



14 August 2025

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Index Reference :

Legal Practitioners Ordinance

CIRCULAR 25-532 (SD)

14 August 2025

25-532 (SD) APPOINTMENT OF LEGAL ADVISOR REGARDING THE ARTICLES OF ASSOCIATION OF A SOLICITOR CORPORATION

1. A solicitor corporation must be a company formed and registered under the Companies Ordinance (Cap. 622) or under a former Companies Ordinance as defined by Section 2(1) of the Companies Ordinance (Cap. 622). The Law Society invites law firms to submit an expression of interest to prepare the sample objects clause and some sample clauses in the articles of association of a solicitor corporation for compliance with the Solicitor Corporation Rules (“SCR”) to be implemented for the incorporation of law firms and to identify the articles in Schedule 2 to the Companies (Model Articles) Notices (Cap. 622H) (“Schedule 2 Model Articles”) which must be modified or excluded for compliance with the SCR.
2. The scope of work of the legal advisor includes :-
 - (i) To prepare sample objects clause and sample clause on the prohibition on exercise of voting rights by a member under Section 16(2) of the SCR that are required to be provided in the articles of association of a solicitor corporation under Section 7(1) of the SCR;
 - (ii) To review the SCR and the related amendments to the Legal Practitioners Ordinance (Cap. 159) (“LPO”), to identify those specific requirements that would be beneficial to be included in the articles of association of a solicitor corporation to ensure their compliance/enforceability even though it is not mandatory under the law to do so, and to prepare sample clauses accordingly;
 - (iii) To identify those model articles contained in Schedule 2 Model Articles that are inconsistent or in conflict with the regulatory requirements on solicitor corporations as set out in the SCR and the related amendments to the LPO, to advise the Law Society on whether Schedule 2 Model Articles should be excluded or modified, and to prepare sample exclusion clause and necessary sample clauses for modifying Schedule 2 Model Articles;



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- (iv) To respond to the comments raised by the Law Society's representatives including attending meetings with the Working Party on Solicitor Corporation Rules explaining the sample objects clauses and sample clauses in the articles of association of a solicitor corporation prepared by the legal advisor.
3. Shortlisted applicants will be able to review the latest drafts of the SCR and the related amendments to the LPO on a confidential basis for preparation of a detailed fee quotation.
 4. Firms which are interested in this exercise should send their written applications to the Law Society by email to adrg1@hklawsoc.org.hk setting out their expertise and experience in this matter, the estimated timeframe and fee for the Law Society's consideration by **12 September 2025**.



Index Reference :

Law Society: General

CIRCULAR 25-533 (SD)

14 August 2025

25-533 (SD) APPLICATION BY HONG KONG SOLICITORS FOR SEEKING ADMISSION AS SOLICITORS OF ENGLAND AND WALES

Application for Recognition of Professional Qualifications and/or Experience under the Solicitors Qualifying Examination (“SQE”)

1. Reference is made to [Circular 21-615](#) which announced the granting by the Solicitors Regulation Authority of England and Wales (“SRA”) of a pre-agreed exemption from the SQE 2 assessment to Hong Kong solicitors who are qualified through the trainee solicitor route.
2. While the said pre-agreed exemption from the SQE 2 assessment still stands, it is noted that individual applications for exemption from the SQE 1 assessment were made to the SRA by Hong Kong solicitors from time to time.
3. The evidence required in support of an application for exemption from the SQE 1 assessment is listed on the following webpage of the SRA (including evidence showing, inter alia, that an applicant’s qualifications and/or work experience cover the areas of law assessed in SQE 1, and that the law where the applicant is qualified and/or has done his or her work experience is not substantially different to the law of England and Wales):

<https://www.sra.org.uk/become-solicitor/qualified-lawyers/sqe-exemptions/>
4. As mentioned on the above SRA webpage, if one still wishes to apply for an SQE 1 exemption after reviewing the relevant requirements, one should contact the SRA for guidance via eqsqe@sra.org.uk before making any application.
5. As communicated by the SRA to The Law Society of Hong Kong (“Law Society”), Hong Kong solicitors cannot rely on the pre-agreed exemption from the SQE 2 assessment in support of an application for exemption from the SQE 1 assessment.
6. To facilitate the Law Society’s continuous engagement with the SRA on SQE exemptions, members who have previously made applications for exemption from the SQE 1 assessment are invited to provide (a) their experience (and outcome) of such applications; and (b) guidance provided by the SRA (if any) by email to adrg2@hklawsoc.org.hk.
7. Personal data provided by individual members will not be passed to the SRA without the prior consent of the member.



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Index Reference:

**Law Society: Cessation of
Practice**

CIRCULAR 25-534 (COM)

14 August 2025

25-534 (COM) CESSATION OF PRACTICE (HONG KONG FIRM OF SOLICITORS)

The following firm has ceased practice with effect from the date indicated below:

Firm Name	Date of Cessation	Contact Details The Agent
LEE, WANQI LEEZA LAW OFFICE (李婉嫻律師事務所)	5 August 2025	HAIWEN & PARTNERS LLP Tel. No.: 3952-2222 Fax No.: 3952-2211 Contact person: Mr. WANG Qingjian



Index Reference :

**Law Society: Commencement
of Practice**

CIRCULAR 25-535 (COM)

14 August 2025

**25-535 (COM) COMMENCEMENT OF PRACTICE
(HONG KONG FIRMS OF SOLICITORS)**

The following Hong Kong solicitors' firm has commenced practice from the date indicated:

Firm Name	Date of Commencement of Practice
RAI & CO.	7 July 2025

Total number of firms	New Firms in June 2025
925	2



Index Reference :

**Courts: Practice & Procedure &
Judiciary**

CIRCULAR 25-536 (PA)

14 August 2025

**25-536 (PA) Duty/Urgent Application Judges
and Admission Judges**

11 August 2025 to 3 January 2026

Week beginning	Duty Judge	Saturday	Admission Judge
11 August 2025	DHCJ Kwong	16 August 2025	Hon Ng J
18 August 2025	DHCJ Gary Lam	23 August 2025	Hon Anna Lai J
25 August 2025	DHCJ Kent Yee	30 August 2025	Hon Kwok J
1 September 2025	Hon Harris J	6 September 2025	Hon Harris J
8 September 2025	Hon Woodcock J	13 September 2025	Hon Woodcock J
15 September 2025	Hon Au-Yeung J	20 September 2025	Hon Au-Yeung J
22 September 2025	Hon Cheng J	27 September 2025	Hon Cheng J
29 September 2025	Hon Andrew Chan J	4 October 2025	Hon Andrew Chan J
6 October 2025	Hon H Au-Yeung J	11 October 2025	Hon H Au-Yeung J
13 October 2025	Hon Lisa Wong J	18 October 2025	Hon Lisa Wong J
20 October 2025	Hon D Yau J	25 October 2025	Hon D Yau J
27 October 2025	Hon Leung J	1 November 2025	Hon Leung J
3 November 2025	Hon ST Poon J	8 November 2025	Hon ST Poon J
10 November 2025	Hon Winnie Tsui J	15 November 2025	Hon H Au-Yeung J
17 November 2025	Hon Barnes J	22 November 2025	Hon Barnes J
24 November 2025	Hon Wilson Chan J	29 November 2025	Hon Wilson Chan J
1 December 2025	Hon Fung J	6 December 2025	Hon Fung J
8 December 2025	Hon Anthony Chan J	13 December 2025	Hon Anthony Chan J
15 December 2025	Hon K Yeung J	20 December 2025	Hon K Yeung J
22 December 2025	Hon Johnny Chan J	27 December 2025	Hon Johnny Chan J
29 December 2025	Hon Mimmie Chan J	3 January 2026	Hon Mimmie Chan J

2. The Duty Judge can be contacted at this mobile phone number: 9137 9005.
3. Members are advised that there could be last-minute changes to the above roster. On the other hand, any updates to the above roster may not be made available by the Judiciary to the Law Society for publication in time. Members may wish to make inquiries with the Registrar direct to ascertain the duty judge on a particular day.
4. Circular 25-505 (PA) is superseded.



Index Reference :

Professional Indemnity Scheme

CIRCULAR 25-537 (PA)

14 August 2025

25-537 (PA) PROFESSIONAL INDEMNITY SCHEME ("PIS")

**Application for Indemnity Form ("AI") and Gross Fee Income Report
("GFIR") to be submitted online
on or before Friday, 15 August 2025 5:30 p.m.
(Repeat Circular)**

The professional indemnity cover for all Hong Kong law firms for the 2024/2025 indemnity year will expire on Tuesday, 30 September 2025.

1. Renewal Forms

To renew indemnity, principals of law firms are required to submit an AI and a GFIR (except for new law firms, see paragraph 2(f) below) online via the PIS Digital Platform ("Platform") to the Scheme Manager, ESSAR Insurance Services Ltd. ("ESSAR") under rule 8 of the Solicitors (Professional Indemnity) Rules (Cap. 159M) ("Rules").

A notification email has been sent to the designated principal of each law firm from "do-not-reply@riskconnect.com" regarding the renewal of the 2025/2026 indemnity year via the Platform in late June 2025.

All Hong Kong law firms are required to complete and submit the AI and GFIR (as a scanned (black and white) copy attachment to the AI) executed in accordance with paragraph 2(a)(ii) below to ESSAR via the Platform online **on or before 15 August 2025 at 5:30 p.m.**, for the renewal of their indemnity for the 2025/2026 indemnity year, which commences on 1 October 2025. No physical/ hard copy or other forms will be accepted by ESSAR.

For enquiries on the Platform, please contact:

ESSAR Insurance Services Ltd

Ms. Pamela Poon, Scheme Administrator (direct line: +852 2862-4251); or

Ms. Ada Chan, Assistant Scheme Administrator (direct line: +852 2861-6300)

34/F, One Island East, Taikoo Place

18 Westlands Road, Quarry Bay, Hong Kong

Telephone no.: +852 2861-6666 (general)



2. The procedure for submitting the AI and GFIR (together the “Documents”) online

a) Execution of the Documents

- (i) The AI must be signed by a principal of the law firm.
- (ii) The GFIR must:
 - (1) be signed by a **Certified Public Accountant (Practising) (“CPA”) reporting the gross fee income of the law firm’s Practice for the immediately preceding accounting year of not less than twelve (12) months;**
 - (2) be issued under the **letterhead of a CPA firm;**
 - (3) specify the **CPA’s full name and Practising Certificate number (at the signature block of the GFIR);**

If this is the law firm’s first time submitting a GFIR, the GFIR should cover the gross fee income of the law firm’s Practice from its commencement date and for not less than twelve (12) months.

If the law firm has changed its accounting year end, the GFIR should cover the period from the law firm’s last reported accounting year end to the immediately preceding new accounting year end.

The Hong Kong Institute of Certified Public Accountants informed its members through its Circular in May 2022 to utilize the updated GFIR for the purpose of rule 8 of the Rules. The sample wording of the GFIR will be available for downloading when a law firm accesses its AI online.

b) Date of Submission: **on or before 15 August 2025**

- (i) The AI requires a law firm to state the name(s) of the solicitor(s) and foreign lawyer(s) practising under the law firm’s name as at 31 July 2025. This is because under paragraph 2(1)(a) of Schedule 1 to the Rules, with the exception of new law firms, ESSAR will calculate the amount of annual contribution based on the number of solicitors and foreign lawyers on that date.
- (ii) **Under rule 8(1) of the Rules, the last day to submit the Documents is Friday, 15 August 2025.**

c) Failure to submit the Documents by the statutory deadline of 15 August 2025

Failure to comply with rule 8 is a breach of the Rules. Any failure shall be considered by the Working Party on PIS Gross Fee Income Reports and Contributions (“Working Party”) with recommendations to the Council to take appropriate action.



d) Documents are to be submitted ONLINE ONLY via the Platform

Do NOT send physical or hard copies of the Documents to ESSAR or the Law Society.

e) Application for an Extension of Time: To be sent to The Law Society

If for any reason a law firm is not able to meet the statutory deadline of 15 August 2025, the law firm should make a **PRIOR** application to the Council for an extension of time to submit the Documents, **setting out (i) the period of time extension required and (ii) the reasons for requiring it.** All applications should be addressed to the **Assistant Director, Professional Indemnity Scheme, at the Law Society, 3/F, Wing On House, 71 Des Voeux Road Central, Hong Kong.** Applications should be made **on or before 8 August 2025** as there is **no guarantee** that applications received after this date can be considered by the Working Party before the statutory deadline of 15 August 2025.

f) New Law Firms or Law Firms without the first set of Audited Accounts

A new law firm, i.e. a law firm which commenced practice after 15 August 2024 or a law firm which has not had its first set of accounts audited, will not need to submit a GFIR by 15 August 2025. It must, however, submit an AI online via the Platform by 15 August 2025 to comply with rule 8(1) of the Rules. The new law firm will not need to state the amount of gross fee income in the AI. Pursuant to paragraph 2(2) of Schedule 1 to the Rules, the new law firm will pay a basic average contribution for the PIS renewal for the 2025/2026 indemnity year.

g) Law Firms intending to Cease Practice

Any law firm which intends to cease Practice prior to the commencement of the 2025/2026 indemnity year must comply with Practice Direction D7 of the Law Society Practice Directions. In particular, for the purpose of professional indemnity cover, the law firm **must give notice of cessation to ESSAR at least 8 weeks prior to 30 September 2025.** If the notice period ends on a date after 30 September 2025, the law firm may be required to pay contribution for the whole of the 2025/2026 indemnity year subject to any adjustment to be made upon cessation of Practice.

3. An email regarding the PIS renewal 2025/2026 has been sent to the designated email address of the designated principal of each law firm in early July 2025 by the Law Society. Members are reminded to take note that the email has been sent from “adpis_group@hklawsoc.org.hk”.



Index Reference :

Solicitors

CIRCULAR 25-538 (COM)

14 August 2025

25-538 (COM) CLERKS TO THE SOLICITORS DISCIPLINARY TRIBUNAL (Repeat Circular)

1. Firms are invited to assist the Solicitors Disciplinary Tribunal (“the Tribunal”) in the performance of its regulatory functions by nominating their qualified or unqualified staff members (the latter, preferably Legal Executives) with over 10 years’ working experience in civil or criminal proceedings to join the Panel of Clerks to the Tribunal (“the Panel of Clerks”). The appointees are expected to be mature, possess good communication skills and be able to work independently.
2. Firms with solicitors and unqualified staff member who are currently serving as Clerks to the Tribunal are also welcome to nominate those solicitors and/or their unqualified staff member to join the Panel of Clerks.
3. The hourly rates for the appointees on the Panel of Clerks is HK\$2,000 for solicitors and HK\$1,000 for unqualified staff members, and are payable to the firms. Payment of the firms’ bills may be subject to taxation.
4. The duties of the Clerks to the Tribunal include (i) assisting the Tribunal to arrange hearings and associated matters; (ii) performing administrative and clerical duties during the hearing and such other duties as more particularly described in Sections 10(3), 12(2), 12(2A) and 12(9) of the Legal Practitioners Ordinance, Cap.159 and Rules 2, 6(2), 8(1), 9, 13(1), 15, 16, 17 and 34 of the Solicitors Disciplinary Tribunal Proceedings Rules, Cap 159C; and (iii) performing any other secretarial duties as directed, from time to time, by the Chairman of the Tribunal.
5. The Tribunal Convenor to the Solicitors Disciplinary Tribunal Panel (“Tribunal Convenor”) will conduct the selection process and appoint the Panel of Clerks. Any conduct history and/or disciplinary records of the applicants kept by the Law Society will be disclosed to the Tribunal Convenor for the purpose of processing the applications.
6. Interested firms should send the CV(s) of the applicant(s) together with a letter of consent from a sole practitioner/sole proprietor, or a letter of consent from the employer and a letter of consent from the applicant (click [here](#) for the requisite terms of the letters) to the Director of Conduct, the Law Society, 3/F, Wing On House, 71 Des Voeux Road Central, Hong Kong on or before 11 September 2025.



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7. Personal Information Collection Statement

The personal data collected in the resume supplied by the applicants and any conduct history and disciplinary records relating to the applicants will be used by the Law Society of Hong Kong and the Tribunal Convenor for the purposes of processing the applications for appointment to the Panel of Clerks.



Index Reference :

Law Society: General

CIRCULAR 25-539 (SG)

14 August 2025

25-539 (SG) OFFICIAL RECEIVER'S OFFICE (ORO)

Launch of Phase 2 of Electronic Submission System (ESS)

1. Reference is made to [Circular 25-467](#) which informed members of the launch of Phase 2 of the Electronic Submission System (ESS) by the ORO.
2. To allow insolvency practitioners to fully leverage the enhanced functionalities of the ESS, ORO invites members who are insolvency practitioners to attend a briefing session. The session will provide an in-depth overview on new functions of the ESS, highlight its latest features such as the integration of iAM Smart signatures and an online marking tool for easy amendments on accounts submitted, and offer practical insights into maximizing its potential for streamlined operations.

Details of the Briefing Session:

Date: 28 August 2025 (Thursday)
Time: 3:00 – 4:45 pm (Registration starts 2:45 pm)
Venue: Hong Kong Jockey Club Drug InfoCentre
(Roof Floor, Low Block, Queensway Government Offices,
66 Queensway, Admiralty, Hong Kong)
Language: Cantonese (Supplemented with English terminology)
Capacity: 80 participants (maximum two persons per firm)

3. For those members who are interested in joining the Session, please send the firm name, particulars of participant(s) (Name(s), Title/Position, Contact Number and Email address) to wkcleung@oro.gov.hk by **Wednesday, 20 August 2025**. Seats are limited and will be allocated on a first-come, first-served basis.
4. For enquiries, please contact ORO, Ms. Doris Wo at 2867 2460 or Mr. Patrick Chan at 2867 2515.



Index Reference :

Law Society: General

CIRCULAR 25-540 (PA)

14 August 2025

25-540 (PA) PUBLIC CONSULTATION

1. The Law Society, with the assistance of its specialist committees, reviews and comments on public consultations throughout the year. Members wishing to comment may send views on current public consultations to the Secretariat by the specified deadlines for consideration by the relevant specialist committees.
2. The following is a list of the current public consultations:

Consultation Paper		Specialist Committees	Deadlines for comment to the Law Society*	Contact at the Secretariat
New Consultation(s)				
(a)	Consultation on draft FRR amendments, Guidelines for Internal Models Approach for FRR Market Risk Charges Calculation and General Principles for Model Risk Management	Investment Products and Financial Services Committee	15 August 2025	adpa1@hklawso.org.hk
(b)	Conclusions and Further Consultation on Proposals to Optimise IPO Price discovery and Open Market Requirements	Company Law Committee	29 August 2025	adpa1@hklawso.org.hk

* The above deadline is the Law Society internal deadline to allow sufficient time for the relevant draft submissions to be approved by the Council prior to the public consultation deadline.



Index Reference :

Law Society: General

CIRCULAR 25-541 (FA)

14 August 2025

**25-541 (FA) HONG KONG ECONOMIC AND TRADE OFFICE
IN BEIJING, GUANGDONG, SHANGHAI, CHENGDU AND
WUHAN**

BJETO, GDETO, SHETO, CDETO & WHETO Newsletters – August 2025

1. The BJETO, GDETO, SHETO, CDETO and WHETO Newsletters are regular publications by the Hong Kong Economic and Trade Offices in Beijing, Guangdong, Shanghai, Chengdu and Wuhan containing the latest information on the Mainland commercial and trade-related policies, laws and regulations and the economic and trade activities in Beijing, Guangdong, Shanghai, Chengdu and Wuhan.
2. Please click the following links for the August 2025 Edition (in Chinese only):
["BJETO" Newsletter](#)
["GDETO" Newsletter](#)
["SHETO" Newsletter](#)
["CDETO" Newsletter](#)
["WHETO" Newsletter](#)



14 August 2025

PROBATE

Enquiries From Solicitors On Wills, Codicils And Other Testamentary Dispositions

An enquiry has been received from solicitors as to the existence of a will, codicil or other testamentary disposition made by the following deceased persons. If you are holding the original or a copy of any of these documents, you are requested to contact the enquiring firm directly within 14 working days.

Members are reminded to exercise due care when responding to enquiries in order to avoid any breach of the duty of confidentiality which they owe to the testator or the testator's personal representatives.

Name of Deceased Person	Date of Death	Hong Kong Identity Card No (save as otherwise specified)	Enquiring Firm
LEE LUN YAU (李倫有)	02 September 2024	D316610(5)	GALLANT
CHEUNG HOK KWAN (張學群) Alias (张学群)	29 November 2020	P453345(7) 及 港澳居民來往內地 通行證號碼 H00924318	T.K. TSUI & CO.
YEUNG MUI CHING (楊梅青)	12 March 2010	K714598(5) 及 港澳居民來往內地 通行證號碼 H0013403901	T.K. TSUI & CO.
CHEN BINGYAO (陳炳耀)	10 August 2023	R219650(5)	YIP TSE & TANG



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LAI WAI LIN (黎惠蓮)	26 July 2024	A052343(A)	K.W. WONG & CO.
CHONG YUET MABEL (臧悅)	06 June 2023	R930536(9)	TSANG, CHAN & WONG
LAU TUNG MUI (劉通妹)	18 September 2019	B390061(A)	EDMUND W.H. CHOW & CO.
HO SHU LAM (何樹林) Alias (何树林)	02 October 2010	B673286(6) 及 港澳居民來往內地 通行證號碼 H0839837500	YIP TSE & TANG
HO NG SIU MAN (何伍筱雯)	21 June 2025	A040316(7)	C.P. LIN & CO.
CHAN FAN SHAN (陳范珊) Alias CHOY CHAN FAN SHAN	27 December 2020	H324969(9)	NGAI, LEUNG & CO., SOLICITORS
MAN HOI CHIU (文海潮)	23 December 2018	E353677(0) 及 中華人民共和國 港澳居民居住證 810000195008300010 及 港澳居民來往內地 通行證號碼 H0631807002	EDMUND CHEUNG & CO.



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TANG KIU CHOI (鄧橋彩)	15 October 2024	D232476(9)	SHUM WONG & CO., SOLICITORS
TANG WAI PIU (鄧偉彪) Alias (邓伟彪)	16 April 2025	H001161(6) 及 港澳居民來往內地 通行證號碼 H08147484	YIP, TSE & TANG
HUANG YUANZHOU (黃遠州) Alias (黄远州)	26 June 2025	F447855(6) 及 港澳居民來往內地 通行證號碼 H61081484	YIP, TSE & TANG
LEE WOON (李垣)	24 March 2009	B415506(3)	H.Y. LEUNG & CO., LLP
WONG SHU KIN (黃樹堅) Alias (黄树坚)	13 September 2024	H123662(A)	SOLOMON C. CHONG & CO.
KOO CHIU TONG (古照棠)	30 April 2003	C132658(7)	C.C. LEE & CO.
LAU WAI (劉維)	11 May 2025	P869182(0)	ROBINSONS, LAWYERS
CHIU SO (趙蘇)	31 December 2009	A347612(2)	SUN LAWYERS LLP
MAK YING (麥英)	Certified dead on 17 September 2006	D138533(0)	SUN LAWYERS LLP



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