



THE

LAW SOCIETY
OF HONG KONG

香港律師會

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30 October 2025

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30 October 2025

	COMPANY / FIRM	POSITION TITLE
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LS01 THE LAW SOCIETY OF HONG KONG - DIRECTOR OF PROFESSIONAL INDEMNITY SCHEME (Ref: DPIS)



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LAW SOCIETY
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香港律師會

DIRECTOR OF PROFESSIONAL INDEMNITY SCHEME (Ref: DPIS)

The Law Society seeks applications from enthusiastic, competent and suitably qualified persons to fill the position of Director of Professional Indemnity Scheme (“DPIS”).

DPIS assists Hong Kong Solicitors Indemnity Fund Limited (“Company”) in administering the Scheme and the fund established under rule 3 of the Solicitors (Professional Indemnity) Rules, Cap. 159M (“Fund”); and is accountable to the Company and the Law Society for the operation of the Scheme and the Fund. DPIS manages the overall operation of the Company, and providing advices thereon to the Company as required.

At a senior level, the DPIS takes up the following roles and duties:

- Assisting the Company in the formulation and the review of various insurance policies including but not limited to the insurance policies on Directors’ and Officers’ liability, professional indemnity insurance and other covers for the Scheme or the Company; and driving discussions thereon;
- Monitoring the Fund’s return and investment guidelines and strategies;
- Overseeing the preparation of and the collating of the relevant reports and other documentation required for the actuarial assessment, calculation as well as the methodology to be adopted by the Company for the professional indemnity scheme, such include (and are not limited to) IBNER reports, actuarial assessments, investment reports and fund surplus projection;
- Supervising logistics and secretarial support to the Company, its Committees and working parties, set up on an ad hoc basis or otherwise; and
- Assisting the general membership of the Law Society, as well as the Council of the Law Society, its committees (including the Claims Committee) and working parties, in managing and responding to the Professional Indemnity Scheme in compliance with their relevant statutory obligations, including Cap 159, and Cap 159M.

The following qualifications and experience are expected of DPIS:

- Admitted in Hong Kong with at least 10 years’ post qualification experience;
- Solid knowledge and understanding about professional indemnity and insurance practice;
- Experience of working in large corporates is an added advantage;
- A motivated, proactive individual who is mature with good leadership skills, and has the ability to work independently with strong problem-solving and analytical skills; and
- Excellent level of both written and spoken English and Chinese.

Interested parties please send your full curriculum vitae stating the reference number, current and expected salary to the Assistant Director of Administration and Human Resources, The Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road Central, Hong Kong or via email to recruit@hklawsoc.org.hk. Please mark “Private and Confidential” on the envelope.

Personal data provided by job applicants will be used strictly in accordance with the Law Society’s personal data policies as set out in the Personal Information Collection Statement. A copy of the Statement can be obtained from Assistant Director, Administration & Human Resources by calling 2846 0500. Applicants not invited for interview within 6 weeks may consider their applications unsuccessful.

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LS02 THE LAW SOCIETY OF HONG KONG - ASSISTANT DIRECTOR, PRACTITIONERS AFFAIRS (REF: ADPA)



ASSISTANT DIRECTOR, PRACTITIONERS AFFAIRS **(Ref: ADPA)**

We are looking for an enthusiastic, motivated and experienced person to fill the post of Assistant Director in the Practitioners Affairs Department.

The Assistant Director assists and attends upon various specialist committees of the Law Society to review legislative proposals, conduct researches, and prepare reports and submissions. The Assistant Director works with experienced practitioners to consider and to discuss a wide range of challenging and interesting legal issues. He or she would also have to liaise with various external bodies such as the Administration, the Judiciary and the Legislature.

The applicant must be able to demonstrate:

- extensive experience of law practice in Hong Kong, including conveyancing practice and procedure. Experience in project conveyancing is an advantage.
- knowledge and understanding of legislative process and policy formulation.
- strong communication and analytical skills.
- excellent standard of written and spoken English and Chinese.

As a guide the applicant should have not less than 5 years post qualification experience. Research experience is preferred.

Interested parties please send your full curriculum vitae stating the reference number, current and expected salary to the **Assistant Director, Administration & Human Resources, The Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road, Central, Hong Kong.**, or via email to recruit@hklawsoc.org.hk. Please mark **“Private and Confidential”** on the envelope.

Personal data provided by job applicants will be used strictly in accordance with the Law Society's personal data policies as set out in the Personal Information Collection Statement. A copy of the Statement can be obtained from Assistant Director, Administration & Human Resources by calling 2846 0500. Applicants not invited for interview within 6 weeks may consider their applications unsuccessful.

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LS03 THE LAW SOCIETY OF HONG KONG - TEMPORARY INVESTIGATION COUNSEL (UNTIL 31 DECEMBER 2025) (REF: COM/TIC)



TEMPORARY INVESTIGATION COUNSEL **(UNTIL 31 DECEMBER 2025)** **(Ref: COM/TIC)**

The Law Society seeks applications from an enthusiastic and responsible solicitor to fill the position of Temporary Investigation Counsel in the Compliance Department. The appointee will be responsible for investigating complaints, conducting inspections against law firms and assisting Intervention Agents in the intervention of law firms.

Requirements:

- More than 3 years' post-qualification experience;
- Good command of written and spoken English and Chinese (including Putonghua) and be able to prepare written reports in English;
- Previous investigation experience will be an advantage;
- Computer literate with good skills in MS Office;
- Strong communications and interpersonal skills, organized, highly efficient and independent.

Interested parties should send their full curriculum vitae stating the reference number, current and expected salary to the **Assistant Director, Administration & Human Resources, The Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road, Central, Hong Kong.**, or via email to recruit@hklawsoc.org.hk. Please mark "Private and Confidential" on the envelope.

Personal data provided by job applicants will be used strictly in accordance with the Law Society's personal data policies as set out in the Personal Information Collection Statement. A copy of the Statement can be obtained from Assistant Director, Administration & Human Resources by calling 2846 0500. Applicants not invited for interview within 6 weeks may consider their applications unsuccessful.

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01) WONG AND CHAN – ASSOCIATE / TRAINEE SOLICITOR

W O N G a n d C H A N

Solicitors & Notaries

黃新民律師行

(with Shanghai Representative Office)

(in association with Jin Mao P.R.C. Lawyers)

We are a long-established legal firm (with focus on commercial and corporate and China-related practice) in Queensway and now seek applications for the following post:-

ASSOCIATE // **TRAINEE** **SOLICITOR**

Good honor degree and with excellent command of English and Chinese and able to speak fluent Mandarin with interest in cross-border and China-related practice. Initial guidance and supervision for associate. Close personal tutelage provided for trainee. Transfer of traineeship considered.

Please apply with full resume and remuneration expected and availability date to us and marked “Confidential” at Room 604, 6/F, Tower 1, Lippo Centre, No.89 Queensway, Hong Kong or info@wongandchan.com

02) VINCENT T. K. CHEUNG, YAP & CO. - REAL ESTATE SOLICITOR, LEGAL ASSISTANT

VINCENT T. K. CHEUNG, YAP & CO.

SOLICITORS & NOTARIES

張葉司徒陳律師事務所

We are seeking capable and committed team players to join our practice in the Head office:-

Real Estate Solicitor (2-4 years' PQE)

- Solid experience in conveyancing, related banking/commercial matters and tenancy works
- Opportunities to handle development projects
- Good understanding of real estate market practice
- Good drafting & communications skills

Legal Assistant (1 year's experience)

- Provide legal and admin support to solicitors & the team, preferably with conveyancing experience
- Conscientious, proactive and attentive to details

Interested parties please apply with a full CV, expected salary and availability to **The Recruiting Partner, Vincent T. K. Cheung, Yap & Co., 23/F, Office Tower, Convention Plaza, 1 Harbour Road, Wanchai, Hong Kong** or via email to hr@vtkcyc.com.

All applications will be treated in strict confidence. Personal data collected will be used for recruitment purposes only.

03) M.C.A. LAI SOLICITORS LLP - CONSULTANTS



M.C.A. LAI SOLICITORS LLP

賴文俊(有限法律責任合夥)律師行

Founded in 2007, M.C.A. Lai Solicitors LLP is a dynamic medium-sized law firm offering a wide range of legal services. Our team of experienced lawyers is dedicated to providing high-quality legal services to our clients. We now invite applications for the following position:

Consultants (in any Practice Areas)

- Attractive remuneration package
- Excellent administrative support

Interested parties please send full CV quoting your expected salary to our Managing Partner by email to anthony.lai@mcalai.com. All applications will be treated in strict confidence. Personal data collected will be used for recruitment purpose only.

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04)K. B. CHAU & CO. - CONVEYANCING CLERKS, LEGAL SECRETARY/CLERK , ACCOUNTS CLERK

K. B. CHAU & CO.

We invite applications for the following positions:

1. Conveyancing Clerks

- 4 years or above experience in handling conveyancing matters
- With ability to work independently with minimum supervision
- Good interpersonal and communication skills, able to attend clients independently
- Good command in both English and Chinese languages, and proficiency in Putonghua is a definite advantage
- Good computer skills; well versed in MS Word and Excel
- Meticulous and conscientious, organized and self-motivated

2. Legal Secretary/Clerk (Assistant to Partner)

- Form 6 or above or Legal Studies with good command in both English & Chinese;
- Good clerical skills; with conveyancing and finance experience is an advantage
- Strong sense of responsibility and self-motivated

3. Accounts Clerk

- Form 6 or above or LCCI level, with good command in both English & Chinese
- Good computer skills; well versed in MS Word and Excel

Please apply with full C.V. by e-mail to office@kbchau.com.hk or by post to 31/F United Centre, 95 Queensway, Admiralty, Hong Kong. All applications will be treated in strict confidence.

05)JUN HE LAW OFFICES - ASSISTANT SOLICITOR / TRAINEE / PARALEGAL



JUN HE LAW OFFICES is a full-service law firm headquartered in Beijing, with offices in major cities in the Mainland China, HK and overseas. We are inviting applications for the following positions. Please indicate the position with the interested practising area in your e-mail subject line for identification purposes.

Assistant Solicitor (Crypto/Web3/Fintech)

- Interested to do crypto/web3/fintech related work, knowledge in cryptocurrency/blockchain is an advantage, previous experience in any fields is welcome
- Newly Qualified (NQ) lawyer, 1-6 years PQE with reputable law firm

Assistant Solicitor (Investment Fund)

- With relevant experience in the fields of Investment Fund, with strong focus on private and public investment fund
- Newly Qualified (NQ) lawyer, 1-6 years PQE with reputable law firm

Assistant Solicitor (Capital Markets)

- With relevant experience in the fields of capital markets, with focus on IPO, M&A and general corporate practice
- Newly Qualified (NQ) lawyer (HK/US qualified), 1-5 years PQE with reputable law firm

Trainee / Paralegal

- Paralegal – in the areas of corporate finance (ECM matters), M&A and general corporate practice
- LLB / LLM / JD holder (would be preferred but not required) having completed PCLL

Requirements

- Strong academic records, proficiency in both written and spoken English and Chinese (Mandarin and Cantonese)
- Diligent, dutiful, detail-oriented, Self-motivated and able to work under pressure

We offer a competitive remuneration package to the right candidates. Interested candidates please submit your application with CV, transcripts and expected salary to Ms. Carly Chan, HR & Admin Manager by e-mail to carlychan@junhe.com. For more information about us, please visit to our website: www.junhe.com

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06)HUGILL & IP - ASSOCIATE – CONVEYANCING AND REAL ESTATE



ASSOCIATE – Conveyancing and Real Estate

Hugill & Ip is a young, independent Hong Kong law firm.

Our core team comprises partners who are recognised as leaders in the areas of Private Client, Family, Dispute Resolution, Corporate & Commercial and Employment & Immigration.

We are currently looking to expand our Conveyancing and Real Estate practice with the hire of an **Associate** to bring his/her knowledge and expertise to the firm. Candidates with stronger qualifications will be considered for a Senior Associate position.

The Successful Applicants will have:

- 2-3 years' PQE in Conveyancing and Real Estate work
- Previous experience in Corporate & Commercial will also be an advantage
- Excellent spoken and written English and Chinese
- Team player, willing to work flexibly in a close-knit team
- Able to handle files independently
- Demonstrate an ambition to establish his/her name in the Real Estate practice

What's on Offer

Attractive salary & benefits, with excellent opportunity for legal career progression in a collegiate office.

Kindly apply with full CV to Hugill & Ip, Level 25, Six Pacific Place, 50 Queen's Road East, Hong Kong by email to careers@hugillandip.com

All applications will be treated in strict confidence. Personal data collected will be used for recruitment purposes only.

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07)HASTINGS & CO. - (1) LAWYERS ADVANCEMENT / (2) SENIOR CORPORATE FINANCE
LAWYER / (3) PROBATE & TRUST LAWYER / (4) LITIGATION LAWYER

HASTINGS & CO.

希仕廷律師行

We are a well-established law firm in Hong Kong founded in 1904 and would like to invite applicants to join our firm. Applicants should have good English and Chinese (Putonghua) language skills with strong drafting skills in both English and Chinese.

LAWYERS ADVANCEMENT

- We are looking to strengthen and expand our full service practice areas including corporate finance, banking, fintech, private client, dispute resolution and intellectual property rights protection.
- We invite lawyers with a strong drive to grow your own practice to join us for advancement of their career opportunities and following with our expansion and ongoing support.

SENIOR CORPORATE FINANCE LAWYER

- over 10 years' solid post-qualification experience in a wide spectrum of corporate finance work
- possess solid post-qualification experience in acting for issuers and/or sponsors/underwriters in IPOs
- conversant with Listing Rules, Takeovers Codes and regulatory framework

PROBATE & TRUST LAWYER

- minimum 3 years' solid post-qualification experience in handling estate, probate, will and trust matters
- experience in family trust and/or family office will be an advantage
- well-organized, detail-minded, proactive with good communication skills

LITIGATION LAWYER

- minimum 2 years or above of post-qualification experience in civil and commercial litigation
- self-motivation and ability to work under pressure

Please apply with full C.V. to The Managing Partner, Hastings & Company, 11/F., Gloucester Tower, The Landmark, 15 Queen's Road Central, Hong Kong by post or by email to pd@hastings-hk.com. All applications will be treated in strict confidence.

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08)GALLANT - ASSOCIATES –COMMERCIAL AND COMMERCIAL IP



We invite applications for the positions of: -

COMMERCIAL ASSOCIATE

- 0-3 years' post-qualification experience in corporate M&A, regulatory compliance and funds formation work
- excellent drafting and communication skills in both English and Chinese
- good command of English and Chinese including Putonghua

COMMERCIAL IP ASSOCIATE

- 0-3 years' post-qualification experience in commercial and IP practices
- experience in virtual asset work will be an advantage
- good command of English and Chinese including Putonghua

Please forward your full résumé with expected salary to the **Managing Partner by email at MC@gallantho.com**. All applications will be treated in strict confidence.

09)W K TO & CO SOLICITORS - CONVEYANCING SOLICITOR

CONVEYANCING SOLICITOR

- At least 5 years' PQE specializing in conveyancing work
- Strong academic background and solid training
- Proficient in both English and Chinese languages. Fluency in Putonghua
- Good communication and interpersonal skills
- Able to work independently with minimum supervision

Attractive remuneration with incentive bonus and partnership will be offered to the right candidates. Please apply with full resume and salary expected to the Senior Partner at recruit@wktoco.com. All applications will be treated in strict confidence.

Our firm has been established in Hong Kong for 40 years. The team culture is friendly and open. The successful candidate will have plenty of opportunities to develop his/her career in one of the established local firms in Hong Kong. This is also a very good opportunity for a young lawyer to move up the career ladder.

W. K. To & Co's 'competency level is above other leading firms in the region'." - Legal 500

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10) CHU & LAU SOLICITORS & NOTARIES - SENIOR CONVEYANCING SOLICITOR /
CONVEYANCING SOLICITOR / TRAINEE SOLICITOR

CHU & LAU Solicitors & Notaries

劉漢銓律師行

Senior Conveyancing Solicitor

- 5 years or above post qualification experience in broad conveyancing practice
- First hand project experience an advantage

Conveyancing Solicitor

- 0-4 years PQE with enthusiasm in conveyancing work

The candidates should have: -

- Sound academic background
- Excellent drafting and communication skills
- Good command of English and Chinese
- Strong sense of responsibility
- Good team spirit

Trainee Solicitor

- Self-motivated; responsible; attention to details; and good team player.

Interested parties please apply with full CV (WORD format) and expected remuneration package to: The General Manager, Unit A, 33/F., United Centre, 95 Queensway, Hong Kong or hr@chuandlau.com.hk (Personal data collection will be treated in strict confidence)

11) LI & PARTNERS - SENIOR & JUNIOR CORPORATE FINANCE LAWYERS / SENIOR & JUNIOR
DISPUTE RESOLUTION LAWYERS / SENIOR FAMILY OFFICE & TRUST LAWYERS / SENIOR
PROJECT FINANCE LAWYERS / JUNIOR BANKING LAWYERS / PERSONAL INJURY LAWYERS /
PART-TIME LEGAL SECRETARY



LI & PARTNERS

李偉斌律師行

We are an established large local international law firm with offices in the PRC and overseas. We are a full-service law firm and offer a wide range of cross-border and local legal services. Our international clientele includes listed companies, state-owned enterprises, multinational corporations, and major banking and financial institutions. Our supportive and motivating environment enables our lawyers to grow and prosper professionally. We provide valuable development opportunities to our lawyers at all stages of their careers, to enable our lawyers to achieve their full potential. For our continuing expansion, we are offering unique opportunities to the right individuals and/or teams to join one or more of our following practice groups:

SENIOR & JUNIOR CORPORATE FINANCE LAWYERS
SENIOR & JUNIOR DISPUTE RESOLUTION LAWYERS
SENIOR FAMILY OFFICE & TRUST LAWYERS
SENIOR PROJECT FINANCE LAWYERS
JUNIOR BANKING LAWYERS
PERSONAL INJURY LAWYERS (3-5 YEARS' PQE)

We also have vacancies for Part-time **Legal Secretary**. If you are interested in the above opportunities, please send your full *curriculum vitae* to the HR Department, Li & Partners, 22/F, World-Wide House, Central, Hong Kong or via email to info@li-partners.com. We also welcome direct applications for non-advertised posts.

Personal data collected will be used for recruitment only and will be treated in strict confidence.

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12) CHAN LAWYERS - ASSISTANT SOLICITOR, CONSULTANT, TRAINEE SOLICITOR

Chan Lawyers

In order to cope with our expanding practice, we, Chan Lawyers, invite applications for the following positions:

1. **Assistant Solicitor (Litigation)(with 0 PQE or above)**: strong sense of responsibility and positive attitude;
2. **Assistant / Consultant Solicitor (with 3 PQE or above)**: experience in matrimonial matters, custody and maintenance, etc. will be an advantage, although not a must;
3. **Trainee Solicitor**: strong sense of responsibility and positive attitude.

We provide work-life balanced working environment with good supporting. Please send your full CV, last remuneration package and expected remuneration package to us by email: vchanandpartners-job@yahoo.com. All personal data collected by us will only be used for purposes which are directly related to your application. Request for access should be made in writing to Mr. Chan by email: vchanandpartners-job@yahoo.com

13) J YANG & CO 楊俊律師行 - ASSISTANT SOLICITOR/ PARALEGAL/ CONSULTANT

J YANG & CO 楊俊律師行

We are a newly established Hong Kong local law firm with extensive connections to law firms across Mainland China.. We invite applications for the following positions:

Assistant Solicitor (arbitration and litigation)

- 2-3 years' post qualification experience preferred (candidates with less experience will also be considered)
- Able to handle files independently with minimal supervision
- Good command of both spoken and written English and Chinese and able to speak fluent Mandarin with interest in cross-border and China-related practice.
- Salary: HK\$ 45,000.00 up

Paralegal:

Salary: HK\$ 25,000.00

Consultant:

Flexible work with good remuneration package.

We offer a friendly working environment and competitive remuneration package. Interested parties, please send your resume, availability and expected salary to lawyeryoung@foxmail.com. All applications will be treated in strict confidence.

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14) JIA YUAN LAW OFFICE - CORPORATE ASSOCIATES & TRAINEE SOLICITORS & INTERN



嘉源律师事务所
JIA YUAN LAW OFFICE

We are looking for talented corporate associates, trainee solicitors & intern to join our expanding Hong Kong office. You will be supporting the counsels and partners on a broad range of corporate finance matters.

Corporate Associates

Main duties and responsibilities:

- Assisting in various tasks in Hong Kong IPOs, including but not limited to conducting legal due diligence, verification/ drafting of prospectus and attending to closing;
- Assisting in compliance work for public and private companies;
- Conducting due diligence investigation and legal research.
- Skills and experience required:
- Hong Kong qualified lawyer;
- Excellent communication skills in both written and spoken English and Chinese; fluency in Mandarin is a must;
- Strong attention to detail with the ability to manage multiple priorities and track details.

资本市场律师

工作内容：

- 协助香港 IPO 涉及的各项工作，包括但不限于进行法律尽职调查、验证/起草招股说明书以及参与交割；
- 协助上市公司和私营公司的合规工作；
- 协助起草一般信函以及法律和交易文件；
- 进行尽职调查和法律研究；
- 协助临时任务。
- 任职要求：
- 香港执业律师；
- 优秀的中英文书面和口语沟通能力；流利的普通话是必须的；和
- 高度关注细节，能够管理多个优先事项并跟踪具体情况。

Trainee Solicitors

Main duties and responsibilities:

- Good academic records;
- Strong sense of responsibility, Self-motivated; attention to detail and good team player; and
- Good command of both spoken and written English and Chinese, fluency in Putonghua is an advantage;
- Keen interest in commercial and corporate finance transactions, particularly in IPO, M & A, equity & debt financial and Listing Rules compliance matters.

实习律师

工作内容：

- 良好的学术成绩
- 具高度责任感、自我激励、注重细节，并具备良好的团队合作精神
- 良好的中英文书写及口语能力，能操流利普通话者优先
- 对商业及企业融资交易具有浓厚兴趣，领域包括首次公开招股（IPO）、并购（M&A）、股权及债务融资、上市规则合规事宜

实习生（业务领域：境外资本市场）

工作内容：

- 参与各类资本市场项目；
- 参与尽职调查工作；
- 协助律师团队成员起草交易文件、管理项目文件进度、安排项目交割工作。
- 实习期间表现优异者有留用机会

任职要求：

- 国内顶尖法学院研究生在读学生，或即将就读 JD/LLM
- 踏实认真
- 成绩优异
- 能够展示对工作热诚及了解
- 富有团队精神和主动性
- 卓越的沟通技巧
- 优秀的英文读写能力
- 良好的决断能力
- 优秀的组织能力
- 托福 100+/雅思 7 分以上优先考虑

Interested candidates please apply with full resume with expected salary to the Administration Manager by email at admin@jiayuanlaw.com.hk. All applications will be treated in strict confidence. Personal data collected will be used for our recruitment purpose only.

THE LAW SOCIETY OF HONG KONG

SITUATION VACANT

30 October 2025

15) JIA YUAN LAW OFFICE - CORPORATE ASSOCIATES & CORPORATE PARALEGALS



We are looking for talented corporate associates and paralegals to join our Hong Kong office. You will be supporting the partners and counsels on a broad range of corporate finance matters.

CORPORATE ASSOCIATES (NQ-8 PQE)

- Solid experience in IPOs (including prospectus drafting skills) transactions, M&A deals and listed company compliance work
- Able to lead and mentor a team of junior associates and paralegals
- Qualified lawyers preferably trained with international or large local law firm
- Able to work independently and have good legal drafting, negotiation, presentation and analytical skills
- Excellent communication skills in both written and spoken English and Chinese, fluency in Mandarin is a must

CORPORATE PARALEGALS

- Keen interest in commercial and corporate finance transactions, particularly in IPO, M & A, equity & debt financial and Listing Rules compliance matters
- Excellent communication skills in both written and spoken English and Chinese, fluency in Mandarin is a must

Interested candidates please apply with full resume with expected salary to the Administration Manager by email at chloe.yim@jiayuanlaw.com.hk. All applications will be treated in strict confidence. Personal data collected will be used for our recruitment purpose only.

16) LEE & SO, SOLICITORS - TRAINEE SOLICITOR

LEE & SO, Solicitors

李國忠 蘇全富 律師行

We would like to invite application for the following position:

Trainee Solicitor

Full and solid training on PI litigation, matrimonial and probate matters will be provided, second year candidate is preferable.

Please send your resume with your current and expected remuneration to our e-mail address: simon@leeandso.com. Personal data provided by applicants will be treated in strict confidence and used for recruitment purposes only.

17) TRM (HK) LIMITED - IN-HOUSE LEGAL COUNSEL



TRM (HK) Limited
協康 (香港) 有限公司

Total Rehabilitation Management

We are a leading work injury management company. We invite the following professionals to join our legal team: -

IN-HOUSE LEGAL COUNSEL

1. 1 to 2 year(s) of experience in handling employees' compensation and personal injuries claims.
2. Experience in handling motor claims is beneficial.
3. Diligent, efficient with excellent interpersonal skills. Good drafting, analytical and research skills.

JOB DUTIES

1. To advise on all relevant issues including policy, liability and quantum of claims.
2. To promote early settlement of claims by providing costs-effective case management strategies.
3. To monitor and handle assigned cases proactively, independently and in an organized manner.

We offer attractive compensation package for the right candidate. Newly admitted solicitor will be considered. Please send your full CV and expected salary to trmjob@gmail.com. All applications will be treated in strict confidence.

THE LAW SOCIETY OF HONG KONG

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30 October 2025

18)ONC LAWYERS - TRAINEE SOLICITOR AND CORPORATE PARALEGAL



ONC Lawyers is one of the largest independent law firms in Hong Kong. We are committed to high quality of work and the continuous long-term growth of our diversified practice. To support our growth, we would like to invite applications for the post of:

Trainee Solicitor

We look for trainees that are first and foremost dedicated to the practice of law and wish to establish his/her career as a respectable lawyer. We will provide you with the solid training and exposure in a variety of legal practice areas.

Requirements:

- Strong academic background
- Excellent command of spoken and written English, Chinese and Putonghua
- Highly motivated, pro-active and keen to take on responsibilities
- Flexible and able to work under pressure
- Immediately available is preferred

Corporate Paralegal

We look for high calibre candidates who are hardworking, self-motivated, responsible, meticulous, persevering and quality-oriented.

Responsibilities:

- assisting in different corporate transactions and retainer files, especially IPOs, listed company compliance and M&As
- in particular, assisting in due diligence, verification, drafting legal documents and conducting legal research
- handling ad hoc assignments relating to corporate finance practice

Successful candidates should be able to work collaboratively as member of a team, and have a strong commitment to the success of the firm. Whilst working environment is friendly, our firm aspires to the highest professional standard.

Please send your cover letter and resume to recruitment@onc.hk; there is no need to mail a hardcopy of your application letter and resume. Personal data collected will be used for recruitment purposes only.

For more information about our firm, please visit: www.onc.hk



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19) CHIU & CO. – DISPUTE RESOLUTION ASSOCIATE / CORPORATE ASSOCIATE / PARALEGAL

CHIU & CO.

Solicitors and Notaries

趙凱珊律師行

We invite applications for the following positions:

1) Dispute Resolution Associate

- Applicant with 2 years PQE focusing on dispute resolution, matrimonial and/or insolvency experience is an advantage
- Good command of both spoken and written English and Chinese
- Able to handle files independently with strong sense of responsibility

2) Corporate Associate

- Applicant with 2 years PQE focusing on IPO, M&A and corporate compliance is an advantage
- Good command of both spoken and written English and Chinese
- Able to handle files independently with strong sense of responsibility

3) Paralegal

- Good academic records
- Strong sense of responsibility, with interest in commercial and litigation matters
- Good command of both spoken and written English and Chinese

We offer attractive package commensurate with experience and qualification to the right candidates. Interested parties please apply with full resume, available date and expected salary to our Recruiting Partner at office@chiuandco.com by email. (All applications will be treated in strict confidence and personal data collected will be used for recruitment purposes only.)

20) ERNEST LI & CO. - ASSISTANT SOLICITORS / LEGAL CLERK/PARALEGAL



Ernest Li & Co.

Solicitors

李紹基律師事務所

We invite applications for the post of :

Assistant Solicitors: Candidates should be with PQE of 1-3 years with relevant experience in handling broad range of legal matters on civil litigation including commercial works and shareholders disputes, wills and probate practice and matrimonial. The successful candidate is expected to be self-motivated, familiar with court rules and civil procedure, good drafting, analytical and communication skills, independent, a good team player and excellent command of spoken and written English and Chinese (including Putonghua). Immediate available will be an added advantage.

Legal Clerk/Paralegal: Holder of Diploma of Legal Studies or with 1-2 years of experience in civil litigation. Candidates should be familiar with court rules and civil procedure. Good command of both spoken and written English, Chinese and Putonghua, good communication and drafting skills and able to work independently. Provide support to the legal team in handling daily correspondence, drafting and preparing legal and court documents, preparing court bundles, filing etc. Immediate available will be an added advantage.

Please send full C.V. with expected salary at Units 2709-11, 27th Floor, Shui On Centre, Nos.6-8 Harbour Road, Wanchai, Hong Kong or via email to : office@lsk.hk

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30 October 2025

21)IU, LAI & LI, SOLICITORS & NOTARIES - ASSISTANT SOLICITOR – CORPORATE FINANCE & COMMERCIAL DEPARTMENT

IU, LAI & LI
SOLICITORS & NOTARIES
姚黎李律師行

ASSISTANT SOLICITOR – CORPORATE FINANCE & COMMERCIAL DEPARTMENT

We invite applications for the position of ASSISTANT SOLICITOR in our Corporate Finance & Commercial Department. Applicants should have a minimum of 3 years' post qualification experience in handling IPOs, listing compliances, corporate finance, M&A and PRC related matters. Good academic credentials with good command of both written and spoken English and Chinese (as well as Putonghua) are required.

Please send full resume with current and expected salary by e-mail to personnel@iulaili.com or by post to the Office Manager at Rooms 2201, 2201A & 2202, 22/F, Tower 1, Admiralty Centre, No.18 Harcourt Road, Hong Kong. All applications will be treated in strict confidence. Personal data collected will be used for our recruitment purposes only.

22)VIVIEN CHAN & CO. - TRAINEE SOLICITOR

陳韻雲律師行
VIVIEN CHAN & CO.
YOUR GREATER CHINA LAWYERS
HONG KONG | BEIJING

We are a corporate law practice headquartered in Hong Kong, with our own licensed office in Beijing. Our clients are established leaders in their respective industries. We invite applications for the following post:-

Trainee Solicitors

- Good academic result.
- Good command of written and spoken English and Chinese, with good Mandarin.
- Second year trainee will also be considered.

We offer training in the following seats: Corporate and Commercial, Dispute Resolution, Intellectual Property and Mergers & Acquisitions. We offer attractive remuneration package, varied workload, international work exposure, training on client development and management. Visit www.vclawservices.com for more information about the firm. Please apply by sending your detailed resume with current and expected salary, availability, contact number to hr@vclawservices.com.



30 October 2025

CONTINUING PROFESSIONAL DEVELOPMENT

The Hong Kong Academy of Law offers the following CPD/RME course(s) from October to November 2025:

Date & Time	Course Title	CPD point(s)
30 October 2025 9:00-12:30	<u>(Webinar) RME Elective - Mandatory Practice Management Course</u>	4
30 October 2025 11:00-13:00	<u>(Webinar) No LLM Required for this LLM – An Introduction to Large Language Model for Non-Technical Lawyers</u>	2
31 October 2025 11:00-12:00	<u>(Webinar) Alternative Dispute Resolution Practice Update</u>	1
26 November 2025 11:00-12:00	<u>(Webinar) Thematic CPD Series on Will and Probate: Cross-Border Probate</u>	1



30 October 2025

Risk Management Education

Below are the RME core course(s) and elective course(s) from October to November 2025.

Core Course for Trainee Solicitors		
Date & Time	Course Title	Points
13 Nov 2025 09:00-12:30	(Webinar) RME - Core Course for Trainee Solicitors Module 1	4
13 Nov 2025 13:30-17:00	(Webinar) RME - Core Course for Trainee Solicitors Module 2	4

First Elective Course for Trainee Solicitors		
Date & Time	Course Title	Points
07 Nov 2025 09:00-12:30	(Webinar) RME - First Elective Course for Trainee Solicitors Module 1	4
07 Nov 2025 13:30-17:00	(Webinar) RME - First Elective Course for Trainee Solicitors Module 2	4

Elective Course		
Date & Time	Course Title	Point(s)
19 Nov 2025 09:00-12:30	(Webinar) RME Elective - Commercial Drafting - Mergers & Acquisitions	4
19 Nov 2025 13:30-17:00	(Webinar) RME Elective - Liability & Legal Developments	4

Legal Practice in a Cyber World: Technology and Forensics Demystified

Speakers



Lawrence Chong
Regional Head, Cyber & Tech
Howden Asia



Evelyn Yan
Head of Claims
Howden Hong Kong



Jimmy Mate
Mandiant Consulting Leader
Google North Asia



Timothée Grange
Co-founder & CEO
Quantum Claims Limited



21 November 2025
2 - 6 pm



British Consulate General Justice
Drive Entrance, 1 Supreme Court
Road, Admiralty,
Hong Kong



HK\$400 per person

About this event

Join us and uncover practical insights into the ever-evolving cyber threat landscape, both globally and within Hong Kong, and the growing exposure faced by law firms. From ransomware and insider risks to AI-driven fraud and deepfakes, the session will spotlight key threat actors and tactics shaping today's risk environment.

Learn how emerging technologies, cloud platforms and strategic partnerships can help law firms stay ahead, build cyber resilience and better support clients through effective risk transfer solutions.

Hear from Howden on claims handling under the Hong Kong Solicitors Professional Indemnity Scheme (PIS) and other relevant insurances.

Registration



We are applying for
3 CPD/RME points with
The Law Society of Hong Kong.

Limited seats available.

Visit bit.ly/48WSNuB
or scan the QR code

This event is supported by
the UK Department for Business and Trade