



THE

LAW SOCIETY
OF HONG KONG

香港律師會

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23 October 2025

INDEX

No. Topics

1. Situations Vacant
2. Law Society CPD Courses
3. Law Society RME Courses
4. Other CPD Course and Other Notices

THE LAW SOCIETY OF HONG KONG

SITUATIONS VACANT

23 October 2025

	COMPANY / FIRM	POSITION TITLE
LS01	THE LAW SOCIETY OF HONG KONG	DIRECTOR OF PROFESSIONAL INDEMNITY SCHEME (REF: DPIS)
LS02	THE LAW SOCIETY OF HONG KONG	ASSISTANT DIRECTOR, PRACTITIONERS AFFAIRS (REF: ADPA)
LS03	THE LAW SOCIETY OF HONG KONG	TEMPORARY INVESTIGATION COUNSEL (UNTIL 31 DECEMBER 2025) (REF: COM/TIC)
1)	NG & CO., SOLICITORS	CONSULTANTS, ASSISTANT SOLICITOR AND LEGAL EXECUTIVE
2)	YIP, TSE & TANG, SOLICITORS & NOTARIES	SENIOR & JUNIOR CONVEYANCING CLERKS/SECRETARIES
3)	ZHONG LUN LAW FIRM LLP	SENIOR CAPITAL MARKETS AND M & A ASSOCIATE / SENIOR CAPITAL MARKETS HK/US ASSOCIATE / CAPITAL MARKETS ASSOCIATE / BANKING AND FINANCE ASSOCIATE
4)	OFFICE OF THE PRIVACY COMMISSIONER FOR PERSONAL DATA, HONG KONG	SENIOR LEGAL COUNSEL

THE LAW SOCIETY OF HONG KONG

SITUATIONS VACANT

23 October 2025

	COMPANY / FIRM	POSITION TITLE
5)	GALLANT	ASSOCIATE – REAL ESTATE DEPARTMENT
6)	VIVIEN CHAN & CO.	TRAINEE SOLICITORS
7)	DEHENG LAW OFFICES (HONG KONG) LLP	CORPORATE FINANCE LAWYERS (0-4 PQE) / CORPORATE FINANCE TRAINEE SOLICITORS (2025 INTAKE)
8)	K.M. LAI & LI 黎錦文李孟華律師事務所	ASSISTANT SOLICITOR
9)	MUNROS SOLICITORS	TRAINEE SOLICITOR
10)	WONG AND CHAN	ASSOCIATE/TRAINEE SOLICITOR
11)	VINCENT T. K. CHEUNG, YAP & CO.	REAL ESTATE SOLICITOR, LEGAL ASSISTANT
12)	M.C.A. LAI SOLICITORS LLP	CONSULTANTS
13)	K. B. CHAU & CO.	CONVEYANCING CLERKS, LEGAL SECRETARY/CLERK, ACCOUNTS CLERK

THE LAW SOCIETY OF HONG KONG

SITUATIONS VACANT

23 October 2025

	COMPANY / FIRM	POSITION TITLE
14)	JUN HE LAW OFFICES	ASSISTANT SOLICITOR / TRAINEE / PARALEGAL
15)	HUGILL & IP	ASSOCIATE – CONVEYANCING AND REAL ESTATE
16)	HASTINGS & CO.	(1) LAWYERS ADVANCEMENT / (2) SENIOR CORPORATE FINANCE LAWYER / (3) PROBATE & TRUST LAWYER / (4) LITIGATION LAWYER
17)	GALLANT	ASSOCIATES –COMMERCIAL AND COMMERCIAL IP
18)	W K TO & CO SOLICITORS	CONVEYANCING SOLICITOR
19)	CHU & LAU SOLICITORS & NOTARIES	SENIOR CONVEYANCING SOLICITOR / CONVEYANCING SOLICITOR / TRAINEE SOLICITOR
20)	LI & PARTNERS	SENIOR & JUNIOR CORPORATE FINANCE LAWYERS / SENIOR & JUNIOR DISPUTE RESOLUTION LAWYERS / SENIOR FAMILY OFFICE & TRUST LAWYERS / SENIOR PROJECT FINANCE LAWYERS / JUNIOR BANKING LAWYERS / PERSONAL INJURY LAWYERS / PART-TIME LEGAL SECRETARY

THE LAW SOCIETY OF HONG KONG

SITUATIONS VACANT

23 October 2025

	COMPANY / FIRM	POSITION TITLE
21)	CHAN LAWYERS	ASSISTANT SOLICITOR, CONSULTANT, TRAINEE SOLICITOR
22)	J YANG & CO 楊俊律師行	ASSISTANT SOLICITOR/ PARALEGAL/ CONSULTANT

THE LAW SOCIETY OF HONG KONG

SITUATION VACANT

23 October 2025

LS01 THE LAW SOCIETY OF HONG KONG - DIRECTOR OF PROFESSIONAL INDEMNITY SCHEME (Ref: DPIS)



DIRECTOR OF PROFESSIONAL INDEMNITY SCHEME (Ref: DPIS)

The Law Society seeks applications from enthusiastic, competent and suitably qualified persons to fill the position of Director of Professional Indemnity Scheme ("DPIS").

DPIS assists Hong Kong Solicitors Indemnity Fund Limited ("Company") in administering the Scheme and the fund established under rule 3 of the Solicitors (Professional Indemnity) Rules, Cap. 159M ("Fund"); and is accountable to the Company and the Law Society for the operation of the Scheme and the Fund. DPIS manages the overall operation of the Company, and providing advices thereon to the Company as required.

At a senior level, the DPIS takes up the following roles and duties:

- Assisting the Company in the formulation and the review of various insurance policies including but not limited to the insurance policies on Directors' and Officers' liability, professional indemnity insurance and other covers for the Scheme or the Company; and driving discussions thereon;
- Monitoring the Fund's return and investment guidelines and strategies;
- Overseeing the preparation of and the collating of the relevant reports and other documentation required for the actuarial assessment, calculation as well as the methodology to be adopted by the Company for the professional indemnity scheme, such include (and are not limited to) IBNER reports, actuarial assessments, investment reports and fund surplus projection;
- Supervising logistics and secretarial support to the Company, its Committees and working parties, set up on an ad hoc basis or otherwise; and
- Assisting the general membership of the Law Society, as well as the Council of the Law Society, its committees (including the Claims Committee) and working parties, in managing and responding to the Professional Indemnity Scheme in compliance with their relevant statutory obligations, including Cap 159, and Cap 159M.

The following qualifications and experience are expected of DPIS:

- Admitted in Hong Kong with at least 10 years' post qualification experience;
- Solid knowledge and understanding about professional indemnity and insurance practice;
- Experience of working in large corporates is an added advantage;
- A motivated, proactive individual who is mature with good leadership skills, and has the ability to work independently with strong problem-solving and analytical skills; and
- Excellent level of both written and spoken English and Chinese.

Interested parties please send your full curriculum vitae stating the reference number, current and expected salary to the Assistant Director of Administration and Human Resources, The Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road Central, Hong Kong or via email to recruit@hklawsoc.org.hk. Please mark "Private and Confidential" on the envelope.

Personal data provided by job applicants will be used strictly in accordance with the Law Society's personal data policies as set out in the Personal Information Collection Statement. A copy of the Statement can be obtained from Assistant Director, Administration & Human Resources by calling 2846 0500. Applicants not invited for interview within 6 weeks may consider their applications unsuccessful.

THE LAW SOCIETY OF HONG KONG

SITUATION VACANT

23 October 2025

LS02 THE LAW SOCIETY OF HONG KONG - ASSISTANT DIRECTOR, PRACTITIONERS AFFAIRS (REF: ADPA)



ASSISTANT DIRECTOR, PRACTITIONERS AFFAIRS **(Ref: ADPA)**

We are looking for an enthusiastic, motivated and experienced person to fill the post of Assistant Director in the Practitioners Affairs Department.

The Assistant Director assists and attends upon various specialist committees of the Law Society to review legislative proposals, conduct researches, and prepare reports and submissions. The Assistant Director works with experienced practitioners to consider and to discuss a wide range of challenging and interesting legal issues. He or she would also have to liaise with various external bodies such as the Administration, the Judiciary and the Legislature.

The applicant must be able to demonstrate:

- extensive experience of law practice in Hong Kong, including conveyancing practice and procedure. Experience in project conveyancing is an advantage.
- knowledge and understanding of legislative process and policy formulation.
- strong communication and analytical skills.
- excellent standard of written and spoken English and Chinese.

As a guide the applicant should have not less than 5 years post qualification experience. Research experience is preferred.

Interested parties please send your full curriculum vitae stating the reference number, current and expected salary to the **Assistant Director, Administration & Human Resources, The Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road, Central, Hong Kong.**, or via email to recruit@hklawsoc.org.hk. Please mark **“Private and Confidential”** on the envelope.

Personal data provided by job applicants will be used strictly in accordance with the Law Society's personal data policies as set out in the Personal Information Collection Statement. A copy of the Statement can be obtained from Assistant Director, Administration & Human Resources by calling 2846 0500. Applicants not invited for interview within 6 weeks may consider their applications unsuccessful.

THE LAW SOCIETY OF HONG KONG

SITUATION VACANT

23 October 2025

LS03 THE LAW SOCIETY OF HONG KONG - ASSISTANT DIRECTOR - STANDARDS AND DEVELOPMENT (6-MONTH CONTRACT, SUBJECT TO RENEWAL)(REF: SD/AD)



ASSISTANT DIRECTOR,
STANDARDS AND DEVELOPMENT
(6-MONTH CONTRACT, SUBJECT TO RENEWAL)
(Ref: SD/AD)

We are looking for an enthusiastic, highly motivated and suitably qualified person to join the Law Society as Assistant Director, Standards and Development.

The Standards and Development Department is responsible for establishing standards and rules for the regulation of professional practice and conduct, and maintaining standards in the solicitors' branch of the legal profession.

The person we are looking for must be able to demonstrate:

- practical legal experience (not less than 7 years' post qualification experience as a guide, with preference being given to applicants admitted to practice in Hong Kong)
- administrative and management experience at a senior level
- sound experience in policy formulation and project implementation
- the ability to lead, mentor and direct a team of professional and non-professional staff
- high level communication skills, including an excellent command of written and spoken proficiency in English and Chinese.

Applicants with experience in legal education/ training will be preferred and relevant experience in professional regulation and legislative drafting is highly desirable.

Interested parties please send your full curriculum vitae stating the reference number, current and expected salary to the **Assistant Director, Administration and Human Resources, The Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road Central, Hong Kong.**, or via email to recruit@hklawsoc.org.hk. Please mark "Private & Confidential" on the envelope.

Personal data provided by job applicants will be used strictly in accordance with the Law Society's personal data policies as set out in the Personal Information Collection Statement. A copy of the Statement can be obtained from Assistant Director, Administration & Human Resources by calling 2846 0500. Applicants not invited for interview within 6 weeks may consider their applications unsuccessful.

THE LAW SOCIETY OF HONG KONG

SITUATION VACANT

23 October 2025

LS04 THE LAW SOCIETY OF HONG KONG - TEMPORARY INVESTIGATION COUNSEL (UNTIL 31 DECEMBER 2025) (REF: COM/TIC)



TEMPORARY INVESTIGATION COUNSEL **(UNTIL 31 DECEMBER 2025)** **(Ref: COM/TIC)**

The Law Society seeks applications from an enthusiastic and responsible solicitor to fill the position of Temporary Investigation Counsel in the Compliance Department. The appointee will be responsible for investigating complaints, conducting inspections against law firms and assisting Intervention Agents in the intervention of law firms.

Requirements:

- More than 3 years' post-qualification experience;
- Good command of written and spoken English and Chinese (including Putonghua) and be able to prepare written reports in English;
- Previous investigation experience will be an advantage;
- Computer literate with good skills in MS Office;
- Strong communications and interpersonal skills, organized, highly efficient and independent.

Interested parties should send their full curriculum vitae stating the reference number, current and expected salary to the **Assistant Director, Administration & Human Resources, The Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road, Central, Hong Kong.,** or via email to recruit@hklawsoc.org.hk. Please mark "Private and Confidential" on the envelope.

Personal data provided by job applicants will be used strictly in accordance with the Law Society's personal data policies as set out in the Personal Information Collection Statement. A copy of the Statement can be obtained from Assistant Director, Administration & Human Resources by calling 2846 0500. Applicants not invited for interview within 6 weeks may consider their applications unsuccessful.

THE LAW SOCIETY OF HONG KONG

SITUATION VACANT

23 October 2025

01) NG & CO., SOLICITORS -CONSULTANTS, ASSISTANT SOLICITOR AND LEGAL EXECUTIVE



We are a long standing local firm serving corporate clients and high-net-worth individuals. To cope with our expansion, we invite applications for the following roles :

- 1. Consultants:** Excellent chance for joining an expanding firm with full professional support, spacious and pleasant environment. Flexible working solutions are offered to the right candidates.
- 2. Assistant Solicitor:** Over 2 year PQE in general practice. Self-motivated and able to work independently.
- 3. Legal Executive :** Good academic result. Strong sense of responsibility and self-motivation. Good command of English, Chinese and Mandarin.

We offer competitive remuneration package and career advancements opportunities. Please send full resume with expected salary / remuneration package by email to jdawai@ngandco.hk & noello@ngandco.hk . Personal data collected will be used for recruitment purpose only.

02) YIP, TSE & TANG, SOLICITORS & NOTARIES - SENIOR & JUNIOR CONVEYANCING CLERKS/SECRETARIES

葉謝鄧律師行 及國際公證人 YIP, TSE & TANG, SOLICITORS & NOTARIES

SENIOR & JUNIOR CONVEYANCING CLERKS/SECRETARIES

- With solid experience in conveyancing
- Able to handle files independently
- good command of English and Chinese
- will be posted at our Lai Chi Kok office
- remuneration will be commensurate with experience and competence, starting salary ranged from HK\$35,000 to HK\$55,000

Please apply with full resume and expected salary to the Managing Partner at Units 813-814, 8th Floor, Tower 1, Cheung Sha Wan Plaza, No.833 Cheung Sha Wan Road, Lai Chi Kok, Kowloon. Applicants may send their applications by fax (23700001) or by email to wandy@ytt.com.hk. Personal data collected will be used strictly for recruitment purposes only. Firm's website: www.ytt.com.hk.

THE LAW SOCIETY OF HONG KONG

SITUATION VACANT

23 October 2025

03) ZHONG LUN LAW FIRM LLP - SENIOR CAPITAL MARKETS AND M & A ASSOCIATE /
SENIOR CAPITAL MARKETS HK/US ASSOCIATE / CAPITAL MARKETS ASSOCIATE / BANKING
AND FINANCE ASSOCIATE



ZHONG LUN LAW FIRM LLP
中倫律師事務所有限法律責任合夥

Website: www.zhonglun.com.hk

Zhong Lun Law Firm is a leading Chinese law firm with over 360 partners and 2,300 professionals working in eighteen offices in China and offices in major financial centres around the world. We invite seasoned talents in the legal professions with the following qualifications to join our firm:

Senior Capital Markets and M & A Associate (5+ PQE)

- Solicitor with good credentials of more than 5 years quality PQ experience and specializes in advising on cross-border M&A and private equity transactions across various industries in the Asia Pacific region, including both inbound and outbound transactions for clients, as well as general corporate matters.
- fluent in English and Mandarin.

Senior Capital Markets HK/US Associate (7+ PQE)

- Solicitor with good credentials of more than 7 years quality PQ experience.
- Passion for capital market transactions, solid prospectus drafting experience, accounting degree/knowledge is a plus.
- Fluent verbal in Putonghua is a must. Travelling may be required.

Capital Markets Associate (1 - 4 PQE)

- Solicitor with good credentials of 1 to 4 years of quality PQE with passion for equity capital market transactions such as HK IPOs and listed company annual compliance work etc, to join our existing team with experience in HK IPOs.
- Fluent verbal in Putonghua is a must. Travelling may be required.

Banking and Finance Associate

- Hong Kong qualified lawyer with at least 2 to 5 years of PQ experience in banking and finance related work such as loan transactions and debt restructuring.
- Good communication skills with commitment to high-quality of work and attention to detail.
- Good command in English and Mandarin

All interested candidates are kindly asked to send their CV to 4/F Jardine House, 1 Connaught Place, Central, HK marked confidential to HR Department or email us at ZLHKHR@zhonglun.com.

THE LAW SOCIETY OF HONG KONG

SITUATION VACANT

23 October 2025

04) OFFICE OF THE PRIVACY COMMISSIONER FOR PERSONAL DATA, HONG KONG - SENIOR LEGAL COUNSEL



Join Us to Protect Personal Data Privacy

The Office of the Privacy Commissioner for Personal Data, Hong Kong (PCPD), an independent regulatory body established to monitor, supervise, enforce and promote compliance with the Personal Data (Privacy) Ordinance (PD(P)O), invites high calibre candidates who have a passion to serve Hong Kong to join the PCPD in its work.

Senior Legal Counsel

Requirements

- a) A good Bachelor's Degree in Law from a recognised university in Hong Kong or a university in a common law jurisdiction;
- b) A Level 2 result in the Use of English paper and a Level 2 result in the Use of Chinese paper in the Common Recruitment Examination, or preferably Grade "B" or above in Use of English in the Hong Kong Advanced Level Examination (HKALE), or Grade "5*" or above in English Language in the Hong Kong Diploma of Secondary Education Examination (HKDSE), or equivalent, or a minimum overall band score of 7.5 in the International English Language Testing System (IELTS) with the Writing Sub-test score not lower than 7; good command of written and spoken Chinese, preferably Grade "B" or above in Chinese Language in the Hong Kong Certificate of Education Examination (HKCEE), or Grade "5*" or above in HKDSE, or equivalent; and
- c) Solicitor or barrister admitted to practice in Hong Kong and a minimum of 7 years of post-qualification experience. Applicants with less experience may apply but may be offered appointment at a remuneration package commensurate with the level of experience.

Expectations

- a) A broadly based experience in private practice or public organisations, preferably with experience in advising on the implementation of statutory functions and exercise of statutory powers by regulatory authorities or law enforcement agencies, or on the handling of complaint cases and compliance check cases;
- b) Relevant experience in public administration, professional practice, compliance work, complaint handling or private sector management at a senior level;
- c) Strong analytical ability to make independent judgement with a high level of acumen in social and political issues;
- d) Positive, diligent and self-motivated with good inter-personal skills; and
- e) Excellent presentational skills in both written and oral English and Chinese.

Major Duties

- a) To supervise a team of officers in the handling of compliance work, complaint and public enquiry cases relating to possible breaches of the requirements of the PD(P)O;
- b) To liaise with other law enforcement agencies in seeking expert advice, assistance in operations and cooperation in investigations;
- c) To draft and update guidance notes, implementation guidelines and/or Codes of Practice issued by the PCPD;
- d) To represent the PCPD in seminars, international or local conferences and sundry public engagements;
- e) To vet and provide legal advice on responses to media enquiries, public enquiries and the handling of complicated complaint cases or data breach incidents; and
- f) To handle civil proceedings and Administrative Appeals Board cases.

Remuneration Package

The successful candidate will be rewarded with commensurate remuneration package with monthly salary ranging from \$127,700 to \$147,125. He or she will be appointed on 2 years' contract terms. In addition to a 5-day week, we provide annual leave, medical and dental insurance benefits, cash allowance and a gratuity on satisfactory completion of the contract which, when added to the employer's contribution to a Mandatory Provident Fund scheme, is up to 15 % of the total basic salary for the contract period.

Close of Applications: 26 October 2025 (Sunday)

Application Procedures

Interested candidates may apply in confidence by 1) providing a detailed resume, 2) completing the job application form available on PCPD's website (https://www.pcpd.org.hk/english/about_pcpd/career/career.html), 3) providing a cover letter in English or Chinese, stating the candidate's suitability for the job, and 4) providing copies of results of public examinations, all of which should be sent to the Human Resources Section of the PCPD by email (email address: hr@pcpd.org.hk).

Applications without all prescribed documents will not be considered.

Applicants who do not hear from us within six weeks from the date of the close of applications should consider their applications unsuccessful. All applications will be treated in strict confidence. Personal data provided will be used for recruitment purpose only and in accordance with the Code of Practice on Human Resource Management issued by the PCPD, which can be downloaded from the PCPD's website. In accordance with our data retention policy, the personal data of unsuccessful candidates collected for this recruitment exercise will be kept for 24 months from its completion and thereafter the data will be destroyed.

For enquiries, please call Ms Chan at 3423 6657.

The PCPD is an Equal Opportunities Employer.

www.pcpd.org.hk



THE LAW SOCIETY OF HONG KONG

SITUATION VACANT

23 October 2025

05) GALLANT - ASSOCIATE – REAL ESTATE DEPARTMENT



We invite applications for the position of: -

ASSOCIATE – REAL ESTATE DEPARTMENT

- 2-3 years' post-qualification experience in transactional conveyancing, project conveyancing and commercial real estate work
- well-organized and able to work independently
- excellent drafting and communication skills in both English and Chinese
- good command of English and Chinese including Putonghua

Please forward your full résumé with expected salary to the **Managing Partner by email at MC@gallantho.com**. All applications will be treated in strict confidence.

06) VIVIEN CHAN & CO.- TRAINEE SOLICITORS



We are a corporate law practice headquartered in Hong Kong, with our own licensed office in Beijing. Our clients are established leaders in their respective industries. We invite applications for the following post:-

Trainee Solicitors

Good academic result.

Good command of written and spoken English and Chinese, with good Mandarin.

Second year trainee will also be considered.

We offer training in the following seats: Corporate and Commercial, Dispute Resolution, Intellectual Property and Mergers & Acquisitions. We offer attractive remuneration package, varied workload, international work exposure, training on client development and management. Visit www.vcclawservices.com for more information about the firm. Please apply by sending your detailed resume with current and expected salary, availability, contact number to hr@vcclawservices.com.

THE LAW SOCIETY OF HONG KONG

SITUATION VACANT

23 October 2025

07) DEHENG LAW OFFICES (HONG KONG) LLP - CORPORATE FINANCE LAWYERS (0-4 PQE) / CORPORATE FINANCE TRAINEE SOLICITORS (2025 INTAKE)



德恒律師事務所(香港)有限法律責任合夥
DeHeng Law Offices (Hong Kong) LLP

Corporate Finance Lawyers (0-4 PQE)

- Qualified lawyers or lawyers about to qualify or newly qualified
- With excellent command of written and spoken English and Chinese, Mandarin is essential
- Strong market knowledge and interest in capital market practice
- Self-motivated, detail-oriented and good interpersonal skills
- Experience in corporate finance and capital market related works is preferred

Corporate Finance Trainee Solicitors (2025 Intake)

- Committed, detail-minded, hard-working with enthusiasm to learn, able to work independently, willing to take initiative and dedicated to work as a team player
- With excellent command of written and spoken English and Chinese, Mandarin is essential
- Self-initiative and ability to work under pressure
- Academic soundness is important but it is not the only assessment criteria

Interested candidates, please send us your resume with your latest and expected salary by email at careers@dehenglaw.com.hk. All information collected will be kept confidential for recruitment related purpose only.

08) K.M. LAI & LI 黎錦文李孟華律師事務所 - ASSISTANT SOLICITOR

K.M. LAI & LI
SOLICITORS & NOTARIES
黎錦文李孟華律師事務所

We invite application for an Assistant Solicitor (3+ years' PQE) to join our team at New Territories branch office :

- Solid experience in handling conveyancing, related banking/commercial matters, tenancy works and probate matters
- Good drafting & communications skills, conscientious, proactive & attentive to details

Please apply with full CV and expected salary to our email kmlaili@kmlaili.com

(Personal data provided by applicants will be treated in strict confidence and used for recruitment Purpose only.)

THE LAW SOCIETY OF HONG KONG

SITUATION VACANT

23 October 2025

09) MUNROS SOLICITORS - TRAINEE SOLICITOR



Trainee Solicitor

We invite applications for the post of Trainee Solicitor. Candidates should meet the following minimum requirements:

- Strong academic background;
- Good Command of written and spoken English and Chinese;
- Self-motivated and able to work independently.

Interested candidates please submit your full resume with current and expected salary, date of availability, English and Chinese CV to **12A Floor, OTB Building, 160 Gloucester Road, Wanchai, Hong Kong** or by email to recruit@munros.com.hk

Personal data provided by applicants will be treated in strict confidence and use exclusively for recruitment purpose only

10) WONG AND CHAN - ASSOCIATE//TRAINEE SOLICITOR

W O N G a n d C H A N

Solicitors & Notaries

黃 新 民 律 師 行

(with Shanghai Representative Office)

(in association with Jin Mao P.R.C. Lawyers)

We are a long-established legal firm (with focus on commercial and corporate and China-related practice) in Queensway and now seek applications for the following post:-

ASSOCIATE // **TRAINEE** **SOLICITOR**

Good honor degree and with excellent command of English and Chinese and able to speak fluent Mandarin with interest in cross-border and China-related practice. Initial guidance and supervision for associate. Close personal tutelage provided for trainee. Transfer of traineeship considered.

Please apply with full resume and remuneration expected and availability date to us and marked "Confidential" at Room 604, 6/F, Tower 1, Lippo Centre, No.89 Queensway, Hong Kong or info@wongandchan.com

THE LAW SOCIETY OF HONG KONG

SITUATION VACANT

23 October 2025

11) VINCENT T. K. CHEUNG, YAP & CO. - REAL ESTATE SOLICITOR, LEGAL ASSISTANT

VINCENT T. K. CHEUNG, YAP & CO.
SOLICITORS & NOTARIES

張葉司徒陳律師事務所

We are seeking capable and committed team players to join our practice in the Head office:-

Real Estate Solicitor (2-4 years' PQE)

- Solid experience in conveyancing, related banking/commercial matters and tenancy works
- Opportunities to handle development projects
- Good understanding of real estate market practice
- Good drafting & communications skills

Legal Assistant (1 year's experience)

- Provide legal and admin support to solicitors & the team, preferably with conveyancing experience
- Conscientious, proactive and attentive to details

Interested parties please apply with a full CV, expected salary and availability to **The Recruiting Partner, Vincent T. K. Cheung, Yap & Co., 23/F, Office Tower, Convention Plaza, 1 Harbour Road, Wanchai, Hong Kong** or via email to hr@vtkcyc.com.

All applications will be treated in strict confidence. Personal data collected will be used for recruitment purposes only.

12) M.C.A. LAI SOLICITORS LLP - CONSULTANTS



M.C.A. LAI SOLICITORS LLP

賴文俊 (有限法律責任合夥) 律師行

Founded in 2007, M.C.A. Lai Solicitors LLP is a dynamic medium-sized law firm offering a wide range of legal services. Our team of experienced lawyers is dedicated to providing high-quality legal services to our clients. We now invite applications for the following position:

Consultants (in any Practice Areas)

- Attractive remuneration package
- Excellent administrative support

Interested parties please send full CV quoting your expected salary to our Managing Partner by email to anthony.lai@mcalai.com. All applications will be treated in strict confidence. Personal data collected will be used for recruitment purpose only.

THE LAW SOCIETY OF HONG KONG

SITUATION VACANT

23 October 2025

13) K. B. CHAU & CO. - CONVEYANCING CLERKS, LEGAL SECRETARY/CLERK, ACCOUNTS CLERK

K. B. CHAU & CO.

We invite applications for the following positions:

1. Conveyancing Clerks

- 4 years or above experience in handling conveyancing matters
- With ability to work independently with minimum supervision
- Good interpersonal and communication skills, able to attend clients independently
- Good command in both English and Chinese languages, and proficiency in Putonghua is a definite advantage
- Good computer skills; well versed in MS Word and Excel
- Meticulous and conscientious, organized and self-motivated

2. Legal Secretary/Clerk (Assistant to Partner)

- Form 6 or above or Legal Studies with good command in both English & Chinese;
- Good clerical skills; with conveyancing and finance experience is an advantage
- Strong sense of responsibility and self-motivated

3. Accounts Clerk

- Form 6 or above or LCCI level, with good command in both English & Chinese
- Good computer skills; well versed in MS Word and Excel

Please apply with full C.V. by e-mail to office@kbchau.com.hk or by post to 31/F United Centre, 95 Queensway, Admiralty, Hong Kong. All applications will be treated in strict confidence.

14) JUN HE LAW OFFICES - ASSISTANT SOLICITOR / TRAINEE / PARALEGAL



JUN HE LAW OFFICES is a full-service law firm headquartered in Beijing, with offices in major cities in the Mainland China, HK and overseas. We are inviting applications for the following positions. Please indicate the position with the interested practising area in your e-mail subject line for identification purposes.

Assistant Solicitor (Crypto/Web3/Fintech)

- Interested to do crypto/web3/fintech related work, knowledge in cryptocurrency/blockchain is an advantage, previous experience in any fields is welcome
- Newly Qualified (NQ) lawyer, 1-6 years PQE with reputable law firm

Assistant Solicitor (Investment Fund)

- With relevant experience in the fields of Investment Fund, with strong focus on private and public investment fund
- Newly Qualified (NQ) lawyer, 1-6 years PQE with reputable law firm

Assistant Solicitor (Capital Markets)

- With relevant experience in the fields of capital markets, with focus on IPO, M&A and general corporate practice
- Newly Qualified (NQ) lawyer (HK/US qualified), 1-5 years PQE with reputable law firm

Trainee / Paralegal

- Paralegal – in the areas of corporate finance (ECM matters), M&A and general corporate practice
- LLB / LLM / JD holder (would be preferred but not required) having completed PCLL

Requirements

- Strong academic records, proficiency in both written and spoken English and Chinese (Mandarin and Cantonese)
- Diligent, dutiful, detail-oriented, Self-motivated and able to work under pressure

We offer a competitive remuneration package to the right candidates. Interested candidates please submit your application with CV, transcripts and expected salary to Ms. Carly Chan, HR & Admin Manager by e-mail to carlychan@junhe.com. For more information about us, please visit to our website: www.junhe.com

THE LAW SOCIETY OF HONG KONG

SITUATION VACANT

23 October 2025

15)HUGILL & IP - ASSOCIATE – CONVEYANCING AND REAL ESTATE



ASSOCIATE – Conveyancing and Real Estate

Hugill & Ip is a young, independent Hong Kong law firm.

Our core team comprises partners who are recognised as leaders in the areas of Private Client, Family, Dispute Resolution, Corporate & Commercial and Employment & Immigration.

We are currently looking to expand our Conveyancing and Real Estate practice with the hire of an **Associate** to bring his/her knowledge and expertise to the firm. Candidates with stronger qualifications will be considered for a Senior Associate position.

The Successful Applicants will have:

- 2-3 years' PQE in Conveyancing and Real Estate work
- Previous experience in Corporate & Commercial will also be an advantage
- Excellent spoken and written English and Chinese
- Team player, willing to work flexibly in a close-knit team
- Able to handle files independently
- Demonstrate an ambition to establish his/her name in the Real Estate practice

What's on Offer

Attractive salary & benefits, with excellent opportunity for legal career progression in a collegiate office.

Kindly apply with full CV to Hugill & Ip, Level 25, Six Pacific Place, 50 Queen's Road East, Hong Kong by email to careers@hugillandip.com

All applications will be treated in strict confidence. Personal data collected will be used for recruitment purposes only.

THE LAW SOCIETY OF HONG KONG

SITUATION VACANT

23 October 2025

16) HASTINGS & CO. - (1) LAWYERS ADVANCEMENT / (2) SENIOR CORPORATE FINANCE LAWYER / (3) PROBATE & TRUST LAWYER / (4) LITIGATION LAWYER

HASTINGS & CO.

希仕廷律師行

We are a well-established law firm in Hong Kong founded in 1904 and would like to invite applicants to join our firm. Applicants should have good English and Chinese (Putonghua) language skills with strong drafting skills in both English and Chinese.

LAWYERS ADVANCEMENT

- We are looking to strengthen and expand our full service practice areas including corporate finance, banking, fintech, private client, dispute resolution and intellectual property rights protection.
- We invite lawyers with a strong drive to grow your own practice to join us for advancement of their career opportunities and following with our expansion and ongoing support.

SENIOR CORPORATE FINANCE LAWYER

- over 10 years' solid post-qualification experience in a wide spectrum of corporate finance work
- possess solid post-qualification experience in acting for issuers and/or sponsors/underwriters in IPOs
- conversant with Listing Rules, Takeovers Codes and regulatory framework

PROBATE & TRUST LAWYER

- minimum 3 years' solid post-qualification experience in handling estate, probate, will and trust matters
- experience in family trust and/or family office will be an advantage
- well-organized, detail-minded, proactive with good communication skills

LITIGATION LAWYER

- minimum 2 years or above of post-qualification experience in civil and commercial litigation
- self-motivation and ability to work under pressure

Please apply with full C.V. to The Managing Partner, Hastings & Company, 11/F., Gloucester Tower, The Landmark, 15 Queen's Road Central, Hong Kong by post or by email to pd@hastings-hk.com. All applications will be treated in strict confidence.

THE LAW SOCIETY OF HONG KONG

SITUATION VACANT

23 October 2025

17) GALLANT - ASSOCIATES –COMMERCIAL AND COMMERCIAL IP



We invite applications for the positions of: -

COMMERCIAL ASSOCIATE

- 0-3 years' post-qualification experience in corporate M&A, regulatory compliance and funds formation work
- excellent drafting and communication skills in both English and Chinese
- good command of English and Chinese including Putonghua

COMMERCIAL IP ASSOCIATE

- 0-3 years' post-qualification experience in commercial and IP practices
- experience in virtual asset work will be an advantage
- good command of English and Chinese including Putonghua

Please forward your full résumé with expected salary to the **Managing Partner by email at MC@gallantho.com**. All applications will be treated in strict confidence.

18) W K TO & CO SOLICITORS - CONVEYANCING SOLICITOR

CONVEYANCING SOLICITOR

- At least 5 years' PQE specializing in conveyancing work
- Strong academic background and solid training
- Proficient in both English and Chinese languages. Fluency in Putonghua
- Good communication and interpersonal skills
- Able to work independently with minimum supervision

Attractive remuneration with incentive bonus and partnership will be offered to the right candidates. Please apply with full resume and salary expected to the Senior Partner at recruit@wktoco.com. All applications will be treated in strict confidence.

Our firm has been established in Hong Kong for 40 years. The team culture is friendly and open. The successful candidate will have plenty of opportunities to develop his/her career in one of the established local firms in Hong Kong. This is also a very good opportunity for a young lawyer to move up the career ladder.

W. K. To & Co's 'competency level is above other leading firms in the region'. " - Legal 500

THE LAW SOCIETY OF HONG KONG

SITUATION VACANT

23 October 2025

19)CHU & LAU SOLICITORS & NOTARIES - SENIOR CONVEYANCING SOLICITOR /
CONVEYANCING SOLICITOR / TRAINEE SOLICITOR

CHU & LAU Solicitors & Notaries

劉漢銓律師行

Senior Conveyancing Solicitor

- 5 years or above post qualification experience in broad conveyancing practice
- First hand project experience an advantage

Conveyancing Solicitor

- 0-4 years PQE with enthusiasm in conveyancing work

The candidates should have: -

- Sound academic background
- Excellent drafting and communication skills
- Good command of English and Chinese
- Strong sense of responsibility
- Good team spirit

Trainee Solicitor

- Self-motivated; responsible; attention to details; and good team player.

Interested parties please apply with full CV (WORD format) and expected remuneration package to: The General Manager, Unit A, 33/F., United Centre, 95 Queensway, Hong Kong or hr@chuandlau.com.hk (Personal data collection will be treated in strict confidence)

20)LI & PARTNERS - SENIOR & JUNIOR CORPORATE FINANCE LAWYERS / SENIOR & JUNIOR
DISPUTE RESOLUTION LAWYERS / SENIOR FAMILY OFFICE & TRUST LAWYERS / SENIOR
PROJECT FINANCE LAWYERS / JUNIOR BANKING LAWYERS / PERSONAL INJURY LAWYERS /
PART-TIME LEGAL SECRETARY



LI & PARTNERS
李偉斌律師行

We are an established large local international law firm with offices in the PRC and overseas. We are a full-service law firm and offer a wide range of cross-border and local legal services. Our international clientele includes listed companies, state-owned enterprises, multinational corporations, and major banking and financial institutions. Our supportive and motivating environment enables our lawyers to grow and prosper professionally. We provide valuable development opportunities to our lawyers at all stages of their careers, to enable our lawyers to achieve their full potential. For our continuing expansion, we are offering unique opportunities to the right individuals and/or teams to join one or more of our following practice groups:

SENIOR & JUNIOR CORPORATE FINANCE LAWYERS
SENIOR & JUNIOR DISPUTE RESOLUTION LAWYERS
SENIOR FAMILY OFFICE & TRUST LAWYERS
SENIOR PROJECT FINANCE LAWYERS
JUNIOR BANKING LAWYERS
PERSONAL INJURY LAWYERS (3-5 YEARS' PQE)

We also have vacancies for Part-time **Legal Secretary**. If you are interested in the above opportunities, please send your full *curriculum vitae* to the HR Department, Li & Partners, 22/F, World-Wide House, Central, Hong Kong or via email to info@li-partners.com. We also welcome direct applications for non-advertised posts.

Personal data collected will be used for recruitment only and will be treated in strict confidence.

THE LAW SOCIETY OF HONG KONG

SITUATION VACANT

23 October 2025

21) CHAN LAWYERS - ASSISTANT SOLICITOR, CONSULTANT, TRAINEE SOLICITOR

Chan Lawyers

In order to cope with our expanding practice, we, Chan Lawyers, invite applications for the following positions:

1. **Assistant Solicitor (Litigation)(with 0 PQE or above)**: strong sense of responsibility and positive attitude;
2. **Assistant / Consultant Solicitor (with 3 PQE or above)**: experience in matrimonial matters, custody and maintenance, etc. will be an advantage, although not a must;
3. **Trainee Solicitor**: strong sense of responsibility and positive attitude.

We provide work-life balanced working environment with good supporting. Please send your full CV, last remuneration package and expected remuneration package to us by email: vchanandpartners-job@yahoo.com. All personal data collected by us will only be used for purposes which are directly related to your application. Request for access should be made in writing to Mr. Chan by email: vchanandpartners-job@yahoo.com

22) J YANG & CO 楊俊律師行 - ASSISTANT SOLICITOR/ PARALEGAL/ CONSULTANT

J YANG & CO 楊俊律師行

We are a newly established Hong Kong local law firm with extensive connections to law firms across Mainland China.. We invite applications for the following positions:

Assistant Solicitor (arbitration and litigation)

- 2-3 years' post qualification experience preferred (candidates with less experience will also be considered)
- Able to handle files independently with minimal supervision
- Good command of both spoken and written English and Chinese and able to speak fluent Mandarin with interest in cross-border and China-related practice.
- Salary: HK\$ 45,000.00 up

Paralegal:

Salary: HK\$ 25,000.00

Consultant:

Flexible work with good remuneration package.

We offer a friendly working environment and competitive remuneration package. Interested parties, please send your resume, availability and expected salary to lawyeryoung@foxmail.com. All applications will be treated in strict confidence.



23 October 2025

CONTINUING PROFESSIONAL DEVELOPMENT

The Hong Kong Academy of Law offers the following CPD/RME course(s) from October to November 2025:

Date & Time	Course Title	CPD point(s)
23 October 2025 16:00-17:00	<u>(Webinar) Arrangements for Cross-Border Cooperation and Investigations into White Collar Crime between Hong Kong, the Mainland and Other Places</u>	1
24 October 2025 10:00-11:00	<u>(Webinar) Latest Developments in Property Management Legislation Affecting the Deed of Mutual Covenant</u>	1
24 October 2025 15:00-17:30	<u>(Webinar) RME Elective - Professional Indemnity Scheme and Risk Management Issues</u>	2.5
27 October 2025 11:00-12:30	<u>(Webinar) The Impact of AI and How to Manage the Risks of Using AI in Legal Practice</u>	1.5
27 October 2025 14:30-17:45	<u>(Webinar) Conveyancing: Identifying Interests That Could Adversely Affect the Vendor's Interest</u>	3
28 October 2025 10:00-11:30	<u>(Webinar) The Use of AI in Legal Practice: Ethical and Labour Issues</u>	1.5
28 October 2025 15:00-16:30	<u>(Webinar) Artificial Intelligence and Intellectual Property</u>	1.5



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OF HONG KONG
香港律師會

3/F WING ON HOUSE · 71 DES VOEUX ROAD
CENTRAL · HONG KONG DX-009100 Central 1
香港中環德輔道中71號
永安集團大廈3字樓

TELEPHONE (電話) : (852) 2846 0500
FACSIMILE (傳真) : (852) 2845 0387
E-MAIL (電子郵件) : sg@hklawsoc.org.hk
HOME PAGE (網頁) : <http://www.hklawsoc.org.hk>

30 October 2025 11:00-13:00	<u>(Webinar) No LLM Required for this LLM – An Introduction to Large Language Model for Non-Technical Lawyers</u>	2
31 October 2025 11:00-12:00	<u>(Webinar) Alternative Dispute Resolution Practice Update</u>	1
26 November 2025 11:00-12:00	<u>(Webinar) Thematic CPD Series on Will and Probate: Cross-Border Probate</u>	1



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23 October 2025

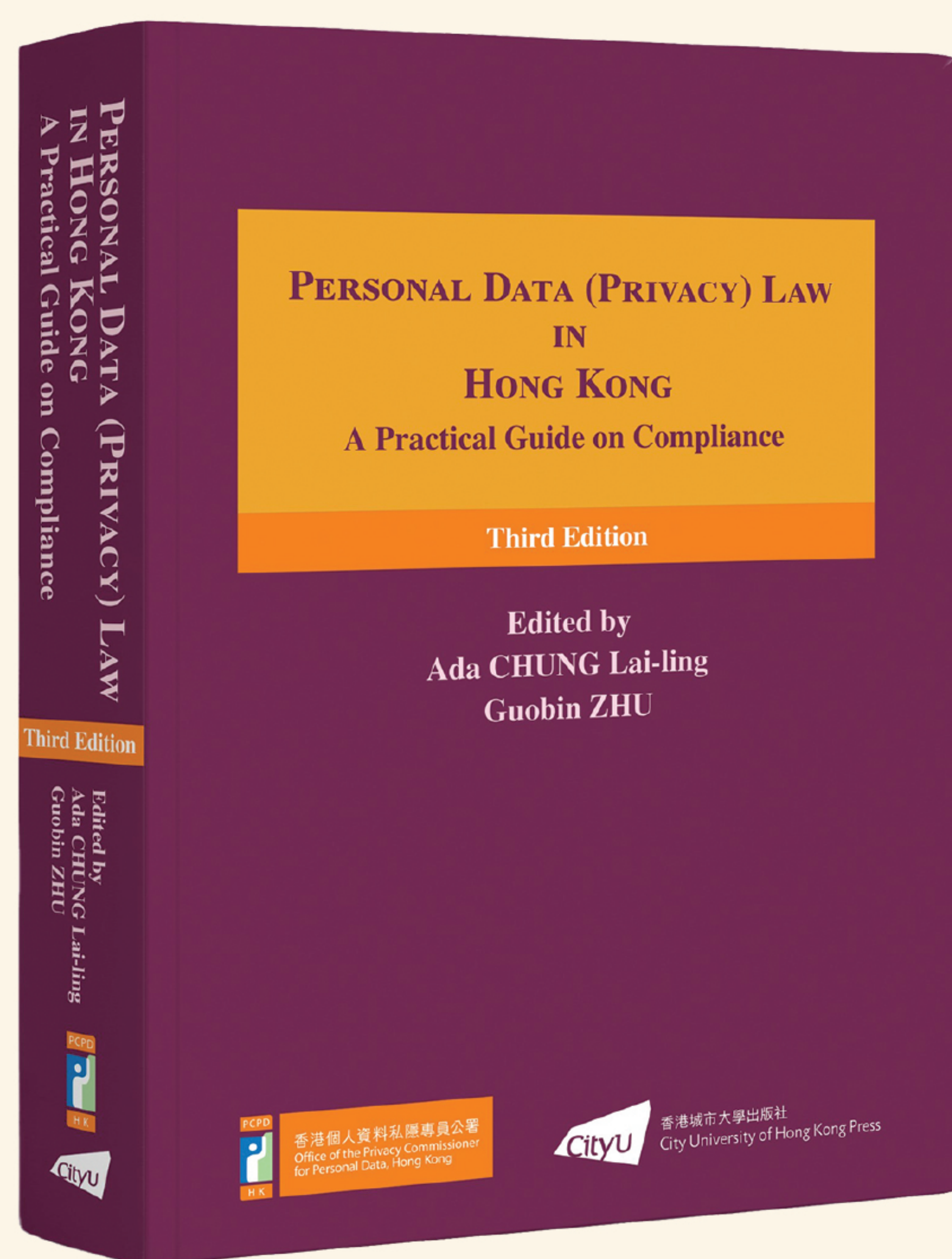
Risk Management Education

Below are the RME core course(s) and elective course(s) in October 2025.

Core Course for Principals		
Date & Time	Course Title	Points
28 Oct 2025 09:00-12:30	(Webinar) RME - Core Course for Principals Module 2A: Quality Assurance and Risk Management	4
28 Oct 2025 13:30-17:00	(Webinar) RME - Core Course for Principals Module 2B: Quality Assurance and Risk Management	4

PERSONAL DATA (PRIVACY) LAW IN HONG KONG

A Practical Guide on Compliance (Third Edition)



Highlights:

- Provisions of the PDPO on combatting doxxing
- Cross-border transfers of personal data from Hong Kong
- The Mainland's personal information protection regime
- Recent decisions by the Administrative Appeals Board and the Court
- PCPD's investigation reports and materials
- Comparison table on the personal data protection laws of Hong Kong, the Mainland and the European Union



**Ms Ada CHUNG
Lai-ling, SBS**

Privacy Commissioner for
Personal Data, Hong Kong



**Professor ZHU
Guobin, JP**

Professor, School of Law,
City University of Hong Kong

This book provides a comprehensive overview and explanations on the requirements and data protection principles under the Personal Data (Privacy) Ordinance (PDPO), using decided cases and everyday examples for illustration. It also encompasses an account of the supervision and enforcement work carried out by the Office of the Privacy Commissioner for Personal Data pursuant to provisions of the PDPO. We believe that the book would enhance the understanding of legal practitioners, students and privacy law enthusiasts on Hong Kong's privacy law and serve as a reliable source of reference for navigating the complexities of this evolving field.

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