

CPD / RME TRAINING RECORD
1 NOVEMBER 2024 TO 31 OCTOBER 2025

Name * : _____ Firm: _____

For Solicitors : Commencement date of 2024 practising certificate: _____
Commencement date of 2025 practising certificate: _____

For Trainee Solicitors : Trainee solicitor contract:
Commencement date: _____ Expiry date: _____

For Foreign Lawyers : Commencement date of Registration Certificate: _____

* As stated on the practising certificate or trainee solicitor contract.

RME Course Attendances

Date	Accredited Course Name	Duration of Course	Accredited Course Provider	CPD Points Claimed
Total CPD Points				

CPD Course Attendances

Date	Accredited Course Name	Duration of Course	Accredited Course Provider	CPD Points Claimed
Total CPD Points				

CPD Courses in Mediation Training

Date	Accredited Course Name	Duration of Course	Accredited Course Provider	CPD Points in mediation training
Total CPD Points				

CPD Courses claimed under the Deemed Accreditation System

Date	Deemed Accredited Course Name	Duration of Course	Course Provider	CPD Points Claimed
Total CPD Points				

Course Preparations, Presentations and Facilitation

Date	Accredited Course Name and Title of Presentation <i>(Indicate if it is also RME accredited)</i>	Duration of Preparation/Presentation/ Facilitation	Accredited Course Provider	CPD Points Claimed
Total CPD Points				

Distance Learning Courses

Accredited Course Name <i>(Indicate if it is also RME accredited)</i>	Hour(s) / Date(s) of Study / Examination	Accredited Course Provider	CPD Points Claimed
Total CPD Points			

Law Courses

Accredited Course Name <i>(Indicate if it is also RME accredited)</i>	Course Date(s)	Course Provider	CPD Points Claimed
Total CPD Points			

Writing Articles and Books or Production of Dissertations

Date of Publication	Title of Work Published or Dissertation <i>(Indicate if it is also RME accredited)</i>	No. of Words	Approved Legal Publication/Approved Qualification	CPD Points Claimed
Total CPD Points				

Legal Research

Date(s) of Research	Title of Precedent, Practice Note, Guidance or Submission <i>(Indicate if it is also RME accredited)</i>	Duration of Research Claimed	CPD Points Approved by the Society
Total CPD Points			

Participation in Committees / Working Parties / Associations / Legislative Council

Name of Committee / Working Party / Association / Legislative Council <i>(Indicate if it is also RME accredited)</i>	Date(s) and Duration of Participation	CPD Points Approved by the Society
Total CPD Points		

External Examiner/Assessor Work and Participation as a Judge in a Moot Court Competition

Name of Examination	Date(s) and Duration of Work	CPD Points Approved by the Society
Total CPD Points		

Participation in other Legal Training Activities

Activity	Date and Duration of Activity	CPD Points Approved by the Society
Total CPD Points		

Coaching

Participating in Coaching Sessions * as a coach / as a practitioner being coached (* please indicate in which capacity you participated in each coaching session)	Date (s) and Duration of Coaching Session(s)	CPD Points Claimed
Total CPD Points		

(a) Number of CPD points obtained in 2024/25: _____ CPD points

(b) Number of CPD points carried over from the preceding practice year *(If any of the CPD points recorded in the Training Record involve CPD points carried over from the preceding CPD practice years, the Training Records for all relevant years should be attached.)* : _____ CPD points

(c) Total of (a) + (b) : _____ CPD points