

**Reply Slip**

**Briefing-cum-hands-on-demonstration  
on key functions of the integrated Court Case Management System (“iCMS”)  
for Law Firms**

*Deadline for submission: 15 February 2024 (Thursday)*

**To:** Help Centre of the iCMS (fax: 2340 7819 / email: e-registration@judiciary.hk)

**From:** Name of Law Firm: \_\_\_\_\_  
 Name of contact person: Mr/Miss/Ms \_\_\_\_\_  
 Tel. No. of contact person: \_\_\_\_\_  
 Email address of contact person: \_\_\_\_\_

We would like to attend the Briefing-cum-Demonstration on the following date:  
*[Please indicate your preference in the table **from 1 to 6** where “1” is the most preferable choice. Reservation is on a first come first served basis and subject to the confirmation of the Judiciary.]*

Preference	Date	Time	Language
1/ 2 / 3 / 4 / 5 / 6	23 (Friday)	10:00 am - 12:00 noon	Cantonese
1/ 2 / 3 / 4 / 5 / 6	26 (Monday)		
1/ 2 / 3 / 4 / 5 / 6	28 (Wednesday)		
1/ 2 / 3 / 4 / 5 / 6	18 (Monday)	10:00 am - 12:00 noon	Cantonese
1/ 2 / 3 / 4 / 5 / 6	20 (Wednesday)		
1/ 2 / 3 / 4 / 5 / 6	22 (Friday)		

The following person(s)\* is/are nominated to attend the Briefing-cum-Demonstration:  
*[\*maximum 3 participants for each law firm and for each session.]*

Please indicate whether the participant(s) will attend Part I only or both parts	Part I only	Both
1. Name (in block letters): <u>Mr/Miss/Ms</u> _____ Post Title: _____ Mobile phone no. _____ (for urgent matters): _____	[ ]	[ ]
2. Name (in block letters): <u>Mr/Miss/Ms</u> _____ Post Title: _____ Mobile phone no. _____ (for urgent matters): _____	[ ]	[ ]
3. Name (in block letters): <u>Mr/Miss/Ms</u> _____ Post Title: _____ Mobile phone no. _____ (for urgent matters): _____	[ ]	[ ]