

Form LR024
Land Registry

Application for Issue of Title Certificate /
Issue of Replacement Title Certificate

The below reminder will be displayed by way of pop-up or notes on the screen or other means before an applicant completes this application form:-

"Submission of the application for issue of title certificate / issue of replacement title certificate does NOT mean that the application is approved. The application is only approved when a notification on approval of application for issue of title certificate / issue of replacement title certificate is issued."

Every box must be completed. If any box is not applicable, please put a dash "-".

☐ Please '✓' in the appropriate boxes.

For Official Use

PART A

Customer code [Format checking, validation with TRIS data]	Application fee [Auto-calculation] HK\$
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Subject of application

[Drop down list for (a) Issue of title certificate under section 29 of the Land Titles Ordinance [and regulation [] of the Land Titles Regulations]; and (b) Issue of replacement title certificate under section 29 of the Land Titles Ordinance [and regulation [] of the Land Titles Regulations].]

PART B

Property

Title number [Format checking, validation with TRIS data]
Lot number [Auto-filled after entering the "Title number"]
Address / Location (English and Chinese) If the address is available, please specify the street name and building number. Otherwise, please specify the location. [Auto-filled after entering the "Title number"]
Undivided shares [Auto-filled after entering the "Title number"]

PART C

Original title certificate to be replaced¹

Title certificate number of the original title certificate to be replaced [Format checking, validation with TRIS data]
Reason for replacement [Drop down list for (a) the original title certificate has been defaced; (b) the original title certificate has been lost; (c) the original title certificate has been destroyed; and (d) others: _____ (please specify).]
The original title certificate is returned for cancellation <input type="checkbox"/> Yes <input type="checkbox"/> No

PART D

Supporting instrument(s)²

Item No.	Date (dd/mm/yyyy)	Nature
	[Format checking, data validation]	

PART E

Applicant (Current registered owner / lessee)

Name (English) [Validation with TRIS data]	Alias (English) [Validation with TRIS data]
Name (Chinese) [Validation with TRIS data]	Alias (Chinese) [Validation with TRIS data]
Identification document and number Please specify identification document(s) and identification document number(s) ³ / business registration number(s) ⁴ / others (please specify). [Format checking for HKID number]	

¹ This part is only applicable if the application relates to the issuance of replacement title certificate.

² If there is more than one supporting instrument, please complete the particulars of ALL supporting instruments below.

³ For passport, please state the place of issuance.

⁴ If business registration number is not available, please state the place of incorporation.

Verification Certificate

Applicant [Auto-filled based on the information provided in Part E]	
Title number [Auto-filled based on the information provided in Part B]	Lot number [Auto-filled based on the information provided in Part B]
Address / Location (English and Chinese) [Auto-filled based on the information provided in Part B]	

Form A1

I, (name) [Drop down list for selection by e-lodgement registered users], a solicitor of (name of solicitors' firm) [Auto-filled for e-lodgement registered users], hereby certify that –

(a) I have taken reasonable steps to verify –

- (i) the identity of the Applicant; and
- (ii) the matters mentioned in #[paragraphs (b)(i) and (ii)] / [paragraph (b)(i)] below;

(b) to the best of my knowledge and belief,

- (i) the Applicant is a legal person and is entitled to make this application;
- (ii) #the instrument(s) supporting this application referred to in Part D hereof (where applicable) has / have been duly signed / executed (as the case may be) by the Applicant; and
- (iii) the particulars set forth in this application are true and correct; and

(c) this application –

- (i) has been prepared by me or under my direction; and
- (ii) has been so prepared in accordance with the provisions of the Land Titles Ordinance (Cap. 585) and the subsidiary legislation made thereunder.

I have authority to lodge this application on behalf of the Applicant.

[Name auto-filled when digital signature is added]
.....
(Name and Signature of Solicitor)

[Auto-filled when digital signature is added]
.....
(Date)

Please select as appropriate.

Personal Information Collection Statement

[To be provided later.]