



**Lands Administration Office  
Lands Department**

**Practice Note**

**Issue No. 1/2002**

**List of valid Practice Notes**

Hereunder is the updated list of valid Practice Notes:


<b>P.N. No. (new)</b>	<b>P.N. No. (old)</b>	<b>Issue Date</b>	<b>Subject</b>
6/2001		July 2001	Premium Assessment for Exemption of Balconies from GFA and SC Calculation under Joint Practice Note No. 1 (Supplementary to Practice Note No. 3/2001)
5/2001		July 2001	Information Technology and Telecommunications Industries in Industrial Premises
4/2001		May 2001	Attendance at District Lands Conference
3/2001		April 2001	Premium Assessment for Exemption of Balconies from GFA and SC Calculation under Joint Practice Note No. 1
2/2001		Feb 2001	"Other Specified Uses (Business)" Zones
1/2001		Feb 2001	Procedure for Land Sale under the Application System
10/2000		Dec 2000	Flexibility in Parking Provisions
9/2000		Dec 2000	Offer and Acceptance of Terms for Lease Modifications, Land Exchanges, Private Treaty Grants and other Land Transactions
8/2000		Dec 2000	Checklist for Issue of Certificate of Compliance
6/2000		July 2000	Landscape Clause/Proposal

<b>P.N. No. (new)</b>	<b>P.N. No. (old)</b>	<b>Issue Date</b>	<b>Subject</b>
5/2000		July 2000	The Provision of Owners' Corporation or Owners' Committee Office in Residential Developments
4/2000		June 2000	Recreational Facilities in Domestic Development
3/2000		April 2000	Number of Houses Restrictions under Government Leases
2/2000		Feb. 2000	Car Parking Requirement Mechanical Parking System
4/1999	APSS 3/99	April 1999	Gross Floor Area and Curtain Walling Systems
3/1999	APSS 2/99	March 1999	Offer and Acceptance of Terms for Lease Modifications, Land Exchanges, Private Treaty Grants and other Land Transactions
1/1999	APSRSE 1/99	Jan. 1999	Design, Disposition and Height (DDH) Clause under Lease Conditions
3/1998	APSS 2/98	July 1998	Applications for Land Exchanges and Modifications of Lease Conditions - Land Registry Trading Fund
1/1998	APSRSE 1/98	Jan. 1998	Accountable and Non-accountable GFA under Lease
7/1996	APSS 5/96	Oct. 1996	Applications for Land Exchanges and Modifications of Lease Conditions
6/1996	APSRSE 2/96	Sept. 1996	Processing of Master Layout Plan Submissions under Leases - Amendment Submissions
5/1996	APSS 4/96	June 1996	Building Covenant Extensions Premium paid on deposit
4/1996	APSS 3/96	June 1996	Cessation of practice of requesting the Land Registry for endorsement and attachment of modification documents and other documents to lease conditions

<b>P.N. No. (new)</b>	<b>P.N. No. (old)</b>	<b>Issue Date</b>	<b>Subject</b>
1/1996	APSS 1/96	May 1996	Payment of Professional Fees in connection with Compensation Claims involving more than one professional
5/1994	APSS 2/94	Sept. 1994	Imposition of Building Covenants (BC) Modification/Exchange Cases Permitting Residential Use
3/1994	APSRSE 2/94	March 1994	Processing of Master Layout Plan Submissions under Leases
2/1994	APSS 1/94	March 1994	Revised Exchange Ratios for New Territories Land Exchanges
1/1994	APSRSE 1/94	March 1994	Processing of General Building Plans under lease conditions
2/1991	2/1991	Oct. 1991	Measures to reduce time taken to process land transactions
1/1991	1/1991	Jan. 1991	Master Layout Plans
1/1989	2/1989	Aug. 1989	The Provision of Recreational Facilities and Watchman's Quarters and Offices in Residential Developments
2/1987	2/1987	1987	Felling of Trees
1/1987	1/1987	1987	Certificate of Compliance
1/1985	1/1985	June 1985	Rates used for calculation of BC Extension premia
1/1983	1/1983	July 1983	Measures to Assist Owners of Property under Development
1/1982	1982	Nov. 1982	General Guidelines on Site Coverage for Car Parking Purposes in Zone 2 and Zone 3 Areas

The following Practice Notes have ceased to be effective and are hereby deleted:

<b>P.N. No. (new)</b>	<b>P.N. No. (old)</b>	<b>Issue Date</b>	<b>Subject</b>
3/1996	APSRSE 1/96	June 1996	Kai Tak Airport Height Restrictions
1/1990	1/1990	Feb. 1990	Extension of Leases Not Containing a Right of Renewal in the Urban Area

  
(R. D. Pope)  
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