Our Reference

Your Reference

<div align="center">Application for "Letter of Nomination"</div>

Purchaser: _____

Property: _____

I refer to your application for "Letter of Nomination" on behalf of _____ ("the Purchaser") and enclose a "Letter of Nomination" to enable the Purchaser to proceed with the purchase of the above property.

Please note that this "Letter of Nomination" is sent to you subject to your undertaking to notify the Support Unit of Hong Kong Housing Society :-

(1)   the date of the Agreement for Sale and Purchase (ASP) and the date of completion as set out in the ASP within 10 days after the signing of the ASP;

(2)   the date of completion of the sale and purchase of the above property within 10 days after completion; and

(3)   forthwith in the event the sale and purchase shall be cancelled or shall not be proceeded with in accordance with the Provisional Agreement for Sale and Purchase and/or the ASP for whatever reason.

Your undertaking shall be deemed given unless you advise us to the contrary as soon as practicable and if a revised form of undertaking cannot be agreed, you shall return the "Letter of Nomination" to Hong Kong Housing Society on demand.

For the benefit of your client, you are advised to register the "Letter of Nomination" in the Land Registry/the relevant New Territories Land Registry as part of the documentation for the sale and purchase of the property.

To facilitate the assessment of stamp duty and as requested by the Inland Revenue Department, you are also advised to insert a note at the end of Part B in the Property Transaction Questionnaire (Form IRSD 26) with the following remarks when submitting the relevant documents for stamping purpose.

"This is a sale and purchase of a flat under the FFSS in which the purchaser is nominated by the Hong Kong Housing Society. Certified copy of the Letter of Nomination is attached."

Please also note that a certified copy of the Letter of Nomination is required to be attached to the said form.

<div align="center">(   )
for Executive Director of Housing Society</div>

Encl.