

STANDING COMMITTEE ON MEMBER SERVICES

The Standing Committee formulates and oversees the implementation of strategies and programmes that enhance members' benefits and interests. It is the Standing Committee's mission to provide the best benefits for our members and to unite them with a common goal of developing the legal markets locally and internationally. The Standing Committee also makes recommendations to other Standing Committees on issues pertaining to members' legal practice. The Standing Committee met 12 times in 2013.

Standard Chartered Marathon 2013

For the first time, The Law Society formed a team of about 100 runners consisting of members, their family members and law firm staff to join the Standard Chartered Marathon 2013. The Law Society also reserved a marquee close to the finishing point offering drinks and fruits, and a place for rejuvenation to the team and member runners.



Members' Forum and Dinner Gathering

The Standing Committee organised a large scale Members' Forum and Dinner Gathering on 17 September. More than 100 members attended, each contributed at least one suggestion on how The Law Society could serve members better. At the "Dialogue with the President: What Can We Do for You?" session, members raised questions on the floor with President Ambrose Lam together with Vice-President Stephen Hung, Council Members Ms. Melissa Pang and Mr. Charles Chau, Ms. Bonita Chan, Chair of the Member Benefit Committee giving answers on the spot.

STANDING COMMITTEE ON MEMBER SERVICES



The Law Society received more than 100 suggestions and prizes were presented to the Best Three Suggestions. The Standing Committee will work with other Standing Committees to put the suggestions into action if practicable. The first to introduce was the Member Wellness Programme and a new Working Group was formed in October.

The Standing Committee is making the Forum a regular event and will continue to organise the Forum next year.

STANDING COMMITTEE ON MEMBER SERVICES

New Working Parties/Groups

This year, the Standing Committee established the following Working Parties/Interest Groups to cater for the needs of lawyers and lawyers-to-be:

1. a Foreign Lawyers Interest Group was set up under Member Benefit Committee to look after the needs and interest of registered foreign lawyers;
2. a Law Society Publications Working Party to plan and oversee the preparation, completion and release of Law Society publications;
3. a Working Party on Student Membership to enhance the services and benefits to student members; and
4. a Working Group on Online Recruitment Services to create an online recruitment platform for members.

Members of the Standing Committee and their meeting attendances during the year:

Huen WONG (<i>Chair until July</i>)	(7/7)
Melissa K. PANG (<i>Chair from August</i>)	(11/12)
Eliza L.S. CHANG (<i>Vice-Chair until August</i>)	(11/12)
Charles C.C. CHAU (<i>Vice-Chair from September</i>)	(8/12)
Bonita B.Y. CHAN	(10/12)
Bonnie J.Y. CHAN (<i>joined in January</i>)	(11/12)
CHAN Chak Ming	(11/12)
Anthony W.K. CHOW	(11/12)
IP Shing Hing	(7/12)
Ambrose S.K. LAM (<i>resigned in June</i>)	(4/6)
Andrew S.K. LAW	(10/12)
Angela W.Y. LEE	(12/12)
Daphne F.Y. LO	(4/12)
Elaine Y.M. LO (<i>joined in June</i>)	(5/7)
Amirali B. NASIR (<i>joined in September</i>)	(4/4)
Virginia M.L. TAM (<i>resigned in April</i>)	(2/4)
Cecilia K.W. WONG	(11/12)
WONG Kwok Yan	(7/12)
Rocky P.L. YUNG	(5/12)

Secretary: Director of Member Services

IN-HOUSE LAWYERS COMMITTEE ("IHLC")

In-house lawyers ("IHLs") include members who are qualified lawyers not in private practice. The Committee works to provide a forum for sharing of experience and resources, exchange of views and ideas in relation to the role of IHLs. It also creates a platform for the nourishing of relationships between IHLs and private legal practitioners in Hong Kong. The Committee met six times during the year.

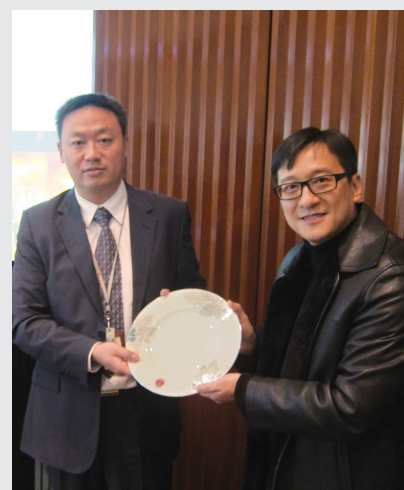
The 2013 Annual Conference of IHLC took place in September and was attended by around 400 members including over 300 IHLs. In the full day event, 14 speakers and panelists were invited to speak on topics which were of particular interests to IHLs including leadership, competition law, financial regulatory reform, employment law and stress management.



STANDING COMMITTEE ON MEMBER SERVICES



In November, the Committee organised a visit to Huawei Technologies Company Limited in Shenzhen. The day trip consisted of an office tour in Huawei, a talk by Huawei's in-house legal department on their structure and operation followed by a discussion and exchange of views and experience. 27 members joined the trip.



Members of the Committee:

CHAN Chak Ming (*Chair*)
Grand H.L. CHAN (*Vice-Chair*)
Ricky M.T. CHAN
CHEUNG Yuen Sang
Eliof S. W. FONG
GU Jing
Jasmine KARIMI
Elen LAU

Jason C.Y. LEE
Kenneth S.Y. NG
Rubya RAMJAHN
Anne SALT
Maggie Y.T. TSUI
Adamas K.S. WONG
Judy YANG
Edwin C.W. YEE

Secretary: Director of Member Services

The Committee had two Working Groups to handle specific projects of the Committee.

WORKING GROUP ON NETWORKING FUNCTIONS AND EVENTS

The Working Group works to provide networking opportunities for IHLs. During the year, the Group organised two panel discussions under the series entitled “In House Counsel: Sweat & Glory” featuring eminent IHLs as speakers. The panel discussions covered experience sharing on the following topics which were very well received:

1. “Gathering Momentum — The Media and Entertainment Industry”
2. “From Lawyer to Entrepreneur — An Outlook for a Hybrid”



STANDING COMMITTEE ON MEMBER SERVICES

The Working Group organised the 2013 Annual Conference of IHLC.

In November, the Working Group held the “Sweat and Glory 2013 Finale”, a cocktail reception where members had the opportunity to meet in person with distinguished speakers who participated in IHLC events this year, including the Hon Secretary for Justice Rimsky Yuen, SC, in a relaxing atmosphere.



Members of the Working Group:

Grand H.L. CHAN (*Chair*)

CHAN Chak Ming

Jason C.Y. LEE

Kenneth S.Y. NG

Anne SALT

Maggie Y.T. TSUI (*Chair of the Organising Committee of the 2013 Annual Conference*)

Secretary: Member Services Officer

WORKING GROUP ON SURVEY FOR IHLS

The Working Group conducted a Survey on IHLs in late 2012 and worked to analyse the results early this year, which were subsequently published in *Hong Kong Lawyer*. The Working Group then worked on the design of the IHLC webpage in The Law Society's website. After completing its mission in May, the Group was disbanded.

Members of the Working Group:

Grand H.L. CHAN (*Chair*)

CHAN Chak Ming

Jasmine KARIMI

Edwin C.W. YEE

Secretary: Director of Member Services

LAW SOCIETY CLUBHOUSE COMMITTEE

The Clubhouse Committee is constantly looking for ways to enhance the services of The Law Society Clubhouse to members.

The Clubhouse is open for breakfast, lunch and evening functions (alcohol serving). It provides wifi access and a selection of newspapers including South China Morning Post, Ming Pao and Hong Kong Economic Times as well as journals and magazines. The Clubhouse is not only a perfect place to unwind and relax, it is also an ideal venue for meetings and social gatherings.

Equipped with two TVs, professional PA system and adjustable lighting fixtures, the Clubhouse has become a popular venue for seminars and private parties for general members.

In 2013, The Law Society organised 34 events in the Clubhouse and general members used the venue for private functions on 73 occasions.



Members of the Committee:

IP Shing Hing (*Chair*)

Melissa K. PANG (*Vice-Chair from January*)

Bonita B. Y. CHAN (*joined in January*)

CHAN Tze Chin

Heidi K.P. CHU

Jackie T. K. LI

Annie P. Y. WONG

WONG Hang Yee

Peter K. C. YIP

Secretary: Assistant Director, Member Services

STANDING COMMITTEE ON MEMBER SERVICES

MEMBER BENEFIT COMMITTEE

The Member Benefit Committee works towards identifying services and benefits for Law Society members. The Committee's work ranges from improving personal well-being of Law Society members to business promotion and development for the profession. The Committee also makes recommendations on promotion items received by The Law Society from time to time. The Committee organised the following activities and events during the year:

MB's Café

The Committee launched a programme, named "MB's Café" in February 2012. It is a platform where celebrities, socialites and VIP speakers will be invited to chat and share their views with our members in a light-hearted and interactive atmosphere. The Committee organised two MB's Café during the year.



1. Mr. Chiu Tsang Hei, "Chiu Tsang Hei — My music world" on 27 March
2. Ms. Agnes Wu Mang-ching "Life on figures" on 26 November

Luncheon Talks, Evening Seminars and Workshops

The Committee organised the following luncheon talks, evening seminars and workshops on a variety of topics during the year.

1. Luncheon Talk "Health and Beauty" on 6 February
2. Luncheon Talk "Eye Care" on 16 September
3. Seminar and book fair with LexisNexis from 2 to 4 October



STANDING COMMITTEE ON MEMBER SERVICES

Member Benefit Summer Party 8.23 featuring Live Band “TLF”

The Committee organised the live concert with Live Band “TLF” on 23 August. Over 150 participants from The Law Society and other professions attended the concert. Participants enjoyed the evening with great music, delicate canapés and fine wine.



STANDING COMMITTEE ON MEMBER SERVICES

Member Benefit “The Law Society Christmas Party 2013”

The Committee organised the 3rd Christmas Party at Hard Rock Café, Lan Kwai Fong, on 16 December. Over 380 participants attended the party. The Hon Chief Justice Geoffrey Ma and the Hon Secretary for Justice Rimsky Yuen, SC attended as our special Guests of Honour. Participants enjoyed the night with live music, free wine, buffet dinner and Christmas prizes.



Outing activities

The Committee organised three outing activities during the year.

1. *Visit to Andy Warhol Exhibition*

The Committee organised a group visit for members to the art exhibition of Andy Warhol at Hong Kong Museum of Art on 16 February. Members enjoyed the exhibition and positive feedback was received.



2. *Programmes for Members' Children*

The Committee organised a visit to Central Fireboat for members' children on 20 April. The visit was well-attended with members and their children. Certificates of Attendance were presented to all members' children who participated in the event.



STANDING COMMITTEE ON MEMBER SERVICES

3. Visit to Hong Kong International Airport

The Committee organised a guided tour for members to Hong Kong International Airport on 16 November. The guided tour was informative and most enjoyable.



Other Benefits/Events Offered by the Committee:

- (1) January — Free lai-see packets
- (2) 12 January — Maserati test drive
- (3) May — Complimentary tickets of Art Basel 2013
- (4) June — Complimentary tickets of ITE & MICE 2013
- (5) 15 to 16 June — Complimentary tickets of King Yin Lei 2013
- (6) October — Complimentary tickets to Fine Art Asia 2013
- (7) 15 December — Infiniti test drive

FOREIGN LAWYERS INTEREST GROUP

The Committee formed the Foreign Lawyers Interest Group this year to cater for the needs of foreign lawyers by providing a forum for networking, sharing of experiences, exchange of views and ideas amongst those who have registered with The Law Society as a foreign lawyer.

Members of the Committee:

Bonita B.Y. CHAN (*Chair*)
CHAN Tze Chin
Angela W.Y. LEE
Daphne F.Y. LO
Melissa K. PANG
Adamas WONG
Annie P.Y. WONG
WONG Kwok Yan
Ada C.M. WU
YU Tat Man

Secretary: Member Services Officer

PRACTICE MANAGEMENT COMMITTEE

The Practice Management Committee is dedicated to serving members in best-practice endeavours. The scope of its work includes guiding members to set up and run a legal practice, increase profitability, implement a good practice system, manage risks in practice, enhance services to clients, motivate staff and manage finance and information. It aims at helping law practices to achieve practice management excellence. It formulates guidelines and practice manuals and organises training programmes, seminars and conferences on practice management. The Committee met five times this year.

Acting on members' demand in the survey conducted on legal process outsourcing in 2012, the Committee organised two seminars on legal process outsourcing in September. The seminars were well received.



In October, the Committee engaged a management consultant to conduct a study to identify pressing issues of concern to sole proprietors and law firms with up to five partners. The consultant visited 17 small to medium sized law firms from November to December. The report, with recommendations regarding options for developing appropriate strategic and remedial responses and programmes for these law firms, will be released in 2014.

During the year, the Committee also considered the issue whether the bundling of The Law Society's membership with the issue of practicing certificate would be anti-competitive; and practice issues involved in running cyber law firms in Hong Kong.

The Committee will continue to work on new interfaces on The Law Society's practice management webpage.

The Committee has set up a new Working Party on Alternative Business Structure and a Young Partners Roundtable during the year.

STANDING COMMITTEE ON MEMBER SERVICES

Members of the Committee:

Virginia M.L. TAM (*Chair until April*)

Elaine Y.M. LO (*Chair from May*)

Eliza L.S. CHANG

Charles C.C. CHAU

David J. FLEMING

IP Shing Hing

Ambrose S.K. LAM (*resigned in June*)

NG Ching Wo

Kenneth S.Y. NG

Melissa K. PANG

YEUNG Man Sing

Secretary: Director of Member Services

ISLAMIC FINANCE WORKING PARTY

The Working Party was formed in 2012 to provide recommendations on the legal development of Islamic financial products and services in Hong Kong. The Working Party aims to equip members with updated knowledge and insights in the rapidly growing Islamic finance market in Hong Kong. The Working Party works closely with financial institutions, government, NGOs, international organisations and universities relating to Islamic finance. The Working Party also meets with lawyers from local firms and overseas lawyers to discuss developments in Islamic finance globally and the foundation that already exist in Hong Kong for Islamic finance, such as the issue of halal certificates.

The Working Party conducted an orientation seminar in January to introduce Islamic finance and its development to members.

In July, a networking reception was held with more than 40 guests from various consulates, government bodies, financial institutions and members attending. On the same day, the Inland Revenue and Stamp Duty Legislation (Alternative Bond Schemes) (Amendment) Ordinance 2013 — Ordinance No. 10 of 2013 incorporating comments of this Working Party was published.

The Working Party co-organised a 3-hour seminar with the Hong Kong Academy of Law Limited (“Academy”) on the legislative proposals in the Ordinance in August.



STANDING COMMITTEE ON MEMBER SERVICES



Members of the Working Party:

Amirali B. NASIR (*Chair*)
Davide BARZILAI
Balbir S. BINDRA
John S. GALE

Gregory P. MAN (*joined in November*)
Kingsley T.W. ONG (*joined in November*)
Benjamin J. SANDSTAD
Edmond M. Y. YEUNG

Secretary: Director of Member Services

STANDING COMMITTEE ON MEMBER SERVICES

WORKING PARTY ON ALTERNATIVE BUSINESS STRUCTURE ("ABS")

The Working Party was established under the Practice Management Committee to consider the global trend to allow solicitors practicing as ABS and the desirability and feasibility of Hong Kong solicitors practicing as such with a view to making recommendations on whether such new business models could and should be applied in Hong Kong; and to consider the impact of foreign ABS setting up in Hong Kong and make recommendations to Council on policies and matters pertaining thereto.

Members of the Working Party:

Ambrose S.K. LAM (*Chair*)
Denis G. BROCK
Charles C.C. CHAU
Heidi CHU
Stephen W.S. HUNG

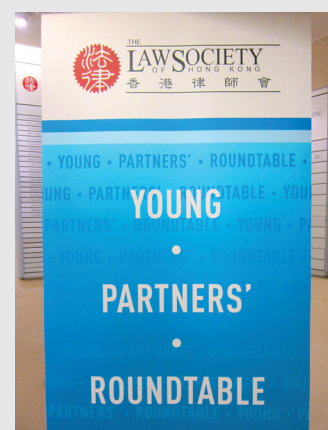
Elaine Y.M. LO
Peter C.L. LO
Sylvia W.Y. SIU
Virginia M.L. TAM

Secretary: Director of Member Services

YOUNG PARTNERS ROUNDTABLE ("YPR")

YPR was established this year under the Practice Management Committee to serve the needs and interests of members who have been admitted to partnership or have set up their own practice for 5 years or less ("young partners"). Its mission is to facilitate the career development and enhance the business network of young partners; and promote their knowledge of law, managerial skills, leadership ability and practice by offering diversified services and activities to young partners and providing support to them.

In June, YPR held an Inaugural Reception where young partners and other young elites in their respective fields were invited to attend and commemorate the establishment of the YPR. The YPR Facebook Page was also set up to provide a platform for young partners to exchange ideas.



Members of YPR:

Charles C.C. CHAU (*Chair*)
Raymond C.P. SIU (*Vice-Chair*)
Malcolm T.C. CHIN
Heidi H.Y. CHUI

Nelson H.Y. CHUNG
Brian P.C. HO
Rita M.W. KU

Secretary: Member Services Officer

PRO BONO COMMITTEE

The Pro Bono Committee reviews the types of pro bono work undertaken by the profession, promotes public awareness of members' pro bono services and encourages participation by the profession in pro bono work.

During the year, the Committee reviewed various pro bono schemes in which The Law Society has organised and/or coordinated participation by its members. They included the Advisory Service of Property Management Advisory Centre ("PMAC"), the Duty Lawyer Services, Personal Injury Helpline, Free Legal Helpline, Free 45 minutes Legal Consultation, and various English legal education programmes for secondary students.

The Committee conducted a survey of all members by the end of the year on whether they had performed pro bono work and the number of hours involved. Over 2,600 responses were received. 36% of those responding confirmed in the affirmative. The majority of them has performed up to 20 hours of pro bono work in the last 12 months.

On 24 September, the Committee together with the Constitutional Affairs and Human Rights Committee met with representatives of the Equal Opportunities Commission ("EOC") to discuss the issue of sexual minority discrimination. The Committee will discuss with EOC further on how to offer assistance to the sexual minority.

Helplines

Following the success of the three months' trial period starting from mid-May, the Committee established the Free Legal Helpline in late August offering pro bono legal advice to the public on personal injury, matrimonial law and criminal law. Up to end of December, more than 1,400 calls had been handled through the Helpline.

The Committee also manned the Personal Injury Helpline which commenced service in 2009.

Collaboration with Hong Kong Council of Social Service ("HKCSS")

This year, the Committee extended its collaboration with HKCSS and started conducting a series of seminars for these NGOs in the 4th quarter. The first seminar was held on 9 October on the topic of organizing and attending assembly, demonstration and social movement. About 40 participants from NGOs attended the seminar.

Collaboration with the Education Bureau: English Programme for school students at Workplace of Volunteers

The Law Society recruited law firms and lawyers to co-organise visits to law firms by secondary students jointly with the Standing Committee on Language Education and Research ("SCOLAR") of the Education Bureau. In addition to providing an English speaking occasion for students, participating law firms and volunteers also introduced the legal profession to the younger generation. Eight law firms participated, benefiting 150 students from 15 secondary schools.

STANDING COMMITTEE ON MEMBER SERVICES

Members of the Committee:

Melissa K. PANG (*Chair*)
Sylvia W.Y. SIU (*Vice-Chair*)
Peter H.C. BARNES (*resigned in March*)
Patrick M. BURKE
Serina K.S. CHAN
Eric T.M. CHEUNG
John E. DAVISON
Junius K.Y. HO (*joined in July*)
Anthony W.M. KWAN

Alexander H.S. LEUNG
Angelyn A.L. LIM
Daphne F.Y. LO
Urszula MCCORMACK
Rendy K.M. NG
Jelita E.R. PANDJAITAN
Alan G. SCHIFFMAN
Amy Y.T. SUPANGKAT

Secretary: Director of Member Services

The Committee has formed four Working Groups to handle specific projects.

WORKING GROUP ON SEMINARS FOR SOCIAL ENTERPRISES

The Working Group aims at assisting social enterprises on legal issues involved in their operation.

The Working Group reviewed the feedback from the participating social enterprises in the seminars given in 2012 and, together with HKCSS, decided to transform the seminars to workshops focusing on day-to-day legal issues faced by social enterprises in the retail sector.

The workshops are scheduled for 2014 and will cover such areas as consumer protection contract, product liability and intellectual property matters. They will be given in association with HKCSS.

Members of the Working Group:

John E. DAVISON (*Chair*)
Serina K.S. CHAN
K.M. CHI
Teresa C.W. CHU
May M.Y. LUN

Rendy K.M. NG
Cindy SHAMMALL
Kirindi Y.T. TANG
Stephen M. VINE

Secretary: Member Services Officer

WORKING GROUP ON PRO BONO WEBPAGE

The Working Group continued to work on the Pro Bono webpage on the members' zone of The Law Society website to encourage participation by members in pro bono work and promote public awareness. This year, the Working Group has invited more than 120 law firms to provide details of their pro bono initiatives to be posted on the webpage.

Members of the Working Group:

Patrick M. BURKE (*Chair*)
Peter H.C. BARNES (*resigned in March*)
Serina K.S. CHAN (*joined in August*)

May M.Y. LUN
Rendy K.M. NG (*joined in August*)
Jelita E.R. PANDJAITAN

Secretary: Member Services Officer

WORKING GROUP ON PRO BONO PROJECTS ON BUILDING MANAGEMENT WORK

The Working Group oversees the pro bono projects in relation to building management. It met with the relevant authorities including the Home Affairs Bureau and the Housing Society with a view to expanding the scope of legal service in building management work. During the year, the Working Group organised two seminars to update panel members of the PMAC on the new developments and legislations in the building management spectrum.

Members of the Working Group:

Alexander H.S. LEUNG (*Chair*)

Junius K.Y. HO

Anthony W.M. KWAN

Melissa K. PANG

Secretary: Director of Member Services

WORKING GROUP ON INSURANCE FOR PRO BONO WORK

The Working Group reviews the regulatory framework relating to professional indemnity and insurance arrangement and coverage to ensure that members are sufficiently covered when they carry out pro bono services.

The Working Group aims to submit a report to Council in the first half of Year 2014 making recommendations on an insurance scheme which covers members in carrying out pro bono services in NGOs registered with The Law Society.

Members of the Working Group:

Eric T.M. CHEUNG (*Chair*)

Peter H.C. BARNES (*resigned in March*)

Patrick M. BURKE

Secretary: Director of Member Services

PRO BONO AND COMMUNITY WORK RECOGNITION COMMITTEE

The Committee promotes and encourages active participation of Law Society members in pro bono and community work by showing appreciation for and recognition of members, trainee solicitors and registered foreign lawyers in an annual award ceremony.

Since its launch in 2011, the Pro Bono and Community Work Recognition Programme ("the Programme") has established itself as a signature annual programme of The Law Society. The Programme's continuing growth in popularity has reached a record high in 2013, with more than 110 members and 21 law firms registered for the Programme.

Graced with the presence of the Hon Chief Justice Geoffrey Ma and the Hon Secretary for Justice Rimsy Yuen, SC the Award Ceremony of the Programme 2013 was held on 6 December at the High Court. A total of 17 law firms and 102 members received awards including the Distinguished Pro Bono Award, the Distinguished Community Service Award, the Distinguished Law Firm Award, the Individual Award and the Law Firm Award respectively. The Distinguished Awardees were selected by a judging panel comprising former Secretary for Justice Wong Yan Lung; Past Presidents Ambrose Lau and Dieter Yih; Ms Angela Lee, Chair of the Committee; and Mr. Cliff Choi, Business Director of HKCSS.

The list of awardees of the Programme 2013 is available at http://www.hklawsoc.org.hk/pub_e/probono/news.asp

STANDING COMMITTEE ON MEMBER SERVICES



Members of the Committee:

Angela W.Y. LEE (*Chair*)

IP Shing Hing

Daphne F.Y. LO

Melissa K. PANG

WONG Kwok Yan

Secretary: Assistant Director, Member Services

RECREATION AND SPORTS COMMITTEE

The Committee promotes and encourages members to take part in a wide range of recreational and sporting activities.

Throughout the year, the Committee had organised six regular meetings and captains and convenors of various teams met bi-monthly to report on the activities.

Over 430 members participated in the Recreation and Sports Programme 2013 and under which there were regular practice sessions for badminton, basketball, cycling, distance running, dragon boat, football, golf, snooker, swimming, table tennis, tennis, tenpin bowling, volleyball, Chinese calligraphy and painting, cookery, food and wine appreciation, dancing, hiking, live band, singing, Taichi and yoga.

Some of the many activities organised and participated by the Committee included the 37th New Year Winter Swimming Lifesaving Championships, China Coast Marathon & Half Marathon, Vita Green Cycling for Health Marathon Challenge 2013, Green Power Hike 2012, Standard Chartered Hong Kong Marathon 2013, 8th Beat the Banana Run, Michelin Star Cooking at Don Alfonso 1890 in Italy, 3rd Family Fun Day, 5th Guangdong Hong Kong Macau Sports Meet, 4th Legal Professional Cup Dragon Boat Race, Stanley International Dragon Boat Championships, Hong Kong International Dragon Boat Race (Victoria Harbour), Olympic Day Run 2013, Annual Swimming Gala 2013, Summer Party 8.23, Cross Harbour Swim 2013, HKMA Swimming Gala Invitational Race, Cross-Strait Lawyers' Golf Tournament 2013, Cooking Competition 2013, 8th Recreation and Sports Night, Hong Kong ITU Triathlon Asian Cup 2013, HKMA Family Sports Day 4 x 100m Invitational Race, Oxfam Trailwalker 2013, 8th Law and Order Cup, UNICEF Charity Run 2013, Macau Galaxy Entertainment International Marathon, Law Society Annual Golf Tournament 2013, and many others. These activities together with the recreational and sporting classes organised this year attracted attendance of over 800 members.



STANDING COMMITTEE ON MEMBER SERVICES



STANDING COMMITTEE ON MEMBER SERVICES



STANDING COMMITTEE ON MEMBER SERVICES

The Law Society is a member of the Recreation and Sports Club for Hong Kong Professional Bodies under which inter-professional sports and recreational tournaments are regularly held. Members benefit from healthy social exchanges with members from other professional bodies through participating in various inter-professional tournaments.

Members of the Committee:

Eliza Lai Shan CHANG (*Chair*)

Keith CHAN

Eleanor CHENG

Annivia CHIANG

Brian HO

Fred KAN (*resigned in June*)

Melissa PANG (*resigned in June*)

Roden TONG

Joshua WONG

Vivian YU (*resigned in June*)

Nick CHAN (*Vice-Chair*)

Simon CHAN

George CHEUNG

Anthony CHOW (*resigned in June*)

Stephen HUNG (*resigned in June*)

Stephanie LAU

Kenny TAM

Peter YIP (*resigned in June*)

Kinko WONG

TECHNOLOGY COMMITTEE

The Technology Committee provides technology knowhow and services to members. It met six times.

The Committee co-organised the following seminars with the Academy during the year:

- Marketing Law Firm Business on the Internet with Search Engine Optimisation on 19 January
- Ethical Issues in Computing on 24 June
- Electronic Evidence Discovery on 17 July

In April, the Law Society launched “The Law Society’s Application” as a means of interactive communication with members. Nearly 1,000 members have since been using the application to communicate with The Law Society and/or sign up for Law Society events. The application is now available to both members and trainee solicitors.

The Committee considered, from technical perspective, the feasibility of running cyber law firms as well as law firms in other settings in Hong Kong with a view to lowering members’ overhead by running offices without physical presence. It submitted a report “Alternative Law Firm Premises” in June to the Standing Committee.

In October, the Committee published the Software Directory and Selection Guide 2013 (“2013 Guide”), an update from its 2010 version. The 2013 Guide contains information of 24 software commonly used by law firms in Hong Kong. The purpose of the 2013 Guide is to identify the available practice management software together with their respective features/functionalities and licensing arrangements, providing a good starting point for law firms to make informed purchasing decisions.

Members of the Committee:

Andrew S.K. LAW (*Chair*)

Nicholas H.F. CHAN (*Vice-Chair*)

CHAK Man Lai

Stanley Y.S. HUI (*joined in March*)

KWAN Chiu Yin (*resigned in October*)

Pamela F. KU

William W.S. LAM

Steven K. LEE

NG Katherine (*resigned in October*)

PANG Kam Wing (*joined in March*)

Tony M.H. WONG (*joined in March*)

Dieter YIH

Secretary: Director of Member Services

LAW FIRM TECHNICAL SUPPORT INTEREST GROUP

The Committee formed a Law Firm Technical Support Interest Group for members, trainee members and law firm technical support staff. Its main function is to provide a forum for sharing of experience and resources and exchange of views relating to technological issues in legal practice.

A meeting was held on 17 April where members of the Group addressed different IT issues in their day-to-day practice. The Group also organised a forum on the topic "From IT to the Legal Field" on 12 December, sharing experience on how law firm technical support staff may further their career path by qualifying as a solicitor with practice focus on technology laws.

WORKING GROUP ON LAW SOCIETY APPLICATION

The Working Group was instrumental in the development of The Law Society's new Application for iOS and Android devices, with the objective to providing an easily accessible mobile platform to promote the services of The Law Society; to cultivate and sustain a stronger sense of belonging among members; and to strengthen the valuable bonds between The Law Society and its members as well as amongst the members.

The official Launch Party was held on 24 April spotlighting a three-minute presentation featuring the functions and content of the Application followed by the movie screening of IRON MAN 3. More than 160 passionate members joined the party and celebrated the launch of the Application.

This Law Society Application enables all members of The Law Society and trainee solicitors to access instantly Law Society circulars, *Hong Kong Lawyer*, Law List, Professional Guide, members' benefits, and various Law Society activities. As of 31 December, more than 1,000 members have activated the application to access The Law Society's information and resources.

The Working Group will continue to perfect the Application to address the needs of the profession.

Members of the Working Group:

Nicholas H.F. CHAN (*Chair*)

Grand H.L. CHAN

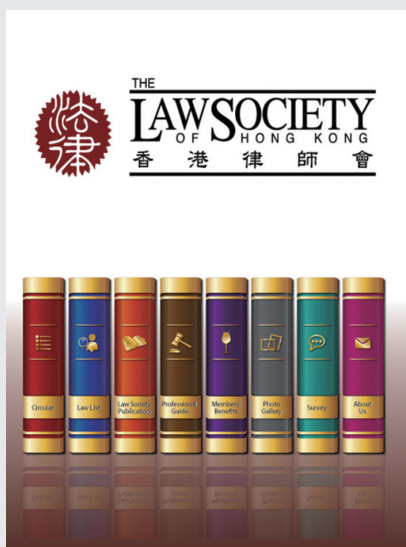
IP Shing Hing

Bonnie J.Y. CHAN

CHAN Tze Chin

KWAN Chiu Yin

Secretary: Assistant Director, Member Services



STANDING COMMITTEE ON MEMBER SERVICES

THE YOUNG SOLICITORS' GROUP ("YSG")

YSG was established to serve the needs and interests of members with less than five years' post-qualification experience and trainee solicitors. Its mission is to provide a platform to its members for sharing of experience and exchange of views and ideas, to enhance the professional and personal development of its members and to instill in our young members the idea of "service to others" by offering diversified services and activities that are of interests to and to the benefit of its members. In addition, YSG also serves as an interactive platform for our junior and senior members as well as students of the local law schools and other members of the profession. It also works with other committees of The Law Society on enhancement of relationship with young lawyers and other young professional of other jurisdictions as well as raising awareness of issues concerning young members.

YSG convened six regular committee meetings and numerous working group meetings to brainstorm, design, research, prepare and organise interesting programmes for members this year.

Enhancing Communications

Friday Lunch Gathering

Held bi-weekly, YSG's Friday Lunch Gathering is a regular event where newly qualified solicitors and trainee solicitors are invited to meet with The Law Society's Council Members, members of the Standing Committee and YSG committee members to understand more about the operation of and the services provided by The Law Society.

Welcome Drinks for Trainee Solicitors

To welcome trainee solicitors to The Law Society and introduce them to senior members of The Law Society, a Welcome Drinks was held on 7 November, with more than 120 young passionate and energetic first year and second year trainee solicitors gathered at The Law Society Clubhouse. Past Presidents, Council Members and senior members were invited to share with new members their insights of the legal profession at the event.



STANDING COMMITTEE ON MEMBER SERVICES

Communication with Law Students

Law students of The University of Hong Kong, The Chinese University of Hong Kong, City University of Hong Kong were invited to meet the committee members of the YSG and the Young Bar Committee of Hong Kong Bar Association on 12 April in a drinks gathering to enhance their understanding of the practice of law and the life of young practitioners.

On 21 January, YSG received a delegate of more than 10 law students from the China University of Political Science of Law. At the meeting, YSG introduced the legal study and framework of Hong Kong to the law students.



STANDING COMMITTEE ON MEMBER SERVICES



Joint Professional Activities

To promote a closer relationship with other young professionals, YSG jointly organised a series of events with other professional groups, such as Hong Kong Dental Association Ltd., The Hong Kong Institute of Architects, Hong Kong Institute of Certified Public Accountants, The Hong Kong Institute of Chartered Secretaries, Hong Kong Bar Association, The Hong Kong Institute of Landscape Architects, Hong Kong Institute of Planners, The Hong Kong Institute of Surveyors, The Hong Kong Medical Association, The Chartered Institute of Arbitrators (East Asia Branch), The Chartered Institution of Building Services Engineers (Hong Kong Branch), and The Institution of Civil Engineers (Hong Kong) Ltd.

Joint professional activities co-organised by YSG included:

- Joint Professional Drinks on 28 June
- “Meet the Professionals” Networking Party on 18 July
- Movie Night & Drinks on 22 November
- Various joint professional activities organised by the “One Day Seminar on Contract Management” working group, details are on page 90
- Youth Forum of the Young Coalition Professional Group (“YCPG”) of the Hong Kong Coalition of Professional Services details are on page 91



STANDING COMMITTEE ON MEMBER SERVICES

Mentorship and Buddy Programme

Since its launch in 2011, "CONNECTED", the mentorship and buddy scheme for YSG's members, has become a flagship event organised by YSG with overwhelming participation of trainee solicitors and junior solicitors. The purpose of the scheme is to provide an opportunity for trainee solicitors to meet both the younger members (their "buddies") and the senior members (their "mentors") of The Law Society and for them to establish a "mentorship to life-long-friendship relationship" through participating and interacting in a series of activities: The 2013 CONNECTED programme attracted a total of 258 mentors, buddies and mentees of different legal career background to connect with each other through the programme.

Activities organised for the CONNECTED 2013 programme included:

- Indoor Snowsports Kick-off Event on 27 April
- Wine Tasting Event on 27 July
- Bakery Class on 19 October
- Sha Tau Kok Tour on 23 November
- Social gatherings amongst mentors, buddies and mentees



STANDING COMMITTEE ON MEMBER SERVICES



STANDING COMMITTEE ON MEMBER SERVICES

Distinguished Speakers' Luncheon



On 4 May and 8 August, YSG invited the Hon. Ronald Arculli and Professor Anselmo Reyes respectively to share with young members their career and personal experiences through intimate luncheons. More than 80 members joined the events.

Seminars and fora for Young Members

One Day Seminar on Contract Management

YSG co-organised the "One Day Seminar on Contract Management" on 20 April with the young members group of The Chartered Institute of Arbitrators (East Asia Branch), The Chartered Institution of Building Services Engineers (Hong Kong Branch), The Hong Kong Institute of Surveyors and The Institution of Civil Engineers (Hong Kong) Ltd. In addition to the One Day Seminar, YSG co-organised other side events with these young groups, including indoor war game on 13 January, visit to the "Dialogue in the Dark" on 6 April and an urban organic farming class on 30 November.

STANDING COMMITTEE ON MEMBER SERVICES



Young Coalition Professional Group ("YCPG") Youth Forum

YSG co-organised the youth forum on "Opportunities and Challenges of the Young Professionals" with other members of the YCPG on 3 August.

The forum started with a dialogue session with The Hon. Chief Executive CY Leung. Other keynote speakers included The Hon. Dr. CH Leong, Honorary Hospital Chief Executive of the HKU-Shenzhen Hospital, Mr. Vincent Lo, Chair of Shui On Group, and Dr. Peter Wong, Deputy Chair and Chief Executive of The Hongkong and Shanghai Banking Corporation Limited.



STANDING COMMITTEE ON MEMBER SERVICES

IHLC X YSG: Career Conference for Young Lawyers

To provide guidance to young practitioners for their future career development, YSG and IHLC co-organised a forum titled “Stay or Change? Career Guidepost for Young Lawyers” on 8 November.

Three veteran in-house lawyers, including Mr. Kenneth Ng, General Counsel Asia Pacific of The Hongkong and Shanghai Banking Corporation Limited, Ms. Jasmine Karimi, Director and Associate General Counsel of Coach Inc and Mr. Wesley Chiu, General Counsel of SCA Asia, were invited as speakers to share their experience with members.

The forum was warmly received by members, who quickly snapped up over 100 seats. In addition to active participation during Q&A, members also seized the opportunity to network with the speakers and other participants at the accompanying drinks reception.



Community Services

Developing a sense of social responsibility and social justice in our young members' minds is at the heart of YSG. YSG promotes and encourages its members to participate in activities that seek to serve and contribute to the society. In 2013, YSG jointly organised a series of story-telling sessions with Tung Wah Group of Hospitals with the aim of strengthening the interest and confidence of kindergarten and primary school students in using English in their daily lives.



STANDING COMMITTEE ON MEMBER SERVICES



Members of the Committee:

Bonnie J.Y. CHAN (*Chair*)
Serina K.S. CHAN (*Vice-Chair*)
Winnie W.S. LO (*Vice-Chair*)
Sebastian Y.F. KO
Anita Y.Y. KWOK
Nadine LAI
Karen S.K. LAM
Stephanie W.Y. LAU

Clara G.Y. LI
Vicky W.K. MAN
Michael T.H. NGAI
Daniel K.M. SHUM
Raymond C.P. SIU
Priscilla T.T. WONG
Dominic L.K. YANG

LAW SOCIETY PUBLICATIONS WORKING PARTY

Law Society Publications Working Party was set up in 2013 to plan and publish various publications for The Law Society. This year, the Working Party has commissioned a group of contributors to compile a booklet about the solicitors' profession in Hong Kong, which is expected to be published in mid-2014.

Members of the Working Party:

Huen WONG (*Chair*)
Amirali B NASIR
Charles C.C. CHAN

Secretary: Assistant Director, Member Services

STUDY GROUP ON OFFICIAL TITLES AND CHINESE NAME OF SOLICITORS

The Study Group was formed this year to consider the official titles (English and Chinese) relating to solicitors. The Group met once in 2013 when the Chinese title of members admitted to The Law Society's Roll of Honour was considered.

Members of the Study Group

Ambrose S.K. LAM (*Chair*)
Bonita B.Y. CHAN
CHAN Chak Ming
Anthony W.K. CHOW
Virginia M.L. TAM
Cecilia K.W. WONG

Secretary: Director of Member Services

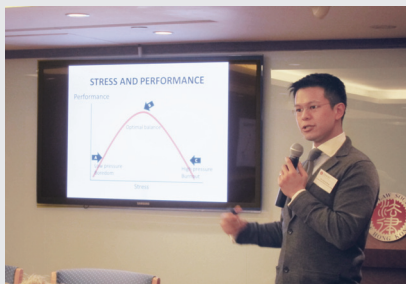
STANDING COMMITTEE ON MEMBER SERVICES

WORKING GROUP ON MEMBER WELLNESS PROGRAMME

The Working Group on Member Wellness Programme was set up in October to promote overall wellness of members through creating and implementing short-term and long-term wellness programmes and activities. The Working Group works towards identifying the needs, interest and concerns of members relating to the management of stress, mental and emotional issues as well as setting up services and/or providing other resources for appropriate management of such issues. The Working Group organised the following activities and events in November and December:



Member Wellness Programme: "Laughter Yoga Workshop" Trial Session on 21 November



Member Wellness Programme: "30-min talk plus 30-min yoga" on 2 December

Members of the Working Group:

Melissa K. PANG (*Chair*)
Bonita B.Y. CHAN
Bonnie J.Y. CHAN
Charles C.C CHAU
Angela W.Y. LEE
Daphne F.Y. LO

Secretary: Member Services Officer

WORKING GROUP ON ONLINE RECRUITMENT SERVICES

The Working Group was established by end of 2013 to consider establishing an online recruitment platform for law firm employers and member employees.

Members of the Working Group:

Andrew S.K. LAW (*Chair*)

Bonita B.Y. CHAN

Bonnie J.Y. CHAN

Melissa K. PANG

Secretary: Director of Member Services

WORKING PARTY ON STUDENT MEMBERSHIP

The Working Party was formed this year to provide recommendations to the Standing Committee on matters regarding student membership of The Law Society, including but not limited to recruitment of student members, enhancement of their benefits, and coordination of different committees on provision of better services to student members.

The Working Party is planning its activities which will be launched in 2014.

Members of the Working Party:

Charles C.C. CHAU (*Chair*)

Bonita B.Y. CHAN

Bonnie J.Y. CHAN

Eliza L.S. CHANG

Secretary: Member Services Officer

WORKING PARTY ON HISTORICAL ARCHIVE

The Working Party is tasked with recommending a policy on the establishment and maintenance of an archive for The Law Society so that materials and information of historical value can be preserved and made accessible. The Working Party will facilitate and render appropriate assistance to the establishment and maintenance of the archive; and monitor the implementation and compliance of such policy as approved by The Law Society after the archive has been established.

Members of the Working Party:

Roderick B. WOO (*Chair*)

Jenkin S.F. CHAN

Stanley W.L. CHAN

Frederick K.C. KAN

Melissa K. PANG

Secretary: Assistant Director, Member Services

STANDING COMMITTEE ON MEMBER SERVICES

WORKING GROUP ON LAW LIBRARY

The Working Group has the mission of re-organising the existing law library in The Law Society to suit members' needs. The Working Group worked on a survey which was conducted in December. More than 180 members replied providing the Working Group with useful data on how to improve the law library and its collection.

Members of the Working Group:

Daphne F.Y. LO (*Chair*)

YU Tat Man

Secretary: Member Services Officer



Member Services Department