



SWIMMING GALA 2024 ENROLMENT PROCEDURES

Members are required to join the [Recreation and Sports Programme 2024](#) (the "Programme") before the Swimming Gala for eligibility to enrol their child(ren)/grandchild(ren) and/or family members in all the events. For those members who have not joined the Programme, please sign up and settle the enrolment fee by completing the [online registration form](#) (Member Zone login required).

Please complete the **two-step registration** i.e. (1) payment of entrance fee, and (2) submission of personal particulars and events enrolment, on or before **Wednesday, 17 July 2024**. Registration and payment via other means will NOT be entertained.

STEP 1: Payment of entrance fee

1. Please complete payment of relevant entrance fee via The Law Society's website (Member's zone login is required).
2. Please refer to the table below for the corresponding application link for enrolment via the System.

No. of child(ren)	Event to be added to the shopping cart	Application link
1	RSC-Swimming Gala 2024 (sign up for one child)	20240600007
2	RSC-Swimming Gala 2024 (sign up for two children)	20240600008
3	RSC-Swimming Gala 2024 (sign up for three children)	20240600009
4 or above	Please contact RnS@hklawsoc.org.hk for assistance.	

3. A system-generated email will be sent to you upon successful payment.

STEP 2: Submission of personal particulars and events enrolment

4. Upon completion of payment via the System, please submit the personal particulars of your child(ren)/grand-child(ren) and indicate the event(s) that he/she (they) would like to sign up for via this [link](#). **Please submit ONE form per child.**

Important notes regarding enrolment confirmation and event communication

1. Enrolment will only be completed upon completion of the two steps above i.e. (1) full payment of the entrance fee **AND** (2) submission of personal particulars and event enrolment **by the stated deadline, Wednesday, 17 July 2024.**



THE
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OF HONG KONG
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E-MAIL (電子郵件) : sg@hklawsoc.org.hk
HOMEPAGE (網頁) : <http://www.hklawsoc.org.hk>

2. Upon successful registration, you will receive an email confirmation, which is the only official confirmation of your enrolment, from the Law Society. **You will be required to show the email confirmation, to the organiser at the event,** so please be reminded to check your email (including spam mails/junk mail box) for the confirmation. **If you do not receive the email confirmation by Wednesday, 31 July 2024, please contact us on RnS@hklawsoc.org.hk, otherwise you may treat your enrolment as UNSUCCESSFUL.**
3. The organiser will provide updates of the event from time to time and these updates will be made available via Law Society weekly Circulars, social media platforms and/or emails. Please be reminded to check your emails (the email address you provided in the online enrolment form in paragraph 4) to ensure you receive the updates.