

To: Chief Bailiff  
High Court  
HKSAR

**Re: (Premises – Address (“the Premises”))  
(Action No.)  
Undertaking**

I/We act for the Plaintiff(s)/Landlord(s) in the captioned action.

I/We do hereby direct the Bailiffs to waive service of Notice to Quit to the occupant(s) of the Premises or to make prior visit to the Premises to ascertain the situation thereof as we understand the Premises are deserted. In consideration of the Bailiffs accepting such direction, I/we shall indemnify and reimburse the Bailiffs for all liability, claims and costs that may arise, fall to and be incurred by the Bailiffs during the whole course of the execution, and undertake to pay forthwith any such sums as may be payable and due upon demand.

This undertaking is issued by the undersigned in his/her capacity as the sole proprietor/a partner of (name of solicitors firm).

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Signature(s) of Solicitor(s)

**Security Guard Only (with effect from 27.4.2001)**

Nature	Praecipe (Payable to HKSAR)		Amount of Deposit (Payable of Registrar, High Court)	
	HC	DC	HC	DC
Writ of Fieri Facias	\$1,045	\$630	\$4,400 (HK/KLN) \$4,800 (NT)	
Writ of Possession	\$1,045	\$630	\$1,645 (HK/KLN) \$2,045 (NT)	\$1,230 \$1,630
Writ of Possession & Fieri Facias Combined	\$1,045		\$5,645 (HK/KLN) \$6,045 (NT)	
Warrant of Arrest	\$1,045		\$1,030 (HK/KLN) \$1,430 (NT)	
Subpoena			\$500 (High Court Case) \$500 (District Court Case)	

**Bailiff Deposit (with effect from 27.4.2001)**

	Urban	Rural Area
Possession	\$1,645	\$2,045
Fieri Facias	\$4,400	\$4,800
Combined	\$5,645	\$6,045
Warrant (High Court)	\$1,030	\$1,430
Service (Order 44A)	\$510	\$910

**Deposit of Security Guard Fees Payable by Litigants (with effect from 27.4.2001)**

Execution of	Security Guard Fees (Per Day)		Deposit (for 8 days)	
	Successful	Unsuccessful	Urban Area	Rural Area
Admiralty Case	\$698		---	
Writ of Fieri Facias (High Court)	\$500	\$250	\$4,400	\$4,800
Writ of Possession & Fieri Facias Combined (High Court)	\$500	\$250	\$5,645	\$6,045
Writ of Fieri Facias (District Court, Lands Tribunal, Labour Tribunal & Small Claims Tribunal)	\$500	\$250	\$4,400	\$4,800
Writ of Possession & Fieri Facias Combined (Lands Tribunal)	\$500	\$250	\$5,230	\$5,630
Distress for Rent	\$500	\$250	\$4,400	\$4,800