



## SWIMMING GALA 2025 ENROLMENT PROCEDURES

Members are required to join the [Recreation and Sports Programme 2025](#) (the "Programme") in order to be eligible to enrol their child(ren)/ grandchild(ren) and/or family members in the Swimming Gala. For members who have not joined the Programme, please sign up and settle the enrolment fee by completing the [online registration form](#) (Member Zone login required).

Please complete the **two-step registration** i.e. (1) payment of entrance fee, and (2) submission of personal particulars and events enrolment, on or before **Friday, 1 August 2025**. Only registration and payment via The Law Society's website will be accepted.

### STEP 1: Payment of entrance fee

1. Please complete payment of relevant entrance fee via The Law Society's website (Member zone login is required).
2. Please refer to the table below for the corresponding application link for enrolment via the System.

No. of child(ren)	Event to be added to the shopping cart	Application link
1	RSC-Swimming Gala 2025 (sign up for one child)	<a href="#">20250700002</a>
2	RSC-Swimming Gala 2025 (sign up for two children)	<a href="#">20250700003</a>
3	RSC-Swimming Gala 2025 (sign up for three children)	<a href="#">20250700004</a>
4 or above	Please contact <a href="mailto:RnS@hklawsoc.org.hk">RnS@hklawsoc.org.hk</a> for assistance.	

3. A system-generated email will be sent to you upon successful payment.

### STEP 2: Submission of personal particulars and events enrolment

4. Upon completion of payment via the System, please submit the personal particulars of your child(ren)/grandchild(ren) and indicate the event(s) that he/she (they) would like to sign up for via this link: <https://forms.office.com/r/Z1vQPKaBsW>. Please submit **ONE form for each child**.

### Important notes regarding enrolment confirmation and event communication

5. Enrolment is only successful upon completion of the two steps mentioned above i.e. (1) full payment of the entrance fee AND (2) submission of personal particulars and event enrolment **by the stated deadline, Friday, 1 August 2025**.



THE

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HOMEPAGE (網頁) : <http://www.hklawsoc.org.hk>

6. Upon successful registration, you will receive an email confirmation, which is the only official confirmation of your enrolment, from the Law Society. **You will be required to show the email confirmation, to the organiser at the event**, so please check your inbox (including spam or junk folders) for the confirmation email. **If you do not receive the confirmation email by Thursday, 14 August 2025, please contact us on [RnS@hklawsoc.org.hk](mailto:RnS@hklawsoc.org.hk), otherwise you may treat your enrolment as UNSUCCESSFUL.**
7. The organiser will provide updates of the event from time to time and these updates will be made available via Law Society weekly Circulars, social media platforms and/or emails. Please be reminded to check your emails (the email address you provided in the online enrolment form in paragraph 4) to ensure you receive the updates.