

**To: Assistant Director of Practitioners Affairs
The Law Society of Hong Kong**

**APPLICATION FOR WAIVER
of Guidelines for the Drafting of DMC**

1. Applicant Firm:
2. Owner/Developer:
3. Property:
4. Type of Development:
(e.g. multi storey building, small development; village house)
5. Please state whether the property forms part of a larger estate with other property(ies):
6. Please state whether any and if so what common area(s) or facility(ies) the owner(s) of the subject property have to share with **owner(s) of other property(ies)** (e.g. common entrance, drive ways, footpaths, staircase, meter room, stairhood, partition wall, overhang, water tanks, sewers, septic tanks, drains, wells, pipes, pumps, conduits, plumbing apparatus, slopes, etc.):
7. Please provide particular of any common areas or facilities the maintenance of which has to be shared with **owner(s) of other property(ies)**:
8. Total number of units involved respectively in the property **and** in the estate if the property forms part of a larger estate:
9. Guideline(s) to be waived/modified, and reason(s) therefor:

10. The Applicant firm agrees that any information concerning this application, will not be treated as confidential or privileged to the Applicant firm. The Law Society will have the right to disclose and supply information on this application to members of the Society requesting the same.
11. The Applicant firm accepts that compliance with the guidelines is the “*norm*” and waivers are the “*exceptions*”. **The application fee is an administrative fee and as such there will be no refund for an unsuccessful application.**
12. The Applicant firm certifies that the information provided in this Application is true and accurate and **undertakes to promptly advise the Society of *any* changes in circumstances in relation to this application.**

Dated this day of .

Applicant Firm

OFFICIAL USE

13. Date of receipt of application:
14. Decision:
15. Action required (if any):
16. Remarks (if any):

Dated this day of .
