

Application for Registration of  
Addition / Removal of the Words  
“A Minor” in the Title Register or  
Change of Name

For Official Use

*The below reminder will be displayed by way of pop-up or notes on the screen or other means before an applicant completes this application form:-*

*“Submission of the application for registration of the matter does NOT mean that registration of the matter has been effected. The registration of the matter shall be effected when the matter is registered by virtue of the making, alteration and / or removal of an entry in the Title Register which refers to the matter.”*

Please indicate in Part E(1), Part E(2) or Part E(3) hereof the party lodging this application (“**Applicant**”).

Every box must be completed. If any box is not applicable, please put a dash “-”.

☐ Please ‘✓’ in the appropriate boxes.

**PART A**

Customer code  [Format checking, validation with TRIS data]	Registration fee  [Auto-calculation]  HK\$
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Nature of application

*[Drop down list for (a) Addition of the words “A Minor” in the Title Register under section 61(4) of the Land Titles Ordinance; (b) Removal of the words “A Minor” in the Title Register under section 81(3) of the Land Titles Ordinance; and (c) Change of Name under section 81(2) of the Land Titles Ordinance.]*

**PART B**

**(1) Property**

Title number  [Format checking, validation with TRIS data]
Lot number  [Auto-filled after entering the “Title number”]
Address / Location (English and Chinese) If the address is available, please specify the street name and building number. Otherwise, please specify the location.  [Auto-filled after entering the “Title number”]
Undivided shares  [Auto-filled after entering the “Title number”]

## (2) Part of property affected by this application

This application affects

- ☐ the whole property
- ☐ portion of the property (please specify the part(s) / share(s) affected<sup>1</sup>):

## (3) Related registered application(s)

Application number in respect of the entry in the Title Register to which the addition / removal of the words “a minor” or the change of name relates

[Auto display of the words “addition of the words “a minor”” or “removal of the words “a minor”” or “the change of name” in accordance with the selected “Nature of application” under Part A above.]

## PART C

### Supporting instrument(s) for application for registration of change of name<sup>2</sup>

Item No.	Date (dd/mm/yyyy)	Nature
	[Format checking, data validation]	<i>[Drop down list for application for registration of change of name (a) Deed Poll (Change of Name) (b) Statutory Declaration (Change of Name) (c) Certificate of Change of Company Name issued by Registrar of Companies (d) Others (please specify)]</i>

## PART D

### Title Certificate(s) returned for cancellation

Title Certificate(s) of the Property is / are returned for cancellation

- ☐ Yes (please state the title certificate number(s)): [Format checking, validation with TRIS data]
- ☐ No (please specify reason(s)):
- ☐ Not applicable<sup>3</sup>

<sup>1</sup> For portion of the property, please indicate the part(s) and / or share(s) in the property being affected by this application. For example, if the Property stated in Part B(1) hereof refers to the whole building erected on the lot (without allocation of undivided shares), the specific floor / unit of the Property (e.g. 8/F, Carport on G/F, etc.) concerned should be stated; in case only 1/2 share of the Property stated in Part B(1) hereof is being affected by this application, 1/2 share should be stated, etc.

<sup>2</sup> If there is more than one supporting instrument, please complete the particulars of ALL supporting instruments below.

<sup>3</sup> Please choose “Not applicable” if the intended application does not fall within the description of applications under [reg.xx] of the Land Titles Regulations.

## PART E

### (1) For an application for registration of addition of the words “a minor” in the Title Register<sup>4</sup>

#### (i) Minor

Name (English)  [Validation with TRIS data]
Name (Chinese)  [Validation with TRIS data]
Identification document and number Please specify identification document(s) and identification document number(s) <sup>5</sup> / others (please specify)  [Format checking for HKID number]

#### (ii) Applicant

Name (English)
Name (Chinese)
Identification document and number Please specify identification document(s) and identification document number(s) <sup>5</sup> / others (please specify)  [Format checking for HKID number]
Relationship with the Minor
<input type="checkbox"/> I confirm that [Auto-filled the “Name (English and Chinese)” based on the information in Part E(1)(i)] has not attained full age.

<sup>4</sup> Please complete this part if it is an application for registration of addition of the words “a minor”.

<sup>5</sup> For passport, please state the place of issuance.

**(2) For an application for registration of removal of the words “a minor” in the Title Register<sup>6</sup>**

**Applicant**

Name (English)  [Validation with TRIS data]
Name (Chinese)  [Validation with TRIS data]
Identification document and number Please specify identification document(s) and identification document number(s) <sup>7</sup> / others (please specify)  [Format checking for HKID number]
<input type="checkbox"/> I confirm that I have attained full age.

**(3) For an application for registration of change of name<sup>8</sup>**

**Applicant**

Former name (English)  [Validation with TRIS data]
Former name (Chinese)  [Validation with TRIS data]
New name (English)
New name (Chinese)
Identification document and number Please specify identification document(s) and identification document number(s) <sup>9</sup> / business registration number(s) <sup>10</sup> / others (please specify)  [Format checking for HKID number]

<sup>6</sup> Please complete this part if it is an application for registration of removal of the words “a minor”.

<sup>7</sup> For passport, please state the place of issuance.

<sup>8</sup> Please complete this part if it is an application for registration of change of name.

<sup>9</sup> For passport, please state the place of issuance.

<sup>10</sup> If business registration number is not available, please state the place of incorporation.

## Verification Certificate

Applicant [Auto-filled based on the information provided in Part E(1), Part E(2) or Part E(3)]	
Title number [Auto-filled based on the information provided in Part B(1)]	Lot number [Auto-filled based on the information provided in Part B(1)]
Address / Location (English and Chinese) [Auto-filled based on the information provided in Part B(1)]	

### Form A1

I, (name) [Drop down list for selection by e-lodgement registered users], a solicitor of (name of solicitors' firm) [Auto-filled for e-lodgement registered users], hereby certify that –

(a) I have taken reasonable steps to verify –

- (i) the identity of the Applicant; and
- (ii) the matters mentioned in #[paragraphs (b)(i) and (ii)] / [paragraph (b)(i)] below;

(b) to the best of my knowledge and belief,

- (i) the Applicant is a legal person and is entitled #[to apply for #[addition] / [removal] of the words “a minor” after the minor’s name in the Title Register] / [to apply for a change of name in the Title Register]; and
- (ii) #the instrument(s) supporting this application referred to in Part C hereof (where applicable) has / have been duly signed / executed (as the case may be) by the Applicant; and
- (iii) the particulars set forth in this application are true and correct; and

(c) this application –

- (i) has been prepared by me or under my direction; and
- (ii) has been so prepared in accordance with the provisions of the Land Titles Ordinance (Cap. 585) and the subsidiary legislation made thereunder.

I have authority to lodge this application on behalf of the Applicant.

[Name auto-filled when digital signature is added]  
.....  
(Name and Signature of Solicitor)

[Auto-filled when digital signature is added]  
.....  
(Date)

# Please select as appropriate.

### Personal Information Collection Statement

[To be provided later.]