



THE

**LAW SOCIETY**  
OF HONG KONG

香港律師會

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## **Recreation and Sports Programme (“the Programme”) Enrolment and payment instructions**

### ***New registration (for those who have NOT joined the Programme in the current year):***

To sign up for the Programme, please register and settle payment through one of the following channels:

- a. **The Law Society’s website:** Please complete the [online registration form](#). Payment can be arranged electronically after the submission of the form (Member zone login required)
- b. **Entry Form:** Please complete the [Entry Form](#) attached to this letter and return it with a cheque in the sum of HK\$100 payable to "The Law Society of Hong Kong" to the Member Services Department. Please include on the back of the cheque:
  - (i) “R&S”; and
  - (ii) the name of the registrant which should match with the one used in the Entry Form.

### ***Renewal of membership (for those who have joined the Programme in the current year):***

Your membership has been automatically renewed for another year until 31 December, with your personal information submitted for joining the Programme. If you do not wish to participate in the Programme for another year, please email us on [RnS@hklawsoc.org.hk](mailto:RnS@hklawsoc.org.hk).

### ***Completion of registration***

Registration will only be completed upon full payment of the registration fee by the stated deadline.

### ***Cancellation and Refund Policy***

Please take note of our Cancellation and Refund Policy below:

- a. We regret that once you have confirmed and paid for your registration, there is NO REFUND or cancellation except where no seat can be offered to you or the Programme is cancelled by the Law Society, for example, but not limited to, when the Programme is undersubscribed.
- b. This Cancellation and Refund Policy is subject to change without notice, from time to time at the discretion of the Law Society.