

Our Ref.: NA
Your Ref.:

Tel :
Fax :

Dear Sirs,

Application for “Letter of Nomination”
Purchaser(s):
Property:

I refer to your application for “Letter of Nomination” on behalf of _____ (“the Purchaser”) and enclose a “Letter of Nomination” to the Purchaser to proceed with the purchase of the above property.

Pursuant to your undertaking given at the time of the application, please find enclosed the standard Reply Slip for you to notify the Secondary Market Scheme Unit of the Hong Kong Housing Authority the date of the Formal Agreement for Sale and Purchase (ASP) and the date of execution of the Assignment **within 10 days after completion.**

You are also required to notify the Housing Authority in the event the sale and purchase is cancelled or not proceeded for whatever reason as soon as possible.

For the benefit of your client, you are advised to register the “Letter of Nomination” in the Land Registry as part of the documentation for the sale and purchase of the property.

Yours faithfully,

(_____)
for Director of Housing

Encl.