



10 July 2025

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Index Reference :

**Law Society: Commencement
of Practice**

CIRCULAR 25-452 (COM)

10 July 2025

**25-452 (COM) COMMENCEMENT OF PRACTICE
(HONG KONG FIRMS OF SOLICITORS)**

The following Hong Kong solicitors' firms have commenced practice from the dates indicated:

Firm Name	Date of Commencement of Practice
WOODY CHANG LAW OFFICE (張華恩律師事務所)	24 June 2025
MISHCON DE REYA LLP (邁思康有限法律責任合夥律師事務所)	30 June 2025

Total number of firms	New Firms in May 2025
925	6



Index Reference:

Law Society: Cessation of Practice

CIRCULAR 25-453 (COM)

10 July 2025

**25-453 (COM) CESSATION OF PRACTICE
(REGISTERED FOREIGN FIRM)**

The following registered foreign firms have ceased practice with effect from the respective date indicated below:

Firm Name	Date of Cessation	Contact Details The Agent
MISHCON DE REYA (邁思康律師行)	30 June 2025	MISHCON DE REYA LLP (邁思康有限法律責任合夥律師事務所) Tel. No.: 3761-3900 Fax No.: 3761-3988 Contact Person: Ms. ZHANG Wei
JINCHENG TONGDA & NEAL (北京金誠同達律師事務所)	30 June 2025	JT&N (HONG KONG) (金誠同達(香港)律師事務所) Tel. No.: 3841-7709 Fax No.: 3468-1930 Contact Person: Mr. CHEN Kun



Index Reference :

Property

CIRCULAR 25-454 (PA)

10 July 2025

25-454 (PA) HONG KONG HOUSING AUTHORITY

**Tender Notification
for Appointment of Solicitors for Conveyancing for sale
Green Form Subsidised Home Ownership Scheme Flats 2024**

1. The Hong Kong Housing Authority ("Housing Authority") invites all solicitors' firms for tender for appointment of solicitors for conveyancing for sale of Green Form Subsidised Home Ownership Flats 2024.
2. Detailed information and forms of tender can be obtained through e-mail to abby.ma@housingauthority.gov.hk and marked "Tender for Appointment of Conveyancing Solicitors – GSH 2024".
3. Please click [here](#) for a copy of the Tender Notification Notice with tender details. The Notice will also be published in the Government Gazette and be posted on [Housing Authority](#) / [Housing Department's](#) website on 11 July 2025.
4. The tender documents have to be submitted **before 10:00 a.m. on Friday, 8 August 2025**.



Index Reference :

Professional Indemnity Scheme

CIRCULAR 25-455 (PA)

10 July 2025

25-455 (PA) PROFESSIONAL INDEMNITY SCHEME ("PIS")

Application for Indemnity Form ("AI") and Gross Fee Income Report ("GFIR") to be submitted online on or before Friday, 15 August 2025 5:30 p.m. (Repeat Circular)

The professional indemnity cover for all Hong Kong law firms for the 2024/2025 indemnity year will expire on Tuesday, 30 September 2025.

1. Renewal Forms

To renew indemnity, principals of law firms are required to submit an AI and a GFIR (except for new law firms, see paragraph 2(f) below) online via the PIS Digital Platform ("Platform") to the Scheme Manager, ESSAR Insurance Services Ltd. ("ESSAR") under rule 8 of the Solicitors (Professional Indemnity) Rules (Cap. 159M) ("Rules").

A notification email has been sent to the designated principal of each law firm from "do-not-reply@riskconnect.com" regarding the renewal of the 2025/2026 indemnity year via the Platform in late June 2025.

All Hong Kong law firms are required to complete and submit the AI and GFIR (as a scanned (black and white) copy attachment to the AI) executed in accordance with paragraph 2(a)(ii) below to ESSAR via the Platform online **on or before 15 August 2025 at 5:30 p.m.**, for the renewal of their indemnity for the 2025/2026 indemnity year, which commences on 1 October 2025. No physical/ hard copy or other forms will be accepted by ESSAR.

For enquiries on the Platform, please contact:

ESSAR Insurance Services Ltd

Ms. Pamela Poon, Scheme Administrator (direct line: +852 2862-4251); or

Ms. Ada Chan, Assistant Scheme Administrator (direct line: +852 2861-6300)

34/F, One Island East, Taikoo Place

18 Westlands Road, Quarry Bay, Hong Kong

Telephone no.: +852 2861-6666 (general)



2. The procedure for submitting the AI and GFIR (together the “Documents”) online

a) Execution of the Documents

- (i) The AI must be signed by a principal of the law firm.
- (ii) The GFIR must:
 - (1) be signed by a **Certified Public Accountant (Practising) (“CPA”) reporting the gross fee income of the law firm’s Practice for the immediately preceding accounting year of not less than twelve (12) months;**
 - (2) be issued under the **letterhead of a CPA firm;**
 - (3) specify the **CPA’s full name and Practising Certificate number (at the signature block of the GFIR);**

If this is the law firm’s first time submitting a GFIR, the GFIR should cover the gross fee income of the law firm’s Practice from its commencement date and for not less than twelve (12) months.

If the law firm has changed its accounting year end, the GFIR should cover the period from the law firm’s last reported accounting year end to the immediately preceding new accounting year end.

The Hong Kong Institute of Certified Public Accountants informed its members through its Circular in May 2022 to utilize the updated GFIR for the purpose of rule 8 of the Rules. The sample wording of the GFIR will be available for downloading when a law firm accesses its AI online.

b) Date of Submission: After 31 July 2025 and **on or before 15 August 2025**

- (i) The AI requires a law firm to state the name(s) of the solicitor(s) and foreign lawyer(s) practising under the law firm’s name as at 31 July 2025. This is because under paragraph 2(1)(a) of Schedule 1 to the Rules, with the exception of new law firms, ESSAR will calculate the amount of annual contribution based on the number of solicitors and foreign lawyers on that date. To ensure that accurate information will be provided to ESSAR, law firms should submit the AI online after 31 July 2025.
- (ii) If law firms choose to submit the AI online before 31 July 2025, **it is important that ESSAR be notified of any change in the composition of solicitors and foreign lawyers in the law firm between the date of online submission of the AI and 31 July 2025.**
- (iii) **Under rule 8(1) of the Rules, the last day to submit the Documents is Friday, 15 August 2025.**



c) Failure to submit the Documents by the statutory deadline of 15 August 2025

Failure to comply with rule 8 is a breach of the Rules. Any failure shall be considered by the Working Party on PIS Gross Fee Income Reports and Contributions (“Working Party”) with recommendations to the Council to take appropriate action.

d) Documents are to be submitted ONLINE ONLY via the Platform

Do NOT send physical or hard copies of the Documents to ESSAR or the Law Society.

e) Application for an Extension of Time: To be sent to The Law Society

If for any reason a law firm is not able to meet the statutory deadline of 15 August 2025, the law firm should make a **PRIOR** application to the Council for an extension of time to submit the Documents, **setting out (i) the period of time extension required and (ii) the reasons for requiring it.** All applications should be addressed to the **Assistant Director, Professional Indemnity Scheme, at the Law Society, 3/F, Wing On House, 71 Des Voeux Road Central, Hong Kong.** Applications should be made **on or before 8 August 2025** as there is **no guarantee** that applications received after this date can be considered by the Working Party before the statutory deadline of 15 August 2025.

f) New Law Firms or Law Firms without the first set of Audited Accounts

A new law firm, i.e. a law firm which commenced practice after 15 August 2024 or a law firm which has not had its first set of accounts audited, will not need to submit a GFIR by 15 August 2025. It must, however, submit an AI online via the Platform by 15 August 2025 to comply with rule 8(1) of the Rules. The new law firm will not need to state the amount of gross fee income in the AI. Pursuant to paragraph 2(2) of Schedule 1 to the Rules, the new law firm will pay a basic average contribution for the PIS renewal for the 2025/2026 indemnity year.

g) Law Firms intending to Cease Practice

Any law firm which intends to cease Practice prior to the commencement of the 2025/2026 indemnity year must comply with Practice Direction D7 of the Law Society Practice Directions. In particular, for the purpose of professional indemnity cover, the law firm **must give notice of cessation to ESSAR at least 8 weeks prior to 30 September 2025.** If the notice period ends on a date after 30 September 2025, the law firm may be required to pay contribution for the whole of the 2025/2026 indemnity year subject to any adjustment to be made upon cessation of Practice.

3. **An email regarding the PIS renewal 2025/2026 will be sent to the designated email address of the designated principal of each law firm in early July 2025 by the Law Society. Members are reminded to take note that the email will be sent from “adpis_group@hklawsoc.org.hk”.**



Index Reference :

Law Society: General

CIRCULAR 25-456 (FA)

10 July 2025

**25-456 (FA) HONG KONG ECONOMIC AND TRADE OFFICE
IN BEIJING, GUANGDONG, SHANGHAI, CHENGDU AND
WUHAN**

BJETO, GDETO, SHETO, CDETO & WHETO Newsletters – July 2025

1. The BJETO, GDETO, SHETO, CDETO and WHETO Newsletters are regular publications by the Hong Kong Economic and Trade Offices in Beijing, Guangdong, Shanghai, Chengdu and Wuhan containing the latest information on the Mainland commercial and trade-related policies, laws and regulations and the economic and trade activities in Beijing, Guangdong, Shanghai, Chengdu and Wuhan.
2. Please click the following links for the July 2025 Edition (in Chinese only):
["BJETO" Newsletter](#)
["GDETO" Newsletter](#)
["SHETO" Newsletter](#)
["CDETO" Newsletter](#)
["WHETO" Newsletter](#)



10 July 2025

PROBATE

Enquiries From Solicitors On Wills, Codicils And Other Testamentary Dispositions

An enquiry has been received from solicitors as to the existence of a will, codicil or other testamentary disposition made by the following deceased persons. If you are holding the original or a copy of any of these documents, you are requested to contact the enquiring firm directly within 14 working days.

Members are reminded to exercise due care when responding to enquiries in order to avoid any breach of the duty of confidentiality which they owe to the testator or the testator's personal representatives.

Name of Deceased Person	Date of Death	Hong Kong Identity Card No (save as otherwise specified)	Enquiring Firm
WAN MAN KWONG (溫文光)	29 January 2024	G565740(6) 港澳居民來往內地 通行證號碼 H07413475	YUNG, YU, YUEN & CO. SOLICITORS
TAM SAU YING (譚秀英)	11 February 2015	A082896(6)	MA TANG & CO.
WONG YIU CHING (黃耀清)	23 October 2017	E127209(1)	PETER W.K. LO & CO.
AU YEUNG FUN HO (歐陽歡好)	Certified Dead on 09 February 2016	P942091(A)	PETER W.K. LO & CO.
WONG KANG WAH (王鏡華) Alias (王鏡華)	04 February 2017	A806120(6)	WONG & POON, SOLICITORS



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TSAI BI SHIUAN (蔡碧雪)	10 August 2024	E599797(A) & Taiwan I.D. D200348136 & Canada Passport HM620647	YUEN & PARTNERS
LEE YAM SANG (李壬生) Alias YAM SANG LI Alias YAM SANG LEE	09 January 2025	P721627(4)	LO, WONG & TSUI SOLICITORS
CHAN WING CHING (陳永清)	10 October 2022	K147559(2)	KITTY SO AND TONG, SOLICITORS
CHENG YI YING (鄭宜英) Alias (鄭宜英)	24 February 2015	K102082(A)	SOLOMON C. CHONG & CO.
HO SANG HOI (何生開)	19 August 2016	P048010(3)	YIP TSE & TANG
TSOI CHUN YAU (蔡春友)	03 November 2024	H331766(A) 及 港澳居民來往內地 通行證號碼 H07697422	YIP TSE & TANG
CHAN LING OI (陳蓮愛)	27 February 2025	A630999(5)	YIP TSE & TANG
CHENG YUET SHEUNG (鄭月嫦)	04 August 2024	H422667(6)	TERRY YEUNG & LAI SOLICITORS
CHAN CHI SHING (陳志成)	21 November 2023	H058276(1)	FRANCIS KONG & CO.



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BUT PUI TAI (畢貝蒂)	22 May 2021	G054619(3)	FRANCIS KONG & CO.
LEUNG KAY CHU (梁其姝)	01 January 2025	A876916(0)	CHRISTINE M. KOO & IP, SOLICITORS & NOTARIES LLP
(林清澄)	10 October 2007	中華人民共和國 居民身份證 35050019220520301X	YIP TSE & TANG
(林华仁)	15 July 2023	中華人民共和國 居民身份證 350500195205233036	YIP TSE & TANG
(伍汉姑)	23 February 2018	中華人民共和國 居民身份證 350500192504023043	YIP TSE & TANG
LAM YUK HING (林玉卿)	21 November 2000	P085027(A)	YIP TSE & TANG
NG YUET FUNG (吳月鳳)	14 May 2025	H076369(3)	CHUNG & KWAN, SOLICITORS
CHEUNG YUK CHING (張玉清)	22 January 2025	E478480(8)	K.B. CHAU & CO.
WANG QIAOHONG (王巧紅)	04 September 2022	F138898(A)	YUNG, YU, YUEN & CO. SOLICITORS
TAN PEK LEE (陳伯利)	05 October 2024	B254728(2)	YUNG, YU, YUEN & CO. SOLICITORS
CHAN SHUI WAH (陳瑞華)	Discovery on 13 February 2025	H147773(2)	S.T. CHENG & CO., SOLICITORS
HO TAI FAT (何帶發)	24 February 2020	C026941(5)	FRED KAN & CO.



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HO LEE HAN (何莉嫻)	15 May 2025	V107944(1)	FRED KAN & CO.
CHAN KWOK WAI (陳國威)	03 May 2000	B428603(6)	H.Y. LEUNG & CO. LLP
CHAN YUI HONG (陳銳康)	24 April 2024	H085149(5)	LO & FUNG
LEU SHIH SHIANG (呂世祥)	23 June 2025	A068923(0)	CMY LAWYERS
LEE KUEN CHIU (李權釗)	24 April 2012	A348372(2)	SOLOMON C. CHONG & CO., SOLICITORS
NG YUET YING (吳月英) Alias (吳月英) Alias (鄧吳月英) Alias (鄧吳月英)	Certified dead on 5 July 2002	B329767(0)	CCW LAWYERS
TAM KAY FOON (譚姬寬)	14 June 1981	A348373	SOLOMON C. CHONG & CO., SOLICITORS
CHEN CHAO (陳潮)	10 April 2024	中華人民共和國護照 EK7557229 及 中華人民共和國 居民身份證 110108195512254915	FRED KAN & CO.
LO WAI YING (勞惠英)	06 June 2023	B665950(6)	TAM & PARTNERS, SOLICITORS
KEUNG KAM YIN (姜錦賢)	12 March 2025	H143183(A)	YUNG, YU, YUEN & CO. SOLICITORS



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CHEUNG HON YING (張漢英)	27 March 2024	H022098(3)	TAM & PARTNERS, SOLICITORS
LEUNG YIN HAN (梁燕嫻)	26 May 2024	P116061(7) 及 港澳居民來往內地 通行證號碼 H00413197	YIP TSE & TANG
FUNG YU KIM (馮如儉)	10 May 2020	P999836(9) 及 港澳居民來往內地 通行證號碼 H0375306201	YIP TSE & TANG
CHAN FA (陳花)	08 August 1999	A417672(6)	JOHNSON STOKES & MASTER