

3/F WING ON HOUSE · 71 DES VOEUX ROAD CENTRAL · HONG KONG DX-009100 Central 1 香港中環德輔道中71號永安集團大廈3字棒

TELEPHONE(電話): (852) 2846 0500 FACSIMILE(博真): (852) 2845 0387 E-MAIL(電子郵件): sg@hklawsoc.org.hk HOME PAGE(網頁): http://www.hklawsoc.org.hk

11 December 2025

# **INDEX**

No. Topics

- 1. Situations Vacant
- 2. Law Society CPD Courses
- 3. Law Society RME Courses
- 4. Other CPD Course and Other Notices

# SITUATIONS VACANT

	COMPANY / FIRM	POSITION TITLE
LS01	THE LAW SOCIETY OF HONG KONG	DIRECTOR OF PROFESSIONAL INDEMNITY SCHEME (REF: DPIS)
LS02	THE LAW SOCIETY OF HONG KONG	ASSISTANT DIRECTOR, PRACTITIONERS AFFAIRS (REF: ADPA)
LS03	THE LAW SOCIETY OF HONG KONG	TEMPORARY INVESTIGATION COUNSEL (UNTIL 31 DECEMBER 2025) (REF: COM/TIC)
1)	CHU & LAU SOLICITORS & NOTARIES	SENIOR CONVEYANCING SOLICITOR/ CONVEYANCING SOLICITOR / TRAINEE SOLICITOR
2)	HENRY WAI & CO., SOLICITORS LLP	LITIGATION SOLICITOR
3)	ADRIAN LAU & YIM LAWYERS	COMMERCIAL LAWYER
4)	SIDNEY LEE & CO.	ASSISTANT SOLICITOR / TRAINEE SOLICITOR / CLERK
5)	ANGELA WANG & CO	CORPORATE / COMMERCIAL LAWYER / TRAINEE SOLICITOR (FIRST YEAR)
6)	CHEUNG & CHOY	ASSOCIATE – CORPORATE FINANCE

# SITUATIONS VACANT

	COMPANY / FIRM	POSITION TITLE
7)	CHINA RESCOURCES LONGDATION COMPANY LIMITED	SENIOR LEGAL COUNSEL/ SENIOR LEGAL MANAGER
8)	HALDANES	MATRIMONIAL SALARIED PARTNER / ASSOCIATE
9)	JUN HE LAW OFFICES	ASSISTANT SOLICITOR / TRAINEE / PARALEGAL
10)	ERIC CHEUNG & LAU	TRAINEE SOLICITORS
11)	JIA YUAN LAW OFFICE	CORPORATE ASSOCIATES & CORPORATE PARALEGALS & HR & ADMINISTRATION
12)	CLKW LAWYERS LLP	ASSISTANT SOLICITOR
13)	K.C. HO & FONG	(1) CONVEYANCING SOLICITOR (2) TRAINEE SOLICITOR
14)	WAT & CO., SOLICITORS	CONSULTANT/CONVEYANCING CLERK/TRAINEE SOLICITOR/ASSISTANT SOLICITOR

# SITUATIONS VACANT

	COMPANY / FIRM	POSITION TITLE
15)	ZHONG LUN LAW FIRM LLP	SENIOR CAPITAL MARKETS AND M & A ASSOCIATE / SENIOR CAPITAL MARKETS HK/US ASSOCIATE / CAPITAL MARKETS ASSOCIATE / BANKING AND FINANCE ASSOCIATE / M&A AND CORPORATE PRACTICE ASSOCIATE / ENERGY AND POWER PRACTICE ASSOCIATE
16)	ANGELA HO & ASSOCIATES	JUNIOR LITIGATION SOLICITOR (0-2 PQE) / TRAINEE SOLICITOR
17)	BENNY KONG & TSAI LLP	ASSISTANT SOLICITOR – IP LITIGATION
18)	CHAN, TANG & KWOK	TRAINEE SOLICITOR
19)	CHENG & KWAN LAWYERS	ASSOCIATE / TRAINEE SOLICITOR / PARALEGAL
20)	COMPETITION COMMISSION	DEPUTY SENIOR LEGAL COUNSEL (REF: CC/DSLCPM20251128)
21)	CHUNG & KWAN SOLICITORS	ASSOCIATE – CIVIL LITIGATION / SENIOR LEGAL EXECUTIVE – CIVIL LITIGATION
22)	CONSUMER COUNCIL	DIRECTOR, SECRETARIAT, COMPLIANCE AND COMMERCIAL

# SITUATIONS VACANT

	COMPANY / FIRM	POSITION TITLE
23)	TSUI & CO	SALARIED PARTNER / SENIOR ASSOCIATE / ASSOCIATE
24)	D. S. CHEUNG & CO.	TRAINEE SOLICITOR AND PARALEGAL
25)	TC & CO.	TRAINEE SOLICITORS / PARALEGALS
26)	VINCENT T. K. CHEUNG, YAP & CO.	REAL ESTATE & COMMERCIAL SOLICITOR
27)	FAIRBAIRN CATLEY LOW & KONG	CONVEYANCING CLERK / SECRETARY /PARALEGAL (CONVEYANCING DEPARTMENT) / PROBATE CLERK
28)	KAO, LEE & YIP SOLICITORS	SENIOR PROPERTY LAWYER & SENIOR LITIGATION LAWYER
29)	GALLANT	ASSOCIATE –REAL ESTATE DEPARTMENT
30)	EVIANA LEUNG & PARTNERS	ASSOCIATE - DISPUTES RESOLUTION (2–4 YEARS' PQE)
31)	SIAO, WEN AND LEUNG	TRAINEE SOLICITOR AND JUNIOR SECRETARY / CLERK
32)	WAN AND LEUNG, SOLICITORS	ASSOCIATE

# SITUATION VACANT

11 December 2025

LS01 THE LAW SOCIETY OF HONG KONG - DIRECTOR OF PROFESSIONAL INDEMNITY SCHEME (Ref: DPIS)



## **DIRECTOR OF PROFESSIONAL INDEMNITY SCHEME (Ref: DPIS)**

The Law Society seeks applications from enthusiastic, competent and suitably qualified persons to fill the position of Director of Professional Indemnity Scheme ("DPIS").

DPIS assists Hong Kong Solicitors Indemnity Fund Limited ("Company") in administering the Scheme and the fund established under rule 3 of the Solicitors (Professional Indemnity) Rules, Cap. 159M ("Fund"); and is accountable to the Company and the Law Society for the operation of the Scheme and the Fund. DPIS manages the overall operation of the Company, and providing advices thereon to the Company as required.

At a senior level, the DPIS takes up the following roles and duties:

- Assisting the Company in the formulation and the review of various insurance policies including but not limited to the insurance policies on Directors' and Officers' liability, professional indemnity insurance and other covers for the Scheme or the Company; and driving discussions thereon;
- Monitoring the Fund's return and investment guidelines and strategies;
- Overseeing the preparation of and the collating of the relevant reports and other documentation required for the actuarial assessment, calculation as well as the methodology to be adopted by the Company for the professional indemnity scheme, such include (and are not limited to) IBNER reports, actuarial assessments, investment reports and fund surplus projection;
- Supervising logistics and secretarial support to the Company, its Committees and working parties, set up on an ad hoc basis or otherwise; and
- Assisting the general membership of the Law Society, as well as the Council of the Law Society, its
  committees (including the Claims Committee) and working parties, in managing and responding
  to the Professional Indemnity Scheme in compliance with their relevant statutory obligations,
  including Cap 159, and Cap 159M.

The following qualifications and experience are expected of DPIS:

- Admitted in Hong Kong with at least 10 years' post qualification experience;
- Solid knowledge and understanding about professional indemnity and insurance practice;
- Experience of working in large corporates is an added advantage;
- A motivated, proactive individual who is mature with good leadership skills, and has the ability to work independently with strong problem-solving and analytical skills; and
- Excellent level of both written and spoken English and Chinese.

Interested parties please send your full curriculum vitae stating the reference number, current and expected salary to the Assistant Director of Administration and Human Resources, The Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road Central, Hong Kong or via email to <a href="mailto:recruit@hklawsoc.org.hk">recruit@hklawsoc.org.hk</a>. Please mark "Private and Confidential" on the envelope.

\*Personal data provided by job applicants will be used strictly in accordance with the Law Society's personal data policies as set out in the Personal Information Collection Statement. A copy of the Statement can be obtained from Assistant Director, Administration & Human Resources by calling 2846 0500. Applicants not invited for interview within 6 weeks may consider their applications unsuccessful.\*

# SITUATION VACANT

11 December 2025

LS02 THE LAW SOCIETY OF HONG KONG - ASSISTANT DIRECTOR, PRACTITIONERS AFFAIRS (REF: ADPA)



# ASSISTANT DIRECTOR, PRACTITIONERS AFFAIRS (Ref: ADPA)

We are looking for an enthusiastic, motivated and experienced person to fill the post of Assistant Director in the Practitioners Affairs Department.

The Assistant Director assists and attends upon various specialist committees of the Law Society to review legislative proposals, conduct researches, and prepare reports and submissions. The Assistant Director works with experienced practitioners to consider and to discuss a wide range of challenging and interesting legal issues. He or she would also have to liaise with various external bodies such as the Administration, the Judiciary and the Legislature.

The applicant must be able to demonstrate:

- extensive experience of law practice in Hong Kong, including conveyancing practice and procedure. Experience in project conveyancing is an advantage.
- knowledge and understanding of legislative process and policy formulation.
- strong communication and analytical skills.
- excellent standard of written and spoken English and Chinese.

As a guide the applicant should have not less than 5 years post qualification experience. Research experience is preferred.

Interested parties please send your full curriculum vitae stating the reference number, current and expected salary to the Assistant Director, Administration & Human Resources, The Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road, Central, Hong Kong., or via email to <a href="mailto:recruit@hklawsoc.org.hk">recruit@hklawsoc.org.hk</a>. Please mark "Private and Confidential" on the envelope.

\*Personal data provided by job applicants will be used strictly in accordance with the Law Society's personal data policies as set out in the Personal Information Collection Statement. A copy of the Statement can be obtained from Assistant Director, Administration & Human Resources by calling 2846 0500. Applicants not invited for interview within 6 weeks may consider their applications unsuccessful.\*

# SITUATION VACANT

11 December 2025

LS03 THE LAW SOCIETY OF HONG KONG - TEMPORARY INVESTIGATION COUNSEL (REF: COM/TIC)



# TEMPORARY INVESTIGATION COUNSEL (Ref: COM/TIC)

The Law Society seeks applications from an enthusiastic and responsible solicitor to fill the position of Temporary Investigation Counsel in the Compliance Department. The appointee will be responsible for investigating complaints, conducting inspections against law firms and assisting Intervention Agents in the intervention of law firms.

### **Requirements:**

- More than 3 years' post-qualification experience;
- Good command of written and spoken English and Chinese (including Putonghua) and be able to prepare written reports in English;
- Previous investigation experience will be an advantage;
- Computer literate with good skills in MS Office;
- Strong communications and interpersonal skills, organized, highly efficient and independent.

Interested parties should send their full curriculum vitae stating the reference number, current and expected salary to the Assistant Director, Administration & Human Resources, The Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road, Central, Hong Kong., or via email to <a href="mailto:recruit@hklawsoc.org.hk">recruit@hklawsoc.org.hk</a>. Please mark "Private and Confidential" on the envelope.

\*Personal data provided by job applicants will be used strictly in accordance with the Law Society's personal data policies as set out in the Personal Information Collection Statement. A copy of the Statement can be obtained from Assistant Director, Administration & Human Resources by calling 2846 0500. Applicants not invited for interview within 6 weeks may consider their applications unsuccessful.\*

# SITUATION VACANT

11 December 2025

01)CHU & LAU SOLICITORS & NOTARIES - SENIOR CONVEYANCING SOLICITOR / CONVEYANCING SOLICITOR / TRAINEE SOLICITOR

# **CHU & LAU Solicitors & Notaries** 劉漢銓律師行

#### **Senior Conveyancing Solicitor**

- 5 years or above post qualification experience in broad conveyancing practice
- First hand project experience an advantage

#### **Conveyancing Solicitor**

0-4 years PQE with enthusiasm in conveyancing work

The candidates should have: -

- Sound academic background
- Excellent drafting and communication skills
- Good command of English and Chinese
- Strong sense of responsibility
- Good team spirit

#### **Trainee Solicitor**

- Self-motivated; responsible; attention to details; and good team player.

Interested parties please apply with full CV (WORD format) and expected remuneration package to: The General Manager, Unit A, 33/F., United Centre, 95 Queensway, Hong Kong or hr@chuandlau.com.hk (Personal data collection will be treated in strict confidence)

### 02)HENRY WAI & CO., SOLICITORS LLP - LITIGATION SOLICITOR

# 韋業顯律師行 (有限法律責任合夥)

# HENRY WAI & CO., Solicitors LLP

大中華及離岸地區跨境業務 Greater China and Offshore Cross-Border Practice

In association with PERILLI & HO, SOLICITORS, London (www.perilliho.com) & HUNTE & CO. LAW CHAMBERS, British Virgin Islands (www.hunteandco.com)

We are a Hong Kong based firm handling mainly commercial and corporate litigation and arbitration, property-related litigation, disputes concerning succession and building management, construction disputes, professional negligence, and enforcement of judgments and arbitral awards. Our practice is growing and has a challenging mix of work. We invite applications for the position of Litigation Solicitor.

#### **Recruitment of Litigation Solicitor**

Candidates should have at least 2 years' PQE with solid experience in civil litigation, and preferably arbitration. Proficiency in drafting legal documents in both English and Chinese, strong knowledge of relevant laws and procedures, and the ability to appear at interlocutory hearings are essential. Competent legal research, client management, and communication skills are also required. Proficiency in Mandarin Chinese and Cantonese is preferred.

We offer a competitive package, including a basic salary, commission, handling fee (bonus discretionary), providing excellent rewards for performance and dedication and pathway to promotion (subject to satisfactory performance).

Please send all applications together with full CV to the Senior Partner, Henry Wai & Co., Solicitors LLP, Unit 3105-08, Tower 2, Lippo Centre, 89 Queensway, Hong Kong (e-mail: hwcohr@hwco.com.hk). All applications will be treated with the strictest confidence.

# SITUATION VACANT

11 December 2025

### 03)ADRIAN LAU & YIM LAWYERS - COMMERCIAL LAWYER



Our Commercial and Corporate team invites applications for the following vacancy:

#### **COMMERCIAL LAWYER**

- 0 2 PQE (2nd year trainee solicitor will also be considered).
- Solid experience in commercial and corporate transactions and HKEX compliance; funds experience will be an advantage but not mandatory.
- Sound academic background.
- Proactive with strong client and team interpersonal skills.
- Fluency in spoken English, Cantonese and Putonghua, with good drafting skills in both English and Chinese

Remuneration will be competitive and commensurate with experience and exposure.

Applicants shall submit their full CV to <a href="mail@allawyers.com.hk">mail@allawyers.com.hk</a> for the attention of the Principal Partner, specifying the expected salary and commencement date. All applications will be treated in strict confidence. Personal data collected will be used for recruitment purpose only.

# 04)SIDNEY LEE & CO. - ASSISTANT SOLICITOR / TRAINEE SOLICITOR / CLERK

# Sidney Lee & Co.

We invite applications for the following posts: -

#### ASSISTANT SOLICITOR (General Practice)

- At least 3 years' PQE in Personal Injuries, Criminal and Civil Litigation (including mortgagee actions etc..), Probate, Commercial, Tenancies and Conveyancing Works
- Good academic credential with a good command of both written and spoken English and Chinese
- Ability to work independently or with minimum supervision and to perform under pressure

#### TRAINEE SOLICITOR

- Good academic credential with a good command of both written and spoken English and Chinese
- Ability to work independently or with minimum supervision and to perform under pressure

#### **CLERK**

- Able to work independently with minimum supervision and to perform under pressure
- Good communications skills
- Proficient in Microsoft Office; Fluent in Cantonese, English and Putonghua

Interested parties please apply with full resume and expected salary to Ms. Chan by email at <a href="mailto:karen@leesidney.com">karen@leesidney.com</a>.

# 05)ANGELA WANG & CO - CORPORATE / COMMERCIAL LAWYER / TRAINEE SOLICITOR (FIRST YEAR)

### ANGELA WANG & CO

We are a focused Greater China business law firm with offices in Hong Kong and Shanghai. Our goal is to provide high quality legal solutions to clients in a cost effective manner. The following replacement positions are immediately available due to increasing workload:-

# 1. CORPORATE / COMMERCIAL LAWYER

3 years or above PQE advising on transactional, regulatory and compliance matters with strong drafting skills. Knowledge of PRC laws is strongly preferred.

#### 2. TRAINEE SOLICITOR (FIRST YEAR)

Good academic record and willing to work hard in a team environment.

We offer a work life balance environment, competitive remuneration package and genuine long term prospects to successful applicants who can contribute to the firm's success. Our international corporate clientele requires successful applicants to have a high level of English writing and speaking abilities. Knowledge of Mandarin is an advantage. To apply, please send a detailed resume to the Recruitment Partner, ANGELA WANG & CO, 14th Floor, South China Building, 1-3 Wyndham Street, Central, Hong Kong (or by email to careers@angelawangco.com).

# SITUATION VACANT

11 December 2025

06) CHEUNG & CHOY - ASSOCIATE - CORPORATE FINANCE

# CHEUNG & CHOY

# 張世文蔡敏律師事務所

Solicitors & Notary

We invite applications for the following position:-

### ASSOCIATE - CORPORATE FINANCE

- With one year or above post-qualification experience in handling corporate finance including IPOs and M&As.
- Good communication skills in English and Chinese (Cantonese and Mandarin) are required.

We offer a very attractive remuneration package to suitable candidates. Interested parties please apply with full resume to our Recruitment Partner, via email <u>cyrus@cheungandchoy.com</u> or send their applications to Suite 3804, 38<sup>th</sup> Floor, Central Plaza, 18 Harbour Road, Wanchai, Hong Kong. All applications will be treated in strict confidence.

07)CHINA RESCOURCES LONGDATION COMPANY LIMITED - SENIOR LEGAL COUNSEL/ SENIOR LEGAL MANAGER

#### SENIOR LEGAL COUNSEL/ SENIOR LEGAL MANAGER

### Responsibilities:



- Providing legal advice and support to the company's businesses (including but not limited to property leasing, intellectual property, employment, trading and general commercial matters)
- review and advise on various legal documents, including tenancy agreements, commercial contracts, management agreements, and other legal documents
- Support compliance-related matters and drafting and reviewing company policies
- Handle ad hoc assignments

#### Requirements:

- Qualified solicitor in Hong Kong with a minimum of 5 years' post-qualification law firm or in-house experience.
- Experience in Hong Kong real estate leasing and property conveyancing is preferred.
- Proficient in written and spoken English and Chinese, with fluency in Cantonese/ Mandarin being a distinct advantage
- Strong analytical and problem-solving capabilities
- Positive attitude, adaptable, willing to take initiatives and be a good team player

Interested candidates are invited to submit their CV (in Chinese) and supporting qualifications to <u>weixi2026@crc.com.hk</u>, and cc <u>crfnliui@crc.com.hk</u> with the subject line "SENIOR LEGAL COUNSEL/ SENIOR LEGAL MANAGER - Application - [Your Name]"

# SITUATION VACANT

11 December 2025

08)HALDANES - MATRIMONIAL SALARIED PARTNER / ASSOCIATE



Haldanes Solicitors & Notaries is an award winning Hong Kong-based law firm with clients both locally and throughout the Asia region. The firm's strong reputation across all of its practice areas has been acknowledged by various awards bodies. We are now inviting talented and confident legal professionals to join and grow with our expanding and dynamic matrimonial and family law department.

# Salaried Partner / Associate – Matrimonial & Family Law Practice Requirements

- Hong Kong qualified solicitor with 4 8 years PQE in a matrimonial or family law practice
- Solid experience in drafting, legal research, and a thorough understanding of matrimonial and family law procedures
- Self-motivated, proactive, and dynamic professional with strong communication and interpersonal skills, capable of cultivating and maintaining client relationships
- Proven ability to manage complex and sensitive family disputes independently and efficiently
- Able to perform under pressure in a fast-paced environment
- Good command of both written and spoken English and Chinese; proficiency in Putonghua is essential

Applicants should send their CV with current and expected salary by email to <u>career@haldanes.com</u>

All applications will be treated in strict confidence. Personal data collected will be used solely for recruitment purpose. Applicants who do not hear from us within 4 weeks may consider their applications will be destroyed within 6 months.

# SITUATION VACANT

11 December 2025

# 09)JUN HE LAW OFFICES - ASSISTANT SOLICITOR / TRAINEE / PARALEGAL



JUN HE LAW OFFICES is a full-service law firm headquartered in Beijing, with offices in major cities in the Mainland China, HK and overseas. We are inviting applications for the following positions. Please indicate the position with the interested practising area in your e-mail subject line for identification purposes.

#### Assistant Solicitor (Crypto/Web3/Fintech)

- Interested to do crypto/web3/fintech related work, knowledge in cryptocurrency/blockchain is an advantage, previous experience in any fields is welcome
- > Newly Qualified (NQ) lawyer, 1-6 years PQE with reputable law firm

#### Assistant Solicitor (Investment Fund, Banking & Finance, Custodian & Trust Service, Litigation)

- > With relevant experience in the fields of Investment Fund, capital markets (debt & equity), banking and finance, custodian and trust service, litigation
- Newly Qualified (NQ) lawyer, 1-6 years PQE with reputable law firm

#### Assistant Solicitor (Capital Markets)

- With relevant experience in the fields of capital markets, with focus on IPO, M&A and general corporate practice
- Newly Qualified (NQ) lawyer (HK/US qualified), 1-6 years PQE with reputable law firm

#### Trainee / Paralegal

- Paralegal in the areas of corporate finance (ECM matters), M&A and general corporate practice
- LLB / LLM / JD holder (would be preferred but not required) having completed PCLL

#### Requirements

- Strong academic records, proficiency in both written and spoken English and Chinese (Mandarin and Cantonese)
- Diligent, dutiful, detail-oriented, Self-motivated and able to work under pressure

We offer a competitive remuneration package to the right candidates. Interested candidates please submit your application with CV, transcripts and expected salary to Ms. Carly Chan, HR & Admin Manager by e-mail to carlychan@junhe.com. For more information about us, please visit to our website: www.junhe.com

### 10) ERIC CHEUNG & LAU - TRAINEE SOLICITORS

# **ERIC CHEUNG & LAU**

We are a law firm established in Hong Kong. We invite applications for the following post:-

### TRAINEE SOLICITORS

Good academic result.

Good command of written and spoken English and Chinese, with good Mandarin.

Second year trainee will also be considered.

We offer attractive remuneration package, varied workload, training on client development and management. Please apply by sending your detailed resume with current and expected salary, availability, contact number to lks@ericcl.com.

# SITUATION VACANT

11 December 2025

# 11)JIA YUAN LAW OFFICE - CORPORATE ASSOCIATES & CORPORATE PARALEGALS & HR & ADMINISTRATION



We are looking for talented corporate associates and paralegals to join our Hong Kong office. You will be supporting the partners and counsels on a broad range of corporate finance matters.

#### CORPORATE ASSOCIATES (NQ-8 PQE)

- Solid experience in IPOs (including prospectus drafting skills) transactions, M&A deals and listed company compliance work
- Able to lead and mentor a team of junior associates and paralegals
- Qualified lawyers preferably trained with international or large local law firm
- · Able to work independently and have good legal drafting, negotiation, presentation and analytical skills
- · Excellent communication skills in both written and spoken English and Chinese, fluency in Mandarin is a must

#### CORPORATE PARALEGALS

- Keen interest in commercial and corporate finance transactions, particularly in IPO, M & A, equity & debt financial and Listing Rules compliance matters
- Excellent communication skills in both written and spoken English and Chinese, fluency in Mandarin is a must

#### HR & ADMINISTRATION OFFICER

- Candidates with prior experience Law firm / PRC company background is preferable
- · Candidates with accounting background / experience will be considered a strong asset
- Immediate availability is also advantageous

#### Job Description

As a HR & Administration Officer - based in Hong Kong, you will be responsible for executing day-to-day operations in the Human Resources and Administration department in a professional manner. You should be competent in administering HR & Administration policies and processes under the supervision of the Administration Manager. Additionally, you will act as a point of contact for employees on general benefits enquiries and co-facilitate employee engagement or office-wide activities. The ideal HR & Administration Officer will possess amicable communication skills, proactive, people-oriented with strong organizational skills.

#### Key Responsibilities:

- Assist in the day-to-day operations of the human resources and administration department, including but not limited to recruitment, employee relations, performance management, learning & development, welfare activities and general office matters
- Responsible for providing administration and clerical support to the department and management (i.e. hotel / ticket / visa arrangement etc.) and staff reimbursements etc.
- Administer and monitor the attendance and leave management process
- Facilitate and support staff benefits administration
- Support HR & Admin department in cultivating and reinforcing corporate culture & values across the Group
- Handle ad hoc projects as assigned
- Perform occasional outdoor duties as required

#### Requirements

- Bachelor's degree in Human Resources Management, Business Administration or related disciplines
- Good command of spoken and written English and Chinese (Putonghua and Cantonese), Putonghua is essential
- A minimum of 2-3 year's relevant experience
- A team player with excellent interpersonal skills and a positive attitude
- Proficient in Microsoft Word, Excel, PowerPoint and Chinese word processing
- Strong attention to detail with the ability to manage multiple priorities and track extensive details
- Willing to learn and work extended hours as needed

Interested candidates please apply with full resume with expected salary to the Administration Manager by email at <a href="mailto:chloe.yim@jiayuanlaw.com.hk">chloe.yim@jiayuanlaw.com.hk</a>. All applications will be treated in strict confidence. Personal data collected will be used for our recruitment purpose only.

# SITUATION VACANT

11 December 2025

# 12) CLKW LAWYERS LLP - ASSISTANT SOLICITOR

# We invite applicants for the following position:

## **Assistant Solicitor**

• Hong Kong Qualified Solicitor

- CLKW LAWYERS LLP in association with Michael Li & Co.
- 1-3 years' post qualified experience ("PQE") in corporate finance, compliance and general commercial work including corporate restructuring, sales and purchases
- Proficiency in written and spoken English and Chinese (including Mandarin)
- Strong sense of responsibility, able to multitask and prioritize
- Excellent interpersonal and communication skills.

We offer competitive remuneration package to the right candidates. Please send application with full CV, expected salary and available date to <a href="mailto:cchow@clkwlawyers.com">cchow@clkwlawyers.com</a>. All applications will be kept strictly confidential.

13)K.C. HO & FONG - (1) CONVEYANCING SOLICITOR (2) TRAINEE SOLICITOR



We invite applications for the following positions:-

# **Conveyancing Solicitor**

- Over 3 years solid experience in Conveyancing matters,
- Able to handle files independently,
- Have strong sense of responsibility and good communication skills.

### **Trainee Solicitor**

- Good academic records,
- Successful candidates will receive training in various areas of legal practice,
- Good command of written and spoken English and Chinese, Mandarin is essential.

# 14)WAT & CO., SOLICITORS - CONSULTANT/CONVEYANCING CLERK/TRAINEE SOLICITOR/ASSISTANT SOLICITOR

**WAT** & CO., Solicitors

屈漢驊律師事務所

#### Consultant

( > 5PQE)

#### **Conveyancing Clerk**

1-2 year's experiences in Conveyancing preferred (Candidates with less/no experience will also be considered)

#### **Trainee Solicitor**

1st or 2nd year trainee will also be considered.

#### **Assistant Solicitor**

NQ to 2 years' PQE, with working experience in Civil/Criminal Litigation. Experience in Conveyancing shall be an advantage.

We offer 5 working-day and quarterly bonus. If you are interested in the above opportunities, please send your full curriculum vitae with expected salary to the HR Department, Wat & Co., 11/F, On Lok Yuen Building, 25-27A Des Voeux Road Central, Hong Kong or via email to **info@watco.hk**. All applications will be treated in strict confidence.

# SITUATION VACANT

11 December 2025

15)ZHONG LUN LAW FIRM LLP - SENIOR CAPITAL MARKETS AND M & A ASSOCIATE / SENIOR CAPITAL MARKETS HK/US ASSOCIATE / CAPITAL MARKETS ASSOCIATE / BANKING AND FINANCE ASSOCIATE / M&A AND CORPORATE PRACTICE ASSOCIATE / ENERGY AND POWER PRACTICE ASSOCIATE



Website: www.zhonglun.com.hk

Zhong Lun Law Firm is a leading Chinese law firm with over 360 partners and 2,300 professionals working in eighteen offices in China and offices in major financial centres around the world. We invite seasoned talents in the legal professions with the following qualifications to join our firm:

#### Senior Capital Markets and M & A Associate (5+ POE)

- Solicitor with good credentials of more than 5 years quality PQ experience and specializes in advising on cross-border M&A and private equity transactions across various industries in the Asia Pacific region, including both inbound and outbound transactions for clients, as well as general corporate matters.
- fluent in English and Mandarin.

#### Senior Capital Markets HK/US Associate (7+ PQE)

- Solicitor with good credentials of more than 7 years quality PQ experience.
- Passion for capital market transactions, solid prospectus drafting experience, accounting degree/knowledge is a plus.
- Fluent verbal in Putonghua is a must. Travelling may be required.

#### Capital Markets Associate (1 - 4 PQE)

- Solicitor with good credentials of 1 to 4 years of quality PQE with passion for equity capital market transactions such as HK IPOs and listed company annual compliance work etc, to join our existing team with experience in HK IPOs.
- Fluent verbal in Putonghua is a must. Travelling may be required.

#### Banking and Finance Associate (2 - 5 PQE)

- Hong Kong qualified lawyer with at least 2 to 5 years of PQ experience in banking and finance related work such as loan transactions and debt restructuring.
- Good communication skills with commitment to high-quality of work and attention to detail.
- Good command in English and Mandarin

#### M&A and Corporate Practice Associate (2+ PQE)

- At least 2 years PQE in M&A or General Corporate practice, with a reputable law firm in HK.
- Solid experiences in drafting and negotiating the following documents: Share or Assets SPA / Share Subscription Agreement / Shareholders Agreement / Hong Kong Due Diligence Report
- Admitted in Hong Kong

#### **Energy and Power Practice Associate (2+ PQE)**

- At least 2 years PQE with a reputable PRC or international law firm in energy and power practice (or at least 4 years inhouse experiences with an energy or power company).
- Solid experiences in drafting and negotiating at least one the following documents:
   LNG SPA (Master Agreement and/or Long-Term SPA) / Electric Power Purchase Agreement / LNG Terminal Use Agreement / Oil / Gas SPA / Coal or Minerals SPA
- Admitted in a common law jurisdiction and/or mainland China with strong English writing skills and able to read and write Chinese.

All interested candidates are kindly asked to send their CV to 4/F Jardine House, 1 Connaught Place, Central, HK marked confidential to HR Department or email us at ZLHKHR@zhonglun.com.

# SITUATION VACANT

11 December 2025

16) ANGELA HO & ASSOCIATES - JUNIOR LITIGATION SOLICITOR (0-2 PQE) / TRAINEE SOLICITOR



# **ANGELA HO & ASSOCIATES**

# 何文琪律師事務所

We are a boutique law firm focusing on corporate finance and commercial matters. We invite applications for the following post:

# Junior Litigation Solicitor (0-2 PQE)

- Recently qualified Hong Kong solicitors or solicitors with or without prior litigation experience intending to develop a long term career in this fields of practice;
- Good academic background, excellent communication and drafting skills in both Chinese and English are essential;
- Self-motivated and able to work independently; and
- Fluent spoken and written English and Chinese (as well as Mandarin) are necessary.

#### Trainee Solicitor, commencing earliest June 2026

- Good academic background, excellent communication and drafting skills in both Chinese and English are essential;
- Committed, detail-minded, hardworking, cooperative, patient and willing to take initiative and dedicated to work as a team player;
- Willing to travel to mainland on business;
- Proficient in PC skills including Chinese Word Processing; and
- Fluent spoken and written English and Chinese (as well as Mandarin) are necessary.

Please apply with full CV to The Partner at Room 2507, 25/F., Tower 1, Lippo Centre, 89 Queensway, Hong Kong or via E-mail at ah@holawfirm.com.

\*\*Personal data provided by applicants will be treated in strict confidence and used for recruitment purposes only\*\*

# SITUATION VACANT

11 December 2025

### 17)BENNY KONG & TSAI LLP - ASSISTANT SOLICITOR - IP LITIGATION

### BENNY KONG & TSAILLP 江炳滔律師事務所

#### **ASSISTANT SOLICITOR & PARALEGAL**

We are a long-standing local firm serving trademark prosecution and IP litigation. To cope with change, we invite applications for the following positions: -

- 1. Assistant Solicitor
  - with at least 2 years' post qualification experience
  - trademark experience is preferred
- 2. Paralegal
  - with LL. B degree and interest in IP litigation
  - good written Chinese and English

Please send full resume with expected salary by e-mail to hr@bk.com.hk or by post to the Mr. Benny Kong at Unit 19B, OTB Building, No.160 Gloucester Road, Hong Kong. All applications will be treated in strict confidence. Personal data collected will be used for recruitment purposes only.

# 18) CHAN, TANG & KWOK - TRAINEE SOLICITOR



Our firm specialises in worldwide intellectual property right protection and enforcement, cross-border enforcement of mainland judgments and arbitration awards in Hong Kong and litigation support, cross-border probate and other related legal services. We invite applications for the following post:-

#### TRAINEE SOLICITOR

Our requirements are as follows:-

- Strong academic qualifications and good work attitude
- Good command in both written and spoken English and Chinese (Cantonese and Putonghua)
- Knowledge of MS Word, Excel, Power Point, Chinese Word Processing
- Well-organised, self-motivated, good communication and interpersonal skills
- Second year trainee will also be considered

Please apply with full resume by email to <u>info@ctk-law.com.hk</u>. All applications will be treated in strict confidence. Personal data collected will be used for recruitment purpose only.

# 19)CHENG & KWAN LAWYERS – ASSOCIATE / TRAINEE SOLICITOR / PARALEGAL



# 鄭關律師事務所

www.smclawyers.com.hk

Our core practices include Private Equity Funds, M&A, Capital Markets, Construction, Regulatory Compliance, Land and Property, Family, Dispute Resolution and Criminal Litigation. We invite candidates with strong academic backgrounds who enjoy studying law and carry out legal analysis to apply for the following positions:

### Associate (NQ or up to 2 years PQE)

- Eager to learn and work across different practice areas including M&A, Funds, IPOs, Litigation and Employment
- Strong research skills, proactive, strong sense of responsibility and good time and file management skills

#### Trainee Solicitor

- 2026 Fresh PCLL graduate or candidates seeking a transfer of traineeship are both welcome
- Self-motivated, eager to learn and meticulous

### Paralegal

At least 1 year of experience on handling IPO and M&A matters with language skills in Cantonese, Putonghua and English.

Interested parties please apply to <u>info@smclawyers.com.hk</u> with transcript and CV (with current and expected salary). All applications will be treated in strict confidence & used for recruitment purpose only.

# SITUATION VACANT

11 December 2025

# 20)COMPETITION COMMISSION - DEPUTY SENIOR LEGAL COUNSEL (REF: CC/DSLCPM20251128)



The Competition Commission (the Commission) is an independent statutory body established under the Competition Ordinance (Cap. 619) (the Ordinance) which was enacted in June 2012. The objectives of the Ordinance include the prohibition of conduct that prevents, restricts or distorts competition in Hong Kong.

The Commission is now offering an exciting opportunity for a skilled and enthusiastic lawyer to join its busy legal team.

### Deputy Senior Legal Counsel (Ref: CC/DSLCPM20251128)

This is a key post within the Legal Division of the Competition Commission reporting to senior staff in that Division. The successful applicant will be at the forefront of applying the Ordinance and shaping competition law within Hong Kong. In particular, the successful applicant is expected to assist with:

### Responsibilities

- Handling litigation-related work and liaising with external lawyers on behalf of the Commission;
- Providing legal advice to the Commission's investigation team, assisting them to conduct in-depth investigations and take
  enforcement actions in respect of possible contraventions of the Ordinance;
- Providing legal advice on issues of competition law, public law and other related matters;
- Assisting in other advisory work (such as handling applications from businesses confirming the applicability of exclusions and exemptions under the Ordinance);
- Supporting the professional development and expertise in matters of competition law within the Legal Division and across the Commission;
- Representing the Commission at public functions as part of the Commission's advocacy effort; and
- · Assisting in educational initiatives and such other assignments related to the Commission's legal matters as may arise.

#### Requirements

- A qualified barrister/solicitor/lawyer with at least 6 years of post-qualification legal experience, currently admitted to practice in a common law or EU jurisdiction;
- Solid and substantial experience in civil litigation work;
- Experience in providing advice on competition law and public law issues will be an advantage;
- Proficiency in spoken and written English and Chinese (including Cantonese);
- Strong drafting, presentation, analytical and problem-solving skills;
- Good project management and interpersonal skills, with a track-record of working successfully as part of a multidisciplinary team; and
- A good team player, able to work independently with minimal supervision.

#### Terms of Appointment and Remuneration Package

Terms of Appointment: Appointment will be offered on a 2-year fixed-term contract, renewable depending on performance and operational needs.

Basic Salary: The starting salary for this post is HK\$99,250 per month. The basic salary will be commensurate with the candidate's qualifications and experience.

Cash Allowance: 10% of the basic salary

Contract-end Gratuity: 15% of the basic salary (including 5% employer's contribution of MPF)

Fringe Benefits: Annual leave, medical & dental benefits, life insurance and MPF. Relocation allowance will be offered to overseas appointee.

### **Application:**

Interested applicants should submit their applications at the Commission's Job Application System at https://www.compcomm.hk/en/about/career/current vacancies.html.

The closing date for application is 24 December 2025.

Where a large number of candidates meet the specified entry requirements, the recruiting section may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend an interview and/or recruitment test. Candidates who are selected for interview will normally receive an invitation in about 6 to 8 weeks from the closing date.

All applications will be handled in strict confidence. Personal data collected from applicants will only be used for recruitment related purposes and will not be transferred to any third party. Personal data of unsuccessful applicants will be destroyed within 12 months of the recruitment process being completed by the appointment of a candidate for the relevant position.

Pursuant to the Personal Data (Privacy) Ordinance, a person who provides personal data to the Commission has the right to request access to and correction of their personal data held by the Commission. Requests for access to or correction of personal data should be made in accordance with the Commission's Privacy Policy available on the Commission's website at www.compcomm.hk. The Commission is an equal opportunity employer.

# SITUATION VACANT

11 December 2025

21)CHUNG & KWAN SOLICITORS - ASSOCIATE – CIVIL LITIGATION SENIOR LEGAL EXECUTIVE - CIVIL LITIGATION

# **CHUNG & KWAN, SOLICITORS** (鍾沛林律師行)

We invite applications for the following posts:-

#### ASSOCIATE - CIVIL LITIGATION

- At least 6 years PQE with solid experience in civil litigation work
- Good command of English and Chinese languages, Mandarin is a plus
- Self-motivated, well-organized, strong communication skills and capable of handling files independently with a strong sense of responsibility.

### SENIOR LEGAL EXECUTIVE - CIVIL LITIGATION

- At least 6 years' experience in civil litigation practice
- Proficient in both English and Chinese languages, Mandarin is a plus
- Proficient in Microsoft Office applications and iCMS system
- Self-motivated, well-organized, capable of handling files independently with minimal supervision and good team player

We offer competitive remuneration package and a friendly working environment with good supporting. Interested candidates, please send your full resume with expected salary to Ms. Choi by email: mariachoi@chungandkwan.com. All applications will be treated in strict confidence.

# 22) CONSUMER COUNCIL - DIRECTOR, SECRETARIAT, COMPLIANCE AND COMMERCIAL



Director, Secretariat, Compliance and Commercial (Ref. D-SCC) - Legal and Compliance Division 3-year fixed-term contract

The Consumer Council is seeking an experienced and qualified legal professional to join its Legal and Compliance Division as Director, Secretariat, Compliance and Commercial, reporting to the Senior Director, Legal and Compliance. This senior leadership role offers a unique opportunity to shape governance and compliance Commercial, reporting to the Senior Director, Legal and Compliance. This senior leadership role offers a unique opportunity to shape governance and compliance standards, oversee secretariat operations, and provide strategic legal and commercial advice to advance the Council's mission of protecting and empowering consumers in Hong Kong. Ideal candidates will bring strong expertise in legal practice, compliance management, and collaborative leadership to drive excellence across the organisation.

- Reporting to the Senior Director, Legal and Compliance:

   Lead the Council's compliance function. Key functions include: maintain and review policies and guidelines to uphold legal compliance and good governance (e.g. on data processing, records management, conflicts of interest and procurement), conduct legal due diligence, coordinate across divisions for consistency, support management through compliance programs, audits, monitoring, and training, address risks and non-conformities, review and strengthen compliance controls, and prepare internal and external compliance reports
  - Lead the Council's secretariat function. Key functions include: establish and maintain Committees, review and update their terms of reference, meeting organisation and logistics, minute-taking, legal vetting of submissions, record-keeping for compliance and audit purposes, and facilitate communication and networking among Council and Committee members
- Advise on contractual and commercial matters, including drafting / reviewing contracts, standard contracts, project and collaboration terms Provide legal support on the Council's operations, such as on intellectual property rights and employment matters

Conduct legal research and review to support studies, consultations and surveys

Performing other duties as assigned by management such as participating in outside committee meetings, media interviews, training and public events for and on behalf of the Council

#### Requirements:

- Be a qualified barrister or solicitor and admitted to practice in the HKSAR with at least 5 years' post-call or post admission experience
   Proven experience in secretariat support or equivalent company secretarial function, compliance (including legal, due diligence and data governance), commercial matters (including projects and collaborations), and general business support

Have the vision and passion to work as a consumer advocate

- Strong collaboration skills and a team player, being able to work effectively with various divisions to achieve common goals
- Have excellent command of written and spoken English and Chinese to include Putonghua

#### Terms of Appointment & Fringe Benefits

Appointment will be offered on a 3-year fixed-term contract. Fringe benefits include paid leave, cash allowance, medical insurance and MPF.

Appointment will be offered on a 3-year fixed-term contract. Fringe benefits include paid leave, cash allowance, medical insurance and MPF.

Appointment will be offered on a 3-year fixed-term contract. Fringe benefits include paid leave, cash allowance, medical insurance and MPF.

Appointment will be offered on a 3-year fixed-term contract. Fringe benefits include paid leave, cash allowance, medical insurance and MPF.

Appointment will be offered on a 3-year fixed-term contract. Fringe benefits include paid leave, cash allowance, medical insurance and MPF.

Appointment will be offered on a 3-year fixed-term contract. Fringe benefits include paid leave, cash allowance, medical insurance and MPF.

Appointment will be offered on a 3-year fixed-term contract. Fringe benefits include paid leave, cash allowance, medical insurance and MPF.

Appointment will be offered on a 3-year fixed-term contract. Fringe benefits include paid leave, cash allowance, medical insurance and MPF.

Appointment will be offered on a 3-year fixed-term contract. Fringe benefits include paid leave, cash allowance, medical insurance and MPF.

Appointment will be offered on a 3-year fixed-term contract. Fringe benefits include paid leave, cash allowance, medical insurance and MPF.

Appointment will be offered on a 3-year fixed-term contract. Fringe benefits include paid leave, cash allowance, medical insurance and MPF.

Appointment will be offered on a 3-year fixed-term contract. Fringe benefits include paid leave, cash allowance, medical insurance and MPF.

Appointment will be offered on a 3-year fixed-term contract.

Application for a 3-year fixed-term contract.

Applicatio Applications should be sent by e-mail to recruit@consumer.org.hk. Candidates not invited for interview within 12 weeks from the closing date may consider their

The Consumer Council is an Equal Opportunity Employer. For Personal Information Collection Statement, please refer to https://www.consumer.org.hk/en/privacy-policy

# SITUATION VACANT

11 December 2025

23)TSUI & CO - SALARIED PARTNER / SENIOR ASSOCIATE / ASSOCIATE



Established in 2004, we specialize in insurance, personal injury and shipping areas, and are listed in the Legal 500. We serve reputable local and international clients. Searching the judiciary website, you may find out the profile of some of the cases we handled.

This is an excellent opportunity to advance your career in a growing practice with a good mixture of international arbitration and litigation work.

### Salaried Partner / Senior Associate

- Over 7 years' PQE with solid litigation experience in personal injuries and insurance
- Strong sense of responsibility and mature character
- Able to handle defence cases independently
- Self-motivated and business-minded
- A strong commitment to quality legal services
- Good management and leadership skills
- Excellent command of both written and spoken English and Chinese

#### Associate

- Over 4 years' PQE with litigation and arbitration experience in shipping, international trade or related experience
- Able to handle cases independently under some supervision
- Self-motivated, responsible and detail-minded

Competitive remuneration package and excellent career prospect will be offered to the right candidate. Please send your full resume with expected salary by email to info@tsuico.com or by post to the Senior Partner at Rooms 1301-2, Shanghai Industrial Investment Building, 48-62 Hennessy Road, Hong Kong. (All applications will be treated in strict confidence. Personal data collected will be used for recruitment purposes only.)

# SITUATION VACANT

11 December 2025

24)D. S. CHEUNG & CO. - TRAINEE SOLICITOR AND PARALEGAL

# 張岱樞律師事務所

### D. S. CHEUNG & CO. SOLICITORS

We invite applications to fill the positions of Trainee Solicitor and Paralegal:

Applicants should possess:

- strong academic credentials;
- good interpersonal and communication skills with good command of spoken and written English and Chinese (fluent Cantonese and conversational Putonghua); and
- For Paralegal position, preferably with experience in Corporate Finance matters.

Attractive remuneration package including 5-day work week, medical, bonus and good working environment will be offered to the right candidates. Interested parties please apply with full C. V. and expected salary to D. S. Cheung & Co., 29th Floor, Bank of East Asia Harbour View Centre, 56 Gloucester Road, Wanchai, Hong Kong or email to fanny.cheng@dscco.com.

All applications will be treated in strict confidence.

### 25)TC & CO. - TRAINEE SOLICITORS / PARALEGALS

#### TC & CO.

We cordially invite applications for the following positions:-

#### **Trainee Solicitors**

- Good command of spoken and written English and Chinese with good drafting skills
- Flexible and able to work under pressure and tight schedule
- Willing to travel
- Good team player with excellent interpersonal and communications skills
- Transfer of traineeship will be considered

#### **Paralegals**

- Good command of English and Chinese
- Preferably with experience in Corporate Finance matters

Please send your application with full resume, expected salary and availability by email to enquiry@tcco.com.hk

All applications will be treated in strict confidence

26) VINCENT T. K. CHEUNG, YAP & CO. - REAL ESTATE & COMMERCIAL SOLICITOR

# INCENT T. K. CHEUNG, YAP & CO. SOLICITORS & NOTARIES

# 張葉司徒陳律師事務所

We are seeking capable and committed team players to join our practice in the Head office:-

#### **Real Estate & Commercial Solicitor** (2-4 years' PQE)

- Solid experience in handling conveyancing, related banking/commercial matters and tenancy works
- Good understanding of real estate market practice
- Experience in corporate, commercial and compliance matters
- Good drafting & communications skills
- Open to senior & junior solicitors, commensurate with qualifications, experience and performance
- ☐ Opportunities to handle development projects

Interested parties please apply with a full CV, expected salary and availability to The Recruiting Partner, Vincent T. K. Cheung, Yap & Co., 23/F, Office Tower, Convention Plaza, 1 Harbour Road, Wanchai, Hong Kong or via email to hr@vtkcyc.com.

All applications will be treated in strict confidence. Personal data collected will be used for recruitment purposes only.

# SITUATION VACANT

11 December 2025

27)FAIRBAIRN CATLEY LOW & KONG - CONVEYANCING CLERK / SECRETARY /PARALEGAL(CONVEYANCING DEPARTMENT) / PROBATE CLERK

# 范紀羅江律師行

# **FAIRBAIRN CATLEY LOW & KONG**

We invite applications for the following positions:

# 1. CONVEYANCING CLERK

- at least 4 years' relevant experience in handling conveyancing work
- thorough knowledge of conveyancing process
- good interpersonal and communication skills, able to attend clients independently
- with ability to work independently with minimum supervision
- good command of spoken and written in English and Chinese
- proficiency in MS Office applications, including Word, Excel and Chinese word processing

# 2. SECRETARY / PARALEGAL (CONVEYANCING DEPARTMENT)

- at least 2 years' relevant working experience in legal field, with practical experience in handling conveyancing files
- pleasant, self-motivated, responsible, reliable and systematic
- good command of spoken and written in English and Chinese
- proficiency in MS Office applications, including Word, Excel and Chinese word processing

# 3. PROBATE CLERK

- at least 2 years' relevant experience in handling probate work
- thorough knowledge of probate process
- good interpersonal and communication skills, able to attend clients independently
- with ability to work independently with minimum supervision
- good command of spoken and written in English and Chinese
- proficiency in MS Office applications, including Word, Excel and Chinese word processing

We offer excellent career prospect and an attractive salary package. Applications with full resume and expected salary should be addressed to the Recruitment Partner, Fairbairn Catley Low & Kong, 23<sup>rd</sup> Floor, Shui On Centre, 6 – 8 Harbour Road, Hong Kong.

Personal Data collected from applicants is for recruitment purposes only. All applications will be treated in the strictest confidence.

# SITUATION VACANT

11 December 2025

28)KAO, LEE & YIP SOLICITORS - SENIOR PROPERTY LAWYER & SENIOR LITIGATION LAWYER

# 高 李 葉 津 師 亓 KAO, LEE & YIP Solicitors & Notaries

### SENIOR PROPERTY LAWYER

We are looking for a lawyer with at least 7 years PQE in Conveyancing and property law. Our practice area includes:

- · large scale property development and first hand sale;
- specialist advisory work on complex land and title issues;
- NT land acquisition, assembling, exchanges and resumption;
- building and town planning law issues;
- · land issues relating to mass transit systems; and
- property joint ventures.

## If you

- have extensive experience in some if not all of the above areas;
- eager for professional growth and a career advancement;
- able to work independently;
  - have leadership quality or potential;
- has the ability to think creatively to resolve legal issues; and
  - consider yourself a team player.

### SENIOR LITIGATION LAWYER

# Candidate profile:

- Minimum PQE: 7 years
  - Commercial and property litigation experience
- Good drafting, analytical skills
  - some advocacy experience
- good written and spoken language skills (English, Cantonese, Mandarin)

We offer very attractive salary packages for the right candidates. The office atmosphere and culture is friendly and easy going. Please send your full CV with expected salary to the firm via email: ek@kly.com.hk. All applications will be treated in strict confidence.

# SITUATION VACANT

11 December 2025

29) GALLANT - ASSOCIATE - REAL ESTATE DEPARTMENT



We invite applications for the position of: -

# ASSOCIATE – REAL ESTATE DEPARTMENT

- 2-3 years' post-qualification experience in transactional conveyancing, project conveyancing and commercial real estate work
- well-organized and able to work independently
- excellent drafting and communication skills in both English and Chinese
- · good command of English and Chinese including Putonghua

Please forward your full résumé with expected salary to the **Managing Partner by email at** MC@gallantho.com. All applications will be treated in strict confidence.

### 30) EVIANA LEUNG & PARTNERS - ASSOCIATE - DISPUTES RESOLUTION (2–4 YEARS' PQE)



Eviana Leung & Partners in association with Gianni & Origoni is a full service law firm in Hong Kong. With its association with the top-tier Italian firm Gianni & Origin, the firm's international practices are strengthened, with exposure to high-value, multi-jurisdictional matters and close client engagement.

We are inviting applications from high calibre lawyers to join our Disputes Resolution Team to handle complex cross-border commercial disputes, international arbitration, insolvency, regulatory and commercial matters.

#### Associate - Disputes Resolution (2–4 years' PQE)

- Hong Kong qualified solicitor with good credentials of 2-4 years PQE
- · Relevant experience in handling and managing civil and commercial litigation, and arbitration independently
- Strong written and spoken English, Chinese and Mandarin
- Solid in drafting, legal analysis and research
- Good and effective time management and communication with clients and team
- A self-motivated team player with interpersonal skills in a close team environment

We offer competitive remuneration and benefits to commensurate with experience, with good prospect of career development in a growing firm. Interested candidates are invited to send a full CV with current and expected salary by email to "hongkong@gop.it". All applications will be treated in strict confidence and used for recruitment purposes only.

# SITUATION VACANT

11 December 2025

### 31)SIAO, WEN AND LEUNG - TRAINEE SOLICITOR AND JUNIOR SECRETARY / CLERK

#### SIAO, WEN AND LEUNG

SOLICITORS & NOTARIES, AGENTS FOR TRADEMARKS AND PATENTS ( Established in 1982 )

萧温 梁 建 肺 行

We invite applications for the following positions:

#### TRAINEE SOLICITOR

- Good academic results:
- Good command of spoken English and Chinese (both Cantonese and Putonghua); and
- Ability to work independently with good drafting capabilities in both English and Chinese.

#### JUNIOR SECRETARY / CLERK

- Up to 2 years' working experience in Conveyancing matters.

Applicants should possess good academic credentials and be highly motivated and hard working. Please apply with a full CV stating also your expected salary to the Manager, H.R. and Administration, Siao, Wen and Leung, Solicitors & Notaries, 16<sup>th</sup> Floor, Unicorn Trade Centre, 127-131 Des Voeux Road Central, Hong Kong. (Email address: swllc@siaowenleung.com)

### 32) WAN AND LEUNG, SOLICITORS - ASSOCIATE

# WAN AND LEUNG, SOLICITORS 溫彩霞律師事務所

We are a law firm practising in civil litigation for over 20 years. We are expanding our practice and inviting applications for the following post: -

#### **Associate**

- Good experience in civil litigation, preferably in the areas of personal injuries and / or matrimonial litigation;
- Newly qualified solicitors will also be considered;
- Good team player with strong sense of responsibility;
- Good command of both spoken and written English and Chinese (Cantonese).

Applicants should send applications with detailed CV and expected salary to Units 703 and 704, 7<sup>th</sup> Floor, China Insurance Group Building, 141 Des Voeux Road Central, Hong Kong or <a href="mailto:tracy@wanandleung.com">tracy@wanandleung.com</a>. All applications be treated in strict confidence.

3/F WING ON HOUSE · 71 DES VOEUX ROAD CENTRAL · HONG KONG DX-009100 Central 1 香港中環德輔道中71號永安集團大廈3字標

TELEPHONE (電話): (852) 2846 0500 FACSIMILE (博真): (852) 2845 0387 E-MAIL (電子郵件): sg@hklawsoc.org.hk HOME PAGE (網頁): http://www.hklawsoc.org.hk

11 December 2025

# CONTINUING PROFESSIONAL DEVELOPMENT

The Hong Kong Academy of Law offers the following CPD/RME course(s) in January 2026:

Date & Time	Course Title	CPD point(s)
9 January 2026 13:00-14:00	[Face-to-Face] Mediation Windows in the Arbitration House: Emerging Trends in Mixed Mode Dispute Resolution	1

3/F WING ON HOUSE · 71 DES VOEUX ROAD CENTRAL · HONG KONG DX-009100 Central 1 香港中環復輔道中71號永安集團大廈3字棒

TELEPHONE (電話): (852) 2846 0500 FACSIMILE (博真): (852) 2845 0387 E-MAIL (電子邮件): sg@hklawsoc.org.hk HOME PAGE (網頁): http://www.hklawsoc.org.hk

# 11 December 2025

# **Risk Management Education**

Below are the RME core course(s) and elective course(s) from December 2025 to February 2026.

Core Course for Trainee Solicitors		
Date & Time Course Title		Points
17 Dec 2025	(Webinar) RME - Core Course for Trainee Solicitors Module 2	1
13:30-17:00	(webinar) Rivie - Core Course for Trainee Solicitors Module 2	4

Elective Course		
Date & Time	Course Title	
15 Jan 2026	(Webinar) RME Elective - Commercial Drafting - Mergers &	4
09:00-12:30	Acquisitions	
15 Jan 2026	(Webinar) RME Elective - Fraud Risk & the Modern Law Firm	4
13:30-17:00	(Weblial) Rivie Elective - Flaud Risk & the Wodelit Law Film	
29 Jan 2026	(Webinar) RME Elective - Managing Human Capital	4
13:30-17:00	(Webliar) KWE Elective - Managing Fruman Capital	
10 Feb 2026	(Webinar) RME Elective - Pro Bono Work: Legal & Risk	4
09:00-12:30	Perspectives	
10 Feb 2026	(Webiner) PME Elective Pick Management & Cloud Computing	4
13:30-17:00	(Webinar) RME Elective - Risk Management & Cloud Computing	



The Chartered Institute of Arbitrators (East Asia Branch) is accepting applications for the following course

# **Asia-Pacific Diploma in International Commercial Arbitration**

#### **Date and Time**

- 18 26 April 2026
- 18 April 2026: Diploma course starts in Hong Kong
- 26 April 2026: Diploma course ends in Hong Kong
- 21 May 2026: Online exam portal opens for Module 1 and Module 2 exam
- 12 June 2026: Online exam portal opens for Module 3

#### Venue

West Wing, Justice Place, Central, Hong Kong.

The Ciarb East Asia Branch will host the Asia-Pacific Diploma in International Commercial Arbitration in Hong Kong from 18 to 26 April 2026.

Ciarb's prestigious APAC Diploma is a nine-day intensive in-person training course, designed to meet the increasing demand for accredited arbitrators and arbitration practitioners to resolve cross-border disputes in the Asia-Pacific region.

The East Asia Branch is one of Ciarb's largest Branches, spanning Hong Kong, Macau, Taiwan and mainland China, South Korea, Japan, Indonesia, the Philippines, Vietnam, Cambodia, Myanmar, Mongolia and Laos. The faculty comprises internationally recognised arbitration experts from the Asia Pacific region. Delivered by highly experienced and distinguished tutors, the course involves a series of lectures, seminars and workshops, with time for candidates to learn from the experts and network with peers.

Candidates who pass the Practice and Procedure examination and the Award Writing examination will be awarded an APAC Diploma of International Commercial Arbitration by Ciarb. Then, they can apply for the Fellow Peer Interview to become a Ciarb Fellow – the highest class of Ciarb membership recognised globally.



c/o Hong Kong International Arbitration Centre

38/F Two Exchange Square, Central, Hong Kong

Telephone:(+852) 2525 2381 Fax:(+852) 2524 2171 Website:www.ciarbasia.org

REGISTERED U.K. CHARITY No.803725 | HONG KONG S.A.R. CERTIFICATE OF TAX EXEMPTION IR File No. 91/6828



# **HKIArb Arbitration** FellowshipWorkshop 2025

by Prof. Anselmo Reyes SC

International Judge, Singapore International Commercial Court



For over a decade, the HKIArb has been offering an annual two-day workshop by Professor Anselmo Reyes leading to a Fellowship qualification for aspiring arbitrators. The workshop's highlight was a simulated arbitration, in which participants played the role of arbitrators, heard arguments on a jurisdictional challenge (Day 1), and considered evidence in a merits hearing (Day 2). As part of the workshop, participants drafted a decision on the former and an award in respect of the latter. Last year, expressing a wish to retire from the workshop, Professor Reyes delivered his last such workshop.

The HKIArb has persuaded Professor Reyes to deliver a set of lectures in December this year, over three days, with a view to providing participants with a comprehensive coverage of international commercial and investment treaty arbitration.

# **Dec 2025**

DAY 2 SUN

DAY 3

REGISTER NOW



10:00am - 6:00pm



**English** 



Teaching In-person



28 seats

HK\$28,000 DAY 1 + DAY 2 + DAY 3

HK\$26,000 **DAY 1 + DAY 2** 

HK\$8,000 DAY 3



Please scan QR Code for more information on the outline of the course





