

For Official Use

The below reminder will be displayed by way of pop-up or notes on the screen or other means before an applicant completes this application form:-

“Submission of the application for registration of the matter does NOT mean that registration of the matter has been effected. The registration of the matter shall be effected when the matter is registered by virtue of the making, alteration and / or removal of an entry in the Title Register which refers to the matter.”

Please indicate in Part D hereof the party lodging this application (“**Applicant**”).

Every box must be completed. If any box is not applicable, please put a dash “-”.

☐ Please ‘✓’ in the appropriate box.

PART A

Customer code [Format checking, validation with TRIS data]	Registration fee [Auto-calculation] HK\$
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Nature of application Change of address for service
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PART B

(1) Property

Title number [Format checking, validation with TRIS data]
Lot number [Auto-filled after entering the “Title number”]
Address / Location (English and Chinese) If the address is available, please specify the street name and building number. Otherwise, please specify the location. [Auto-filled after entering the “Title number”]
Undivided shares [Auto-filled after entering the “Title number”]

(2) Related registered application(s)

Application number of the entry to which the change of address for service relates

[Format checking, validation with TRIS data]

PART C

New address for service

Postal correspondence address in Hong Kong

PART D

Applicant (Cautioner)

Name (English)

Name (Chinese)

Identification document and number

Please specify identification document(s) and identification document number(s) ¹ / business registration number(s) ² / others (please specify).

[Format checking for HKID number]

¹ For passport, please state the place of issuance.

² If business registration number is not available, please state the place of incorporation

Verification Certificate

Applicant [Auto-filled based on the information provided in Part D]	
Title number [Auto-filled based on the information provided in Part B(1)]	Lot number [Auto-filled based on the information provided in Part B(1)]
Address / Location (English and Chinese) [Auto-filled based on the information provided in Part B(1)]	

Form A1

I, (name) [Drop down list for selection by e-lodgement registered users], a solicitor of (name of solicitors' firm) [Auto-filled for e-lodgement registered users], hereby certify that –

(a) I have taken reasonable steps to verify –

- (i) the identity of the Applicant; and
- (ii) the matters mentioned in paragraph (b)(i) below;

(b) to the best of my knowledge and belief,

- (i) the Applicant is a legal person and is entitled to make this application; and
- (ii) the particulars set forth in this application are true and correct; and

(c) this application –

- (i) has been prepared by me or under my direction; and
- (ii) has been so prepared in accordance with the provisions of the Land Titles Ordinance (Cap. 585) and the subsidiary legislation made thereunder.

I have authority to lodge this application on behalf of the Applicant.

[Name auto-filled when digital signature is added]

.....

(Name and Signature of Solicitor)

[Auto-filled when digital signature is added]

.....

(Date)

Personal Information Collection Statement

[To be provided later.]