

**Form LR001**  
**Land Registry**

**Application for Registration of  
Title to New Land**

*The below reminder will be displayed by way of pop-up or notes on the screen or other means before an applicant completes this application form.*

*“Submission of the application for registration of the matter does NOT mean that registration of the matter has been effected. The registration of the matter shall be effected when the matter is registered by virtue of the making, alteration and / or removal of an entry in the Title Register which refers to the matter.”*

For Official Use

Every box must be completed. If any box is not applicable, please put a dash “-”.

☐ Please ‘✓’ in the appropriate boxes.

**PART A**

Customer code  [Format checking, validation with TRIS data]	Registration fee  HK\$ [Auto-calculation]
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Nature of application Title to new land
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**PART B**

**New land**

Lot number
Location (English and Chinese)
Lease term
Commencement date (dd/mm/yyyy)
Expiry date (dd/mm/yyyy)
Rent per annum

**PART C****Supporting instrument(s)<sup>1</sup>**

Item No.	Date (dd/mm/yyyy)	Nature	With plan		Consideration HK\$
			Yes	No	
	[Format checking, data validation]	[Drop down list for (a) Conditions of Sale (b) Conditions of Exchange (c) Conditions of Grant (d) Government Lease (e) Others (please specify)]	<input type="checkbox"/>	<input type="checkbox"/>	

**PART D****Lessee of the Government lease**

Name (English)	Alias (English)
Name (Chinese)	Alias (Chinese)
Capacity and shares  [Drop down list for selection]	
Identification document and number Please specify identification document(s) and identification document number(s) <sup>2</sup> / business registration number(s) <sup>3</sup> / others (please specify).  [Format checking for HKID number]	

**PART E****Applicant**

Name (English)	Director of Lands
Name (Chinese)	地政總署署長

<sup>1</sup> If there is more than one supporting instrument, please complete the particulars of ALL supporting instruments below.

<sup>2</sup> For passport, please state the place of issuance.

<sup>3</sup> If business registration number is not available, please state the place of incorporation.

## Verification Certificate

<p>I, (name) <small>[Drop down list for selection by e-lodgement registered users]</small>, (rank and post) <small>[Auto-filled for e-lodgement registered users]</small>, a public officer duly authorised by the Director of Lands, hereby certify that –</p> <p>(a) the instrument(s) accompanying this application is / are effectual;</p> <p>(b) the particulars set forth in this application are true and correct; and</p> <p>(c) this application –</p> <p>(i) has been prepared by me or under my direction; and</p> <p>(ii) has been so prepared in accordance with the provisions of the Land Titles Ordinance (Cap. 585) and the subsidiary legislation made thereunder.</p> <p>I have authority to lodge this application on behalf of the applicant and request the Registrar to register the title to the new land.</p>	
<p><small>[Name auto-filled when digital signature is added]</small></p> <p>.....</p> <p>(Signature)</p>	<p><small>[Auto-filled when digital signature is added]</small></p> <p>.....</p> <p>(Date)</p>

## Personal Information Collection Statement

[To be provided later.]