULAR 26-73 (PA)

29 January 2026

26-73 (PA) DISTRICT COURT

**Duty Judges
29 January 2026 to 1 March 2026**

1. The roster of Duty Judges in the District Court for the period of **29 January 2026 to 1 March 2026** is as follows:-

Weeks in 2026	Duty Judge
29 January to 1 February 2026	HH Judge Clement Lee
2 February to 8 February 2026	Deputy Judge Jason Wan
9 February to 15 February 2026	HH Judge A.N. Tse Ching
16 February to 22 February 2026	Deputy Judge Colin Wong
23 February to 1 March 2026	HH Judge Phillis Loh

2. The Duty Judge can be contacted at this mobile phone number 9137 9004 for the specified period to deal with urgent applications and countersigning Form 4 / Form 7 under the Mental Health Ordinance, Cap. 136, after court hours.
3. Any messages left on the Duty Judge's mobile phone may be unattended until some time later. **Members should only use the designated mobile phone in case of urgency after court hours.**
4. Members are advised that there could be last-minute changes to the above roster. On the other hand, the roster may not be made available by the Judiciary to the Law Society for publication in time. Members may wish to make inquiries with the Registrar direct to ascertain the Duty Judge on a particular day.
5. Circular 25-781 (PA) is superseded.



Index Reference :

Property

CIRCULAR 26-74 (PA)

29 January 2026

26-74 (PA) HONG KONG HOUSING AUTHORITY

**Tender Notification
for Appointment of Solicitors for Conveyancing for
Green Form Subsidised Home Ownership Scheme Flats 2025
(Repeat Circular)**

1. The Hong Kong Housing Authority ("Housing Authority") invites all solicitors' firms for tender in respect of the Appointment of Solicitors for handling conveyancing work for the sale of Green Form Subsidised Home Ownership Scheme Flats 2025.
2. Detailed information and forms of tender can be obtained through e-mail to abby.ma@housingauthority.gov.hk and marked "Tender for Appointment of Conveyancing Solicitors – GSH 2025".
3. Please click [here](#) for a copy of the Tender Notification. The Tender Notification will also be published in the Government Gazette and be posted on [Housing Authority](#) / [Housing Department's](#) website on 16 January 2026.
4. The tender documents have to be submitted **before 10:00 a.m. on Friday, 13 February 2026.**



Index Reference :

Law Society: General

CIRCULAR 26-75 (SG)

29 January 2026

26-75 (SG) DEPARTMENT OF JUSTICE

Secondment Programme to the Permanent Bureau of the Hague Conference on Private International Law (HCCH) in The Hague; the International Institute for the Unification of Private Law (UNIDROIT) in Rome; and the International Organization for Mediation (IOMed) in Hong Kong

1. It is the policy initiative of the Department of Justice (DoJ) to nurture local legal talents through continuous provision of training opportunities, especially in the practice of foreign-related legal affairs, including secondment arrangements with relevant international organisations. By participating in the work of such organisations, local legal talents could gain knowledge of the operation of international organisations, broaden their horizons through working with international law experts, and inject a Hong Kong perspective in shaping the development of international law.
2. [Hague Conference on Private International Law \(HCCH\)](#)

Since December 2020, a standing arrangement has been put in place with the HCCH for seconding Hong Kong legal professionals in both the public and private sectors to the Permanent Bureau of the HCCH at The Hague, the Netherlands. This arrangement was made pursuant to an agreement concluded between the Central People's Government and the HCCH, and a memorandum of understanding signed between the Government of the Hong Kong Special Administrative Region (HKSARG) and the HCCH on 22 December 2020.

3. [International Institute for the Unification of Private Law \(UNIDROIT\)](#)

In line with the above policy initiative, a standing arrangement has been put in place with UNIDROIT for seconding Hong Kong legal professionals in both the public and private sectors to the Secretariat of UNIDROIT in Rome, Italy. This arrangement has been made pursuant to an agreement concluded between the Central People's Government and UNIDROIT, and a memorandum of understanding signed between the HKSARG and UNIDROIT on 12 May 2021.



4. [International Organization for Mediation \(IOMed\)](#)

The IOMed is the world's first intergovernmental legal organisation dedicated to resolving international disputes through mediation. With its Headquarters established in the Hong Kong Special Administrative Region, IOMed commenced operations on 20 October 2025. A standing arrangement has been put in place with the IOMed for seconding Hong Kong legal professionals to the IOMed Secretariat. This arrangement has been made pursuant to an exchange of notes between the Central People's Government and the IOMed, and a memorandum of understanding signed between the HKSARG and the IOMed on 27 January 2026.

5. DoJ invites members to join the secondment programme. Application for the 2026 recruitment exercise for the secondment programmes **will close on 24 February 2026**.
6. Information notes about the Secondment Programmes, including details of the secondment, eligibility criteria, application procedures and selection process, are available at the [DoJ's website](#) or members may contact DoJ's International Law Division via email at melissakiang@doj.gov.hk



Index Reference:

Law Society: General

CIRCULAR 26-76 (EA)

29 January 2026

26-76 (EA) CROSS STRAIT FOUR REGIONS YOUNG LAWYERS FORUM 2026

Co-option of Organising Committee Members

1. The Cross Strait Four Regions Young Lawyers Forum (“the Forum”) is an annual flagship event organised by the Law Society since 2011 to provide a platform for young lawyers from the Greater China region to exchange and network.
2. On 25 November 2025, the Forum was successfully held at the Charles K. Kao Auditorium (“Golden Egg”) of Hong Kong Science Park under the theme “DARE – Data & Digitalisation, Artificial Intelligence, Robotics, and E-Commerce”, which brought together over 300 participants from 30 lawyers’ associations and government departments, joining both onsite and online.



3. A highlight of the Forum last year was the presentation of the Young Lawyers’ Manifesto, jointly led by representatives of more than twenty lawyers’ associations across the Greater China region. Reinterpreting “DARE” as Determination, Accountability, Resilience, and Ethics, the Manifesto reaffirms the commitment of young lawyers to embrace technological innovation as a force that elevates the legal profession.
4. Members are cordially invited to join the Organising Committee (“OC”) for the Forum in 2026.



5. The OC shall be tasked with formulating strategies to sustain and advance the Forum's established branding, "DARE", with a view to promoting the continued development, professionalism, and internationalisation of the legal profession in Hong Kong.
6. Members of the OC are expected to attend the monthly meetings and to formulate an action plan for the Forum. The OC will also oversee the implementation of activities during the planning and execution of the Forum, and where appropriate, members of the OC will have the opportunity to be involved in some of the activities in their professional capacities.
7. Members who wish to be considered for co-option should complete and return [the reply slip together with CV](#) consisting of not more than two A4 pages outlining relevant experience in Law Society activities to Mr Tyson Tsang, Senior Officer of Communications and External Affairs, by email at cs4r@hklawsoc.org.hk **on or before 13 February 2026**.
8. The CV should outline particulars of the member's experience in Law Society activities, including any involvement as a member of Law Society committees and/or working parties, especially those relevant to the Forum. Members are encouraged to highlight experience in areas such as event management, cross-jurisdictional legal work, and participation in professional networks or organisations, which would demonstrate the candidate's readiness and capacity to contribute effectively to the Forum.
9. For enquiries, please contact Mr Tyson Tsang of the Communications & External Affairs and Member Services Department at 2846 0528.



Index Reference :

Law Society: General

CIRCULAR 26-77 (PA)

29 January 2026

26-77 (PA) MANDATORY PROVIDENT FUND REVISED GUIDELINES (GUIDELINES V.2, V.6, V.7 and V.11)

1. The Mandatory Provident Fund Schemes Authority (“Authority”) has issued the following four sets of revised mandatory provident fund (“MPF”) guidelines:

- (i) Guidelines on MPF Exempted ORSO Schemes – Application for Exemption of ORSO Registered Schemes (Guidelines V.2);
- (ii) Guidelines on MPF Exempted ORSO Schemes – Application for Approval of Appointment of Trustees (Guidelines V.6);
- (iii) Guidelines on MPF Exempted ORSO Schemes – Application for Approval of Appointment of Directors of Trustees (Guidelines V.7); and
- (iv) Guidelines on MPF Exempted ORSO Schemes – Withdrawal of Minimum MPF Benefits (Guidelines V.11).

- a) Guidelines V.2 on MPF Exempted ORSO Schemes – Application for Exemption of ORSO Registered Schemes*
Guidelines V.6 on MPF Exempted ORSO Schemes – Application for Approval of Appointment of Trustees
Guidelines V.7 on MPF Exempted ORSO Schemes – Application for Approval of Appointment of Directors of Trustees

The Authority has revised the three sets of guidelines to specify email as the preferred means of submission of applications to the Authority. Some housekeeping amendments have also been made to the guidelines.

- b) Guidelines V.11 on MPF Exempted ORSO Schemes – Withdrawal of Minimum MPF Benefits*

To enhance operational efficiency of the MPF System, the electronic system developed by the Authority, known as “eORSO Portal”, has been enhanced to facilitate electronic submission of notices to the Authority in respect of the cases of withdrawal of minimum



MPF benefits on the grounds of permanent departure from Hong Kong (“Notices”). Accordingly, Guidelines V.11 has been revised to, among other things:

- (i) specify the information to be included in the Notices; and
 - (ii) publish the information about the designation of eORSO Portal by the Authority under section 6KA of the Mandatory Provident Fund Schemes Ordinance (Cap. 485) for the purposes of submission of the Notices.
2. The four sets of revised guidelines came into effect on **27 January 2026**.
3. The revised MPF Guidelines can be downloaded from the Authority’s [website](#). Members may also contact Ms Teresa Lee of the Authority on 2292 1286 to obtain hard copies of the revised MPF Guidelines.



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Index Reference :

Law Society: General

CIRCULAR 26-78 (FA)

29 January 2026

26-78 (FA) HONG KONG ECONOMIC AND TRADE OFFICE IN BEIJING, GUANGDONG, SHANGHAI, CHENGDU AND WUHAN

BJETO, GDETO, SHETO, CDETO & WHETO Newsletters – January 2026

1. The BJETO, GDETO, SHETO, CDETO and WHETO Newsletters are regular publications by the Hong Kong Economic and Trade Offices in Beijing, Guangdong, Shanghai, Chengdu and Wuhan containing the latest information on the Mainland commercial and trade-related policies, laws and regulations and the economic and trade activities in Beijing, Guangdong, Shanghai, Chengdu and Wuhan.
2. Please click the following links for the January 2026 Edition (in Chinese only):
["BJETO" Newsletter](#)
["GDETO" Newsletter](#)
["SHETO" Newsletter](#)
["CDETO" Newsletter](#)
["WHETO" Newsletter](#)



Index Reference :

Law Society: General

CIRCULAR 26-79 (SD)

29 January 2026

29 January 2026

PROBATE

Enquiries From Solicitors On Wills, Codicils And Other Testamentary Dispositions

An enquiry has been received from solicitors as to the existence of a will, codicil or other testamentary disposition made by the following deceased persons. If you are holding the original or a copy of any of these documents, you are requested to contact the enquiring firm directly within 14 working days.

Members are reminded to exercise due care when responding to enquiries in order to avoid any breach of the duty of confidentiality which they owe to the testator or the testator's personal representatives.

Name of Deceased Person	Date of Death	Hong Kong Identity Card No (save as otherwise specified)	Enquiring Firm
NG LAN CHING (吳蘭清)	10 January 2026	B428343(6)	TAI, TANG & CHONG
WAI KIT FONG (衛潔芳) Alias (卫洁芳)	Certified dead on 27 September 2023	B681851(5)	WOO & CO., P.C.



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CHUNG KA HUNG (鍾嘉鴻)	18 December 2025	P731372(5)	FORD KWAN & CO
CHOI TAK KUEN (蔡德權)	Certified dead on 29 August 2023	B776241(6)	LO & CO., PETER W.K.
YIP SAI KEUNG (葉世強)	23 August 2025	K154634(1)	LO & CO., PETER W.K.
LEE WILLIAM TING NGAN (李騰雁)	24 May 2017	A400539(5)	SUN LAWYERS LLP
WONG CHAN FAI (黃燦輝)	08 April 2014	A507444(7)	CHUNG & KWAN SOLICITORS
LO YUET KIU (盧月嬌)	01 July 2021	A507445(5)	CHUNG & KWAN SOLICITORS
LAM SIK CHUNG FRANKY (林錫松) Alias (林锡松)	31 August 2025	E613298(0) 及 港澳居民來往內地 通行證號碼 H05951681	WONG S.W. & ASSOCIATES



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WONG SAU HA (黃秀霞) Alias (黃秀霞)	26 June 2025	M931630(8) 及 港澳居民來往內地 通行證號碼 H60728859	WONG S.W. & ASSOCIATES
KWAN LING CHUN (關令春)	21 March 2017	B329517(1)	LEE & CO., C.C.
YAMAZAKI RYOJI (山崎良次)	About 5 days before discovery on 12 February 2025	XG385516(7)	KAN & CO., FRED
MO CHUN CHOI (巫進財)	05 July 2025	D676291(4)	SO KITTY & TONG
SO YEUNG CHIU (蘇揚超) Alias (蘇楊超)	31 August 2024	E388741(7)	CHAU & CO., K.B.
YAU SHUN MEI (邱順媚)	21 June 2022	P887381(3)	CHONG & CO., SOLOMON C.
YOUNG ONE KONG (楊運康) Alias (楊運康)	14 May 2025	D350216(4)	CHONG & CO., SOLOMON C.



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HO WONG LAI CHING CELINA (何王麗清)	19 December 2025	A015867(7)	CCW LAWYERS
CHEUK WAI KIN (卓偉健)	Certified dead on 28 September 2024	D530549(8)	AU-YEUNG, CHAN & HO, SOLICITORS
SUNG KWOK MING (宋國明)	07 March 2022	NIL	TO & CO, W K SOLICITORS
LAW CHUNG WO (羅中和) Alias (罗中和)	14 November 2024	E132616(7) 及 港澳居民來往內地 通行證號碼 H05505724	NG HARMONY & ASSOCIATES
MOU PUI (繆沛) Alias (繆沛和)	11 April 2004	A581192(1)	TAM & CO., ELAINE
LAU KAN FAT (劉金發)	Certified dead on 27 June 2025	A482641(0)	YEW DEANNIE AND ASSOCIATES



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CHEUNG SHUK KWAN (張淑坤)	20 May 2011	P662189(2)	LI & CO., BENSON
CHIU SING TAK (趙成德)	Discovery on 8 October 2024	A055224(3)	LI & CO., BENSON
TAM WING (譚榮) Alias (譚榮)	22 December 2025	E442676(6) 及 中華人民共和國 港澳居民居住証 810000195208040057	TWSL PARTNERS
SUN LIMING (孫立明) Alias (孙立明)	13 August 2021	R545749(0) 及 港澳居民來往內地通行 証號碼 H04825930	AU BENJAMIN & BILLY CHAN, SOLICITORS
CHIU SIU LIN (趙小蓮)	22 October 2025	P612295(0)	CHUI AND LAU SOLICITORS
POON WAI KUEN (潘慧娟)	24 March 2014	D358974(A) 及 港澳居民來往內地通行 証號碼 H0547267000	LAM RAYMOND & ASSOCIATES



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SUN KWOK MAY (辛楓媚)	02 June 2023	E503216(8)	KWOK, NG & CHAN
YAU LAN (丘蘭) Alias (丘兰)	07 January 2026	A315029(4)	CHEUNG & CO., EDMUND
LEE CHIT (李徹)	About 3-4 days prior to discovery on 11 June 2014	C113236(7)	KWC & ASSOCIATES