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3 JULY 2025

INDEX

No. Topics

- 1. Situations Vacant
- 2. Professional Announcement
- 3. Law Society CPD Courses
- 4. Law Society RME Courses
- 5. Other CPD Course and Other Notices

	COMPANY / FIRM	POSITION TITLE	
LS01.	THE LAW SOCIETY OF HONG KONG	ASSISTANT DIRECTOR (Ref: AD)	
LS02.	THE LAW SOCIETY OF HONG KONG	ASSISTANT DIRECTOR, PRACTITIONERS AFFAIRS (Ref: ADPA)	
1.	NEO SOLICITORS LLP	TRAINEE SOLICITOR	
2.	HASTINGS & CO.	(1) JUNIOR CORPORATE FINANCE LAWYER(2) SENIOR CORPORATE FINANCE LAWYER	
3.	CHU & LAU SOLICITORS & NOTARIES	1. PERSONAL INJURY SOLICITOR 2. TRAINEE SOLICITOR 3. LEGAL EXECUTIVE	
4.	ANTHONY CHIANG & PARTNERS	TRAINEE SOLICITOR	
5.	T. S. TONG & CO., SOLICITORS	ASSISTANT SOLICITOR	
6.	TWSL PARTNERS	TRAINEE SOLICITOR(S) AND CONSULTANT(S)	
7.	WAN AND LEUNG, SOLICITORS	ASSOCIATE	
8.	AU-YEUNG, CHAN & HO, SOLICITORS	TRAINEE SOLICITOR	

SITUATIONS VACANT

3 July 2025

	COMPANY / FIRM	POSITION TITLE
9.	CHARLES WILSON LLP	ADMINISTRATIVE ASSISTANT/ PARALEGAL / TRAINEE SOLICITOR / ASSOCIATE
10.	WONG & TANG SOLICITORS	TRAINEE SOLICITOR(S) FOR YEAR 2025 & LEGAL CLERK
11.	CHAN & CHAN	1. ASSISTANT SOLICITORS / 2. TRAINEE SOLICITORS
12.	HONG & ASSOCIATES	ASSOCIATE
13.	KHOO & CO.	(1) TRAINEE SOLICITOR / (2) PARALEGAL – CORPORATE FINANCE
14.	PHILSON HO & ASSOCIATES, SOLICITORS	TRAINEE SOLICITOR / PARALEGAL
15.	RAYMOND SIU & LAWYERS	CORPORATE & COMMERCIAL SOLICITOR, / LITIGATION SOLICITOR, TRAINEE SOLICITOR
16.	LI & PARTNERS	SENIOR & JUNIOR CORPORATE FINANCE LAWYERS / SENIOR FAMILY OFFICE & TRUST LAWYERS / SENIOR DISPUTE RESOLUTION LAWYERS / SENIOR PROJECT FINANCE LAWYERS / PERSONAL INJURY LAWYERS
17.	JUSTIN CHOW & DE BEDIN SOLICITORS LLP	TRAINEE SOLICITOR / CONSULTANT / ASSISTANT SOLICITOR

SITUATIONS VACANT

3 July 2025

	COMPANY / FIRM	POSITION TITLE
18.	ERNEST LI & CO.	ASSISTANT SOLICITOR
19.	CHIU & CO.	TRAINEE SOLICITOR / DISPUTE RESOLUTION ASSOCIATE / CORPORATE ASSOCATE
20.	CHEUNG & CO.	ASSISTANT SOLICITOR
21.	SECURITIES AND FUTURES COMMISSION	SENIOR COUNSEL - LEGAL SERVICES (ADVISORY)
22.	KAO, LEE & YIP SOLICITORS	CONVEYANCING EXECUTIVE AND CONVEYANCING CLERK

SITUATIONS VACANT

3 July 2025

LS01) THE LAW SOCIETY OF HONG KONG - ASSISTANT DIRECTOR (Ref. AD)



ASSISTANT DIRECTOR (Ref: AD)

The Law Society of Hong Kong invites applications from high-calibre candidates for the position of Assistant Director. The appointee will have overall responsibilities of leading a small team to organise events and activities as well as to devise strategic and operational plans to promote the image of the Law Society.

Job Duties:

- Organise events, exhibitions, visits and functions for members of the Law Society and for the public;
- Plan and execute the Law Society's strategies and activities;
- Plan and manage contracts and activities that are contracted out;
- Draft communications write-ups such as executive speeches, advertorials and feature articles;
- Oversee Law Society's publications, websites and digital media channels;
- Engage stakeholders, counterpart organisations as well as trade and industry associations to ensure corporate image and messages are presented effectively and properly;
- Provide strategic and implementation advice on media issues where necessary;
- Act as Secretaries to relevant committees and working groups (e.g., prepare meeting papers and minutes); and
- Perform any other duties as directed.

Requirements:

- A recognized university degree in mass communications, journalism, language or a related discipline;
- A minimum of 5 years of solid managerial experience in public relations, marketing and event management;
- Profound knowledge of multi-stakeholder communications, with excellent communication and interpersonal skills and the ability to work independently under tight deadlines;
- Excellent planning, organisation, and management skills;
- Proactive, result-oriented, creative and highly self-motivated;
- A team player who can work with colleagues, members and stakeholders; and
- Excellent command of written and spoken English and Chinese.

Interested parties please send your full curriculum vitae stating the reference number, current and expected salary to the Assistant Director, Administration and Human Resources, The Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road, Central, Hong Kong., or via email to recruit@hklawsoc.org.hk. Please mark "Private and Confidential" on the envelope.

Personal data provided by job applicants will be used strictly in accordance with the Law Society's personal data policies as set out in the Personal Information Collection Statement. A copy of the Statement can be obtained from Assistant Director, Administration & Human Resources by calling 2846 0500. Applicants not invited for interview within 6 weeks may consider their applications unsuccessful.

3 July 2025

LS02) THE LAW SOCIETY OF HONG KONG - ASSISTANT DIRECTOR, PRACTITIONERS AFFAIRS (Ref: ADPA)



ASSISTANT DIRECTOR, PRACTITIONERS AFFAIRS (Ref: ADPA)

We are looking for an enthusiastic, motivated and experienced person to fill the post of Assistant Director in the Practitioners Affairs Department.

The Assistant Director assists and attends upon various specialist committees of the Law Society to review legislative proposals, conduct researches, and prepare reports and submissions. The Assistant Director works with experienced practitioners to consider and to discuss a wide range of challenging and interesting legal issues. He or she would also have to liaise with various external bodies such as the Administration, the Judiciary and the Legislature.

The applicant must be able to demonstrate:

- extensive experience of law practice in Hong Kong, including conveyancing practice and procedure. Experience in project conveyancing is an advantage.
- knowledge and understanding of legislative process and policy formulation.
- strong communication and analytical skills.
- excellent standard of written and spoken English and Chinese.

As a guide the applicant should have not less than 5 years post qualification experience. Research experience is preferred.

Interested parties please send your full curriculum vitae stating the reference number, current and expected salary to the Assistant Director, Administration and Human Resources, The Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road Central, Hong Kong., or via email to recruit@hklawsoc.org.hk. Please mark "Private & Confidential" on the envelope.

Personal data provided by job applicants will be used strictly in accordance with the Law Society's personal data policies as set out in the Personal Information Collection Statement. A copy of the Statement can be obtained from Assistant Director, Administration & Human Resources by calling 2846 0500. Applicants not invited for interview within 6 weeks may consider their applications unsuccessful.

SITUATIONS VACANT

3 July 2025

01)NEO SOLICITORS LLP - TRAINEE SOLICITOR



This is an exciting opportunity to join the fast growing regional law firm, NEO Solicitors LLP. We are inviting applications for the position of Trainee Solicitor and the applicant should display the following:-

- Strong academic background;
- Strong communication and interpersonal skills;
- Strong research and drafting skills in Chinese and English; and
- Good time management, organized, diligent, responsible, a team player, and be driven under pressure.

If you are interested in being part of NEO Solicitors LLP's ambitious team, please submit your application with cover letter, CV, expected salary, notice period (if any) and available start date to: career@neollp.com.

All applications will be treated in strict confidence.

02) HASTINGS & CO. – (1) JUNIOR CORPORATE FINANCE LAWYER (2) SENIOR CORPORATE FINANCE LAWYER

HASTINGS & CO.

希仕廷律師行

We are a well-established law firm in Hong Kong founded in 1904 and would like to invite applicants to join our corporate team. Applicants should have good English and Chinese (Putonghua) language skills with strong drafting skills in both English and Chinese.

JUNIOR CORPORATE FINANCE LAWYER

- 3 to 5 years' solid post-qualification experience in a wide spectrum of corporate finance work
- possess solid post-qualification experience in acting for issuers and/or sponsors/underwriters in IPOs
- conversant with Listing Rules, Takeovers Codes and regulatory framework
- experience in due diligence exercise, execution of transactions and provide compliance advice

SENIOR CORPORATE FINANCE LAWYER

- over 5 years' solid post-qualification experience in a wide spectrum of corporate finance work
- possess solid post-qualification experience in acting for issuers and/or sponsors/underwriters in IPOs
- conversant with Listing Rules, Takeovers Codes and regulatory framework

Please apply with full C.V. to The Managing Partner, Hastings & Company, 11/F., Gloucester Tower, The Landmark, 15 Queen's Road Central, Hong Kong by post or by email to pd@hastings-hk.com. All applications will be treated in strict confidence.

SITUATIONS VACANT

3 July 2025

03)CHU & LAU SOLICITORS & NOTARIES - 1. PERSONAL INJURY SOLICITOR 2. TRAINEE SOLICITOR 3. LEGAL EXECUTIVE

CHU & LAU Solicitors & Notaries 劉漢銓律師行

Personal Injury Solicitor

- Newly qualified to 5 years PQE with solid experience in Personal Injury litigation
- Hard-working and a strong sense of responsibility

Trainee Solicitor

- Self-motivated; responsible; attention to details; and good team player.

Legal Executive

- Excellent command of written and spoken English and Chinese (including Putonghua); and
- Solid experience in Conveyancing or Personal Injury litigation matters

Applicants should possess strong academic background, and excellent command of written and spoken English and Chinese (including Putonghua). Interested parties please apply with full CV (WORD format) and expected remuneration package to: The General Manager, Unit A, 33/F., United Centre, 95 Queensway, Hong Kong or hr@chuandlau.com.hk (Personal data collection will be treated in strict confidence)

04) ANTHONY CHIANG & PARTNERS - TRAINEE SOLICITOR



Trainee Solicitor

Candidates should have good command of spoken and written English and Chinese and Hi-tech ability. Our trainee solicitor will be mainly involved in banking, civil litigation, conveyancing and probate matters.

Please send your applications together with a detailed CV to our senior partner by e-mail to anthonyc@acp.com.hk and confidence.

All applications will be treated in strict confidence.

05)T. S. TONG & CO., SOLICITORS - ASSISTANT SOLICITOR



We are looking for a high calibre solicitor to join our litigation team as an Assistant Solicitor. The ideal candidate should have

- at least 2 years' post-qualification experience in civil litigation with particular emphasis on personal injury and insurance litigation
- good command in both English and Chinese languages
- good interpersonal skills and be able to work independently

Please send full résumé and expected salary to Managing Partner at 28th Floor, Tesbury Centre, 28 Queen's Road East, Hong Kong. All applications will be treated in the strictest confidence.

SITUATIONS VACANT

3 July 2025

06)TWSL PARTNERS - TRAINEE SOLICITOR(S) AND CONSULTANT(S)

TWSL PARTNERS

黄梁律師事務所

We are currently seeking talents who are motivated, energetic, friendly, and team-oriented to contribute to our firm's success and growth. We invite applications for the following positions:-

1. Trainee Solicitor(s)

- Good command of written and spoken English and Chinese (Proficiency in Mandarin)
- A strong team player who values collaboration and can contribute to a harmonious team dynamic
- An energetic and independent individual who thrives in a fast-paced environment

2. Consultant(s)

We offer good team support and competitive remuneration package to experienced lawyers who are minded to further develop his/her legal career in various disciplines of law.

Interested candidates please apply with your full resume and expected salary by email to recruitment@twp-law.com. All applications and personal data will be treated in strict confidence and will be used for recruitment purposes only

07)WAN AND LEUNG, SOLICITORS - ASSOCIATE

WAN AND LEUNG, SOLICITORS 溫彩霞律師事務所

We are a law firm practising in civil litigation for over 20 years. We are expanding our practice and inviting applications for the following post: -

Associate

- Good experience in civil litigation, preferably in the areas of personal injuries and / or matrimonial litigation;
- Newly qualified solicitors will also be considered;
- Good team player with strong sense of responsibility;
- Good command of both spoken and written English and Chinese (Cantonese).

Applicants should send detailed CV together with expected salary to Units 703 and 704, 7th Floor, China Insurance Group Building, 141 Des Voeux Road Central, Hong Kong or tracy@wanandleung.com. All applications be treated in strict confidence.

3 July 2025

08) AU-YEUNG, CHAN & HO, SOLICITORS - TRAINEE SOLICITOR



Au-Yeung, Chan & Ho, Solicitors

We are local law firm focusing on litigation matters. We are inviting applications for the following position-

Trainee Solicitor

Good academic results, LL.B (Hons) and P.C.L.L. graduates. Good work attitude. Good command in both written and spoken English and Chinese (Cantonese and Putonghua). Well-organized, self-motivated, good communication and interpersonal skills. Second year trainee will also be considered. Salary: Negotiable; 5-day work week; 15 days annual leave; 1 birthday leave; discretionary vear-end bonus will be offered to successful candidates.

Interested candidates please apply with full resume with expected salary to the recruiting partner by email at hr1@aych.com.hk. All applications will be treated in strict confidence. Personal data collected will be used for our recruitment purpose only.

SITUATIONS VACANT

3 July 2025

09)CHARLES WILSON LLP - ADMINISTRATIVE ASSISTANT/ PARALEGAL / TRAINEE SOLICITOR / ASSOCIATE



Charles Wilson LLP is the Hong Kong office established with the special invitation of Beijing Zhong Yin Law Firm (北京中银律师事务所).

1) Administrative Assistant/ Legal Secretary

- Provide all-round secretarial and administrative support to our team and some clerical support
- Organized, courteous and enjoy working with people
- Good interpersonal skill
- Handle ad hoc tasks as assigned and required from time to time

2) Paralegal

- LLB / JD / LLM graduate or holder of Diploma of Legal Studies
- 1-2 years of experience in corporate and commercial work. Candidates with lesser experience will be considered for the position of Legal Assistant
- Good command of both spoken and written English and Chinese
- Good communication and drafting skills
- Able to work independently with minimal supervision
- Able to work under pressure and tight deadlines

3) Trainee Solicitor / Associate

- LLB / JD graduate who has completed or will complete the PCLL/ Associate candidates shall have relevant experience in fund formation, private equity, private wealth and licensing areas
- Hard working, ability to work under pressure and meet deadlines
- Detail-minded and self-motivated attitude
- Strong sense of responsibility

For all positions, fluent in both written and spoken English and Chinese, proficiency in Mandarin is an advantage. Computer literate, including Microsoft Word and Chinese word processing is preferable. Immediate availability will be an added advantage.

We offer a competitive remuneration package to the right candidates. Interested candidates please submit your application with CV and expected salary by email to general@zhongyincharles.com.

10) WONG & TANG SOLICITORS - TRAINEE SOLICITOR(S) FOR YEAR 2025 & LEGAL CLERK



Our firm is a medium size law firm in Hong Kong providing wide spectrum of legal services including corporate, commercial, IP, conveyancing, tenancy and litigation. To cope with our expansion, we are looking for a team player and a highly driven lawyer to join our IP and Commercial team:

Trainee Solicitor(s) for Year 2025

- Good academic background, good research skill and good inter-personal skills;
- High caliber, confident and self-motivated;
- Excellent command of English and Chinese languages;
- Proficiency in Putonghua will be an advantage;
- Patient and polite; and
- Second year trainee will also be considered.

Legal Clerk

- Good communication skills.
- Mature, good interpersonal skills, well-organized and can work under pressure;
- Fresh graduate with good working attitude will be considered; and
- Immediate available is preferable.

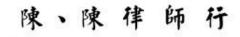
Please send application with full CV, expected salary and available date to the Recruiting Partner either by email at may@wongtang.com.hk; kenny@wongtang.com.hk; simee@wongtang.com.hk or by post at Units 2001, 20/F., CC Wu Building, 302-308 Hennessy Road, Wan chai, Hong Kong.

SITUATIONS VACANT

3 July 2025

11)CHAN & CHAN - 1.ASSISTANT SOLICITORS / 2.TRAINEE SOLICITORS





Solicitors

CHAN & CHAN

We invite applications for the following posts:-

Assistant Solicitors

- Experience in litigation work (preferably with experience in matrimonial and Personal Injuries)
- self-motivated and able to work independently with minimum supervision.

Trainee Solicitors

- Applicants should have good academic results and good command of both spoken and written English and Chinese.

Please apply with full resume to the Recruiting Partner at 23rd Floor, Beautiful Group Tower, 74-77 Connaught Road Central, Hong Kong or by e-mail to office@chanchansol.com. All applications will be treated in strict confidence.

12)HONG & ASSOCIATES - ASSOCIATE

HONG & ASSOCIATES

Solicitors & Notaries

In order to cope with our expanding practice, we invite applications for the post of Litigation Solicitor of not less than 3 years' post-admission experience, in PI and EC works for insurers.

Please apply with full CV stating your relevant experience and current and expected salary to the Recruiting Principal by email to jh@hongandassociates.com. All applications will be treated in the strictest confidence.

SITUATIONS VACANT

3 July 2025

13)KHOO & CO. - (1) TRAINEE SOLICITOR / (2) PARALEGAL - CORPORATE FINANCE



We are a Hong Kong law firm focusing on corporate finance, aviation practice and litigation practice. We now invite suitable candidates to consider the following positions and join our firm:-

(1) Trainee Solicitor (First Year)

- Able to handle tasks independently with support of paralegals;
- Experience in handling commercial or litigation matters is preferred;
- Fluent in written and spoken English and Chinese (Mandarin).

(2) Paralegal – Corporate Finance

- Minimum 2 years of legal firm experience in handling M&A, secondary fundraising or compliance matters for listed companies in Hong Kong;
- Ability in drafting various documents including announcements, circulars, offer documents and meeting minutes is required;
- Good command of written and spoken English and Chinese (including Putonghua) is required.

We offer 5-day work week, medical benefits and attractive remuneration package. Interested candidates please apply by sending your full resume with expected salary to the recruiting manager by email at qt@khooco.com.hk

14)PHILSON HO & ASSOCIATES, SOLICITORS - TRAINEE SOLICITOR / PARALEGAL



We are a boutique law firm located in Central Plaza (Wanchai) with a focus on securities regulatory and litigation matters. We invite applications for the following positions:-

Trainee Solicitor

- Good academic background, good research and inter-personal skills
- Good command in English and Chinese (Putonghua is an advantage)

Paralegal

- Conducting legal research on case laws and statutes
- Drafting, reviewing and preparing legal documents
- Assisting in compiling court bundles
- Good command of written and spoken English and Chinese languages (Cantonese/Mandarin)
- Organized, self-motivated, responsible, attentive to details, and quality-oriented

Interested parties please apply with a full CV (with current and expected salary) to our office manager by mail at info@phsolicitors.com (All applications will be treated in strict confidence and personal data collected will be used for recruitment purpose only)

3 July 2025

15)RAYMOND SIU & LAWYERS - CORPORATE & COMMERCIAL SOLICITOR, / LITIGATION SOLICITOR, TRAINEE SOLICITOR



RAYMOND SIU & LAWYERS

We are focusing on commercial, corporate and litigation matters with a vibrant and expanding practice. Friendly work environment. For further details about our Firm, please see www.rsl.com.hk.

Requirements: 2) Litigation Solicito	 To support the Firm's corporate & commercial practice; Two years of post-qualification experience is preferred; Experience in corporate finance, IPO, Listing Rules compliance matters and mergers and acquisitions to be an advantage; 				
2) Litigation Solicito	- Experience in corporate finance, IPO, Listing Rules compliance matters and mergers and acquisitions to be an advantage;				
2) Litigation Solicito	mergers and acquisitions to be an advantage;				
2) Litigation Solicito					
2) Litigation Solicito	- Proactive and capable of working independently.				
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Requirements:	- To support the Firm's litigation practice;				
•	- Two to five years of post-qualification experience is preferred;				
- Good drafting and communication skills in English and Chinese;					
3) Trainee Solicitor	-				
Requirements:	- University graduate with LLB or JD degree having completed PCLL in Hong Kong and second year trainees are also welcome;				
	- Strong academic background;				
	- Proficient in English and Chinese;				
	- Proactive and capable of working under pressure.				
Please email your full	CV with current and expected salary to raymondsiu@rsl.com.hk. All applications				
will be treated as confidential and will be used for recruitment purposes only.					
The first case,					

3 July 2025

16) LI & PARTNERS - SENIOR & JUNIOR CORPORATE FINANCE LAWYERS / SENIOR FAMILY OFFICE & TRUST LAWYERS / SENIOR DISPUTE RESOLUTION LAWYERS / SENIOR PROJECT FINANCE LAWYERS / PERSONAL INJURY LAWYERS



We are an established large local international law firm with offices in the PRC and overseas. We are a full-service law firm and offer a wide range of cross-border and local legal services. Our international clientele includes listed companies, state-owned enterprises, multinational corporations, and major banking and financial institutions. Our supportive and motivating environment enables our lawyers to grow and prosper professionally. We provide valuable development opportunities to our lawyers at all stages of their careers, to enable our lawyers to achieve their full potential. For our continuing expansion, we are offering unique opportunities to the right individuals and/or teams to join one or more of our following practice groups:

SENIOR & JUNIOR CORPORATE FINANCE LAWYERS (2-8 YEARS' PQE)

- solid experience in listed company transactions including acquisitions, disposals, placings, rights issues etc.
- solid experience in Listing Rules compliance and Takeovers Code matters

SENIOR FAMILY OFFICE & TRUST LAWYERS

SENIOR DISPUTE RESOLUTION LAWYERS

SENIOR PROJECT FINANCE LAWYERS

PERSONAL INJURY LAWYERS (3-5 YEARS' PQE)

If you are interested in the above opportunities, please send your full *curriculum vitae* to the HR Department, Li & Partners, 22/F, World-Wide House, Central, Hong Kong or via email to <u>info@li-partners.com</u>. We also welcome direct applications for non-advertised posts.

Personal data collected will be used for recruitment only and will be treated in strict confidence.

17)JUSTIN CHOW & DE BEDIN SOLICITORS LLP - TRAINEE SOLICITOR / CONSULTANT / ASSISTANT SOLICITOR

Justin Chow & de Bedin Solicitors LLP

In association with Danny Lau & Co.

We invite applicants for the following position:

- <u>Trainee Solicitors</u> candidate should be mature, enthusiastic, confident and have good academic results. Ability to speak and write Chinese is preferred. Transfers will be considered.
- <u>Consultant / Assistant Solicitor</u> 2+ PQE, able to work independently and have strong experience in general practice.

We offer competitive compensation package to the right candidate. Interested parties please apply with full C.V. and expected salary to justin.chow@jchow.hk. All applications will be treated in strict confidence.

SITUATIONS VACANT

3 July 2025

18) ERNEST LI & CO. - ASSISTANT SOLICITOR

ERNEST LI & CO.

We invite applications for the post of Assistant Solicitor:-

Candidates should be with PQE of 1 to 3 years, and with relevant experience in civil litigation including matrimonial, shareholder dispute, contentious probate, insolvency and general commercial. The successful candidate should be self-motivated, with strong sense of responsibility, and high proficiency in use of computer, and good command of English and Putonghua. Newly qualified candidates with relevant experience will also be considered.

Please send full C.V. with expected salary to The Principal, Ernest Li & Co., Units 2709–2711, 27th Floor, Shui On Centre, Nos. 6–8 Harbour Road, Wanchai, Hong Kong or via email to: office@LSK.HK

All application will be treated in strict confidence.

19)CHIU & CO. - TRAINEE SOLICITOR / DISPUTE RESOLUTION ASSOCIATE / CORPORATE ASSOCATE

CHIU & CO.

Solicitors and Notaries

趙凱珊律師行

We invite applications for the following positions:

1) Trainee Solicitor

- · Good academic records
- Strong sense of responsibility, with interest in commercial and litigation matters
- Good command of both spoken and written English and Chinese

2) Dispute Resolution Associate

- Applicant with 5 years PQE arbitration in focusing on dispute resolution, matrimonial and/or Insolvency experience is an advantage
- Good command of both spoken and written English and Chinese
- Able to handle files independently with strong sense of responsibility

3) Corporate Associate

- Applicant with 5 years PQE focusing on IPO, M&A and corporate compliance
- · Good command of both spoken and written English and Chinese
- · Able to handle files independently with strong sense of responsibility

We offer attractive package commensurate with experience and qualification to the right candidates. Interested parties please apply with full resume, available date and expected salary to our Recruiting Partner at rebeccachiu@chiuandco.com by email. (All applications will be treated in strict confidence and personal data collected will be used for recruitment purposes only.)

20) CHEUNG & CO. - ASSISTANT SOLICITOR

CHEUNG & CO. 張志宇律師行

Our firm invites the following positions: -

Assistant Solicitor - At least 1 year's PQE with experience in civil and criminal litigation. Good academic background, Good command of spoken and written English and Chinese (Putonghua speaking is an advantage). Self-motivated, able to work and handle files independently.

Applicants should send detailed resume together with salary expected to Rooms 1001-02 Shanghai Industrial Investment Building, 48-62 Hennessy Road, Wan Chai, Hong Kong or email to acheung@acheungco.com.hk. All applications will be treated in strict confidence.

SITUATIONS VACANT

3 July 2025

21)SECURITIES AND FUTURES COMMISSION - SENIOR COUNSEL - LEGAL SERVICES (ADVISORY)



The Securities and Futures Commission (SFC) is the independent statutory body regulating the securities and futures markets in Hong Kong. We are committed to protecting the integrity and soundness of the market for the benefit of investors and the industry.

Working for a globally respected regulator provides unique opportunities to serve the public and advance Hong Kong's position as an international financial centre. Join us to achieve greater things in your career.

<u>Senior Counsel - Legal Services (Advisory)</u> (Ref: LSYP/SC/ADV/LSD/250620)

We are looking to recruit an experienced non-contentious regulatory lawyer to join us as Senior Counsel. This is an excellent opportunity to join the statutory body which regulates and promotes the development of the securities and futures markets in Hong Kong.

Duties & Responsibilities:

- Advise on a wide range of legal issues that affect the Commission as a statutory body and the exercise of its statutory functions.
- Interpret and advise on relevant securities, companies, AML and other legislation and administrative law, and the codes and guidelines issued by the Commission.
- Advise operating divisions of the Commission on the legal aspects of policy initiatives and handle specific projects.
- Advise on the preparation of primary and subsidiary legislation administered by the Commission.
- Advise on contractual arrangements, memoranda of understanding and other cooperative arrangements to which the Commission is a party.
- Supervise a team of more junior lawyers conducting advisory work, including active participation in management meetings and assisting with the management of the Legal Services Division.

Requirements:

- More than 10 years' post qualification experience in Hong Kong as a solicitor, with substantial and relevant experience handling financial services regulatory work.
- Good academic record.
- Excellent analytical skills, with the ability to handle complex matters independently and give practical, well-reasoned and researched written legal advice including when operating within tight deadlines.
- Excellent command of spoken and written English and Chinese.
- Experience of supervising more junior lawyers.
- Knowledge of the operation of the local securities and futures industry and markets an advantage.

Candidates with less experience will be considered for the post of Counsel.

Please quote the reference and apply by **9 July 2025** with details of qualifications, previous experience, current and expected salary to:

Recruitment Manager Securities & Futures Commission 54/F, One Island East, 18 Westlands Road, Quarry Bay, Hong Kong

(E-mail address: lsd_recruit@sfc.hk)

All applications will be handled in strict confidence by authorised personnel and will only be used for recruitment related purposes. Applicants who do not hear from us within six months from the application deadline may consider their applications as unsuccessful. All information on unsuccessful candidates will be destroyed after six months.

We are an EQUAL OPPORTUNITY EMPLOYER.

3 July 2025

22)KAO, LEE & YIP SOLICITORS - CONVEYANCING EXECUTIVE AND CONVEYANCING CLERK



CONVEYANCING EXECUTIVE AND CONVEYANCING CLERK

Responsibilities & Requirements:

- Minimum 5 years (Executive); & 3 years (Clerk) relevant experience
- Provide clerical support to Conveyancing Department / Solicitors in daily operations
- Ability to work independently with minimum supervision
- Experience in first hand sales project works an advantage
- Mature, self-motivated, organized and hardworking

Please send your full CV with expected salary to the firm via email: hr@kly.com.hk. All applications will be treated in strict confidence.

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3 July 2025

Professional Announcement

The Partners of Sit, Fung, Kwong & Shum 薛馮鄺岑律師行 announce that :-

Mr. Tam Wai Choi, Tommy, has retired as Partner and remained as Consultant of the firm from 1 July 2025.

Tommy has dedicated his whole legal career to the firm since joining as a trainee solicitor in 1987. The Partners extend their heartfelt thanks to Tommy for his invaluable contribution to the success of the firm throughout the years.



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3 July 2025

CONTINUING PROFESSIONAL DEVELOPMENT

The Law Society and The Hong Kong Academy of Law offer the following CPD/RME course(s) from July to September 2025:

Date & Time	Date & Time Course Title	
4 July 2025 11:00-12:00		
8 July 2025 11:00-13:00		
9 July 2025 15:00-16:30	Handwritings and Ing Role of Horoneis Associanting in I	
15 July 2025 11:00-12:00	(Webinar) Exploring the Power of Generative AI for Legal Professionals	1
7 August 2025 14:30-17:45	(Webinar) Connected Transactions	3
18 August 2025 16:00-17:00	(Webinar) Arbitration and Winding-up: A look at Lasmos in the aftermath of Sian Participation Corp	1
21 August 2025 15:00-17:00	(Webinar) Update on Hong Kong Competition Law	2



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22 August 2025 11:00-12:00	(Webinar) Latest PRC Tax issues for China M&A Transactions	1
27 August 2025 9:30-12:45	(Webinar) Update on Intestate Succession (Module 1)	3
28 August 2025 16:00-17:30	, , ,	
29 August 2025 11:00-13:00	(Webinar) Update on Contract Cases 2025	2
1 September 2025 15:00-17:00	(Webinar) RME Elective - Understanding Sanctions and their Implications for the Legal Professionals	2
3 September 2025 10:00-12:00	(Webinar) Update on Legal Aid Schemes	2
6 September 2025 14:00-16:00	(Webinar) RME Elective - Mental Capacity Assessment for Advance Directives & Enduring Powers of Attorney - Session 6	2
8 September 2025 16:00-17:00	(Webinar) Challenging Liquidators' Decisions as a "Person Aggrieved"	1
15 September 2025 11:00-12:00	(Webinar) New Refresher Course on Property Management (for incumbent panel members only)	1



香港律師會

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17 September 2025 9:30-12:45 (Webinar) Update on Testate Succession (Module 2) 3



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3 July 2025

Risk Management Education

Below are the RME core course(s) and elective course(s) from July to September 2025.

Core Course for Principals				
Date & Time	Course Title			
23 Jul 2025	(Webinar) RME - Core Course for Principals Module 1A:	4		
09:00-12:30	Engagement Management	4		
23 Jul 2025	(Webinar) RME - Core Course for Principals Module 1B:	4		
13:30-17:00	Engagement Management	4		
29 Jul 2025	(Webinar) RME - Core Course for Principals Module 2A: Quality	4		
09:00-12:30	Assurance and Risk Management	4		
29 Jul 2025	(Webinar) RME - Core Course for Principals Module 2B: Quality			
13:30-17:00	Assurance and Risk Management			

Core Course for Trainee Solicitors				
Date & Time Course Title				
12 Aug 2025 09:00-12:30	(Webinar) RME - Core Course for Trainee Solicitors Module 1	4		
12 Aug 2025 13:30-17:00	(Webinar) RME - Core Course for Trainee Solicitors Module 2	4		

Core Course for Registered Foreign Lawyers				
Date & Time Course Title				
20 Aug 2025 09:00-12:30	(Webinar) RME - Core Course for Registered Foreign Lawyers Module 1	4		
20 Aug 2025 13:30-17:00	(Webinar) RME - Core Course for Registered Foreign Lawyers Module 2	4		

First Elective Course for Trainee Solicitors					
Date & Time	Date & Time Course Title				
10 Jul 2025	(Webinar) RME - First Elective Course for Trainee Solicitors	4			
09:00-12:30	Module 1	4			
10 Jul 2025	(Webinar) RME - First Elective Course for Trainee Solicitors	4			
13:30-17:00	Module 2	4			
05 Aug 2025	(Webinar) RME - First Elective Course for Trainee Solicitors	4			
09:00-12:30	Module 1				
05 Aug 2025	(Webinar) RME - First Elective Course for Trainee Solicitors	4			
13:30-17:00	Module 2				
05 Sep 2025	(Webinar) RME - First Elective Course for Trainee Solicitors	4			
09:00-12:30	Module 1				
05 Sep 2025	(Webinar) RME - First Elective Course for Trainee Solicitors	4			
13:30-17:00	Module 2				



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Elective Course				
Date & Time	Date & Time Course Title			
03 Jul 2025	(Webinar) RME Elective - Conveyancing: Protecting Irregular	4		
13:30-17:00	<u>Interests</u>	4		
22 Jul 2025	(Mohinar) PME Elective Lightlity & Local Dayslanments	4		
09:00-12:30	(Webinar) RME Elective - Liability & Legal Developments			
22 Jul 2025	(Mahinan) DME Election Litigation Diel.	4		
13:30-17:00	(Webinar) RME Elective - Litigation Risk			
25 Jul 2025	(Mohinar) DME Elective Local Brafaccional Brivilage	4		
09:00-12:30	(Webinar) RME Elective - Legal Professional Privilege			
25 Jul 2025	(Webinar) RME Elective - Risk Management in Commercial	4		
13:30-17:00	<u>Practice</u>			
19 Aug 2025	(M. Linna) The Firm / - Distance	1		
11:00-12:00	(Webinar) The Firm's Risk Management			
18 Sep 2025	(Webinar) RME Elective - Data Protection, Privacy and	1		
11:00-12:00	Cybersecurity			

國際公益法律服務協會 International Probono Legal Services Association





學透澳大灣區2025

The Greater Bay Area Legal Professional Seminars (Cheng Du)

國際公益法律服務協會的介紹 ABOUT IPLSA

國際公益法律服務協會(「協會」)是一個在香港註冊的非牟利組織,並持有香港選舉委員會法律界法定投票機構的特別地位。協會亦獲得聯合國經濟及社會理事會特別諮商地位,授予協會提交報告和聲明的權利,並可參與位於紐約、日內瓦及維也納的聯合國總部舉行的各項活動。

此外,協會的國家安全教育中心致力於在香港特別行政區及海外推廣國家安全教育。

The International Probono Legal Services Association ("IPLSA") is a non-profit organization registered in Hong Kong, which holds the distinction of being one of the statutory voting bodies for the legal sector of the Hong Kong Election Committee. IPLSA has also been granted Special Consultative Status by the United Nations Economic and Social Council, which bestows its right to submit reports and statements, as well as to engage in various events at United Nations headquarters located in New York, Geneva, and Vienna.

Moreover, the Association's National Security Education Centre is dedicated to promoting national security education in the HKSAR and abroad.

國家法官學院 ABOUT NJC

國家法官學院是最高人民法院直屬事業單位,是中國法官教育培訓的主要機構、國家最高司法智庫,是國家接待外國法官的重要基地。

The National Judges College is a specialized institution under the Supreme People's Court of China which focuses on educating and training judges. It also serves as a crucial hub for hosting foreign judges in the country.

研修班詳情 SEMINARS DETAILS

日期: 2025年8月8日 - 12日

Date 8 - 12 August 2025

地點:成都 Venue Cheng Du 語言:普通話 Language Putonghua

講師: 由國家法官學院教授、四川省高級人民法

Lecturer 院院長及著名高校教授等授課

Lectures are given by professors from the National Judges College, the President of the Sichuan Higher People's Court and renowned universities' professors.

對象: 事務律師、大律師、法律助理

Demographic 及其他法律界從業者

Solicitors, barristers, legal assistants and other legal practitioners

收費: HKD8,800/學員

Fee (包學費、來回交通、住宿、餐飲及景點門票)

HKD 8,800 per participant

(Includes tuition, round-trip transportation, accommodation, meals and attraction tickets)

日程安排 ITINERARY (初擬) (Subject to adjustments

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日期 Date	時間 Time	活動內容 Activities	地點 Venue	日期 Date	時間 Time	活動內容 Activities	地點 Venue		
8/8/2025 (星期五) (Friday)	香港/廣州飛成都 代表團抵達成都國際機場 入住成都總府皇冠假日酒店		成都國際機場	10/8/2025 (星期日) (Sund	9:00 12:00	課堂講座3:憲法與基本法 Lecture 3: Constitution Law and Basic Law	成都總府皇冠假日酒店 Crowne Plaza Chengdu City Center Hotel		
		Flight from Hong Kong/Guangzhou to Chengdu. The delegation arrives at Chengdu International Airport. Check-in at Crowne Plaza Chengdu City Center Hotel.Center Hotel	Chengdu International Airport	2025 (Sunday)	14:30 17:30	參觀考察3:三星堆博物館 Field Visit 3: Sanxingdui Museum	三星堆博物館 Sanxingdui Museum		
	15:00 17:00	參觀考察1:四川原道文化博物館 Field Visit 1: Sichuan Yuandao Cultural Museum	四川原道文化博物館 Sichuan Yuandao Cultural Museum	11/8/2025 (星期一) (Mon	9:00 12:00	課堂講座4:中國民商事審判制度 Lecture 4: Civil and Commercial Adjudication System in China	成都總府皇冠假日酒店 Crowne Plaza Chengdu City Center Hotel		
	18:30 20:00	參觀考察2:春熙路、IFC、寬窄 巷子 Field Visit 2: Chunxi Road, IFC, Kuan Zhai Xiang Zi	春熙路、IFC、寬窄巷子 Chunxi Road, IFC, Kuan Zhai Xiang Zi	3/2025 -) (Monday)	14:30 17:30	現場教學1:天府法務區 On-site Training 1: Tianfu Legal Services District	天府法務區 Tianfu Legal Services District		
9/8/2025 (星期六) (Saturday)	9:00 9:30	開班典禮、合影 Opening ceremony and group photo 課堂講座1:堅定中國特色社會	國家法官學院四川分院		idence 用京社京開院 m III A PR		9:00 10:30	現場教學2:參訪成都市武侯區人 民法院 On-site Training 2: Chengdu Wuhou District People's Court	成都市武侯區人民法院 Chengdu Wuhou District People's Court
	9:30 12:00	主義法治自信 Lecture 1: Strengthening Confidence in the Rule of Law with Chinese Socialist				12/8 (星期二	11:00 12:30	參觀考察4:武侯祠 Field Visit 4: Wuhou Shrine	武侯祠 Wuhou Shrine
	14:30	Characteristics 課堂講座2:國際戰略形勢與國家安全環境	Sichuan Branch	12/8/2025 期二) (Tuesday)	14:00 14:30	結業典禮 Closing Ceremony	成都總府皇冠假日酒店 Crowne Plaza Chengdu City Center Hotel		
	 17:30	家女主場場 Lecture 2: International Strategic Landscape and National Security Environment		Š	14:30	參觀考察5:參訪成都市成都大 熊貓繁育研究基地 Field Visit 5: Chengdu Giant Panda	成都大熊貓繁育研究基地 Chengdu Giant Panda Breeding		
	18:00	歡迎晚宴	成都總府皇冠假日酒店 Crowne Plaza Chengdu City		16:30	Breeding Research Base	Research Base		
	19:00 Welcome Dinner Crowne Plaza Chengdu City Center Hotel					離開成都 Depart Chengdu			

修畢課程將可獲得國家法官學院頒發證書。 另外,香港律師會的CPD學分正在申請中。

Upon completion of the course, you will be able to obtain a certificate issued by the National Judges College. In addition, CPD credits from the Law Society of Hong Kong are currently being applied for.

<mark>) 電話 Call : (852) 2810 0003 Mr. Lam/Ms Chan</mark>

網站 Website:www.ipIsa.net



報名從速

Registration will be on a first come, first served basis with full discretion of IPLSA