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#### CPD / RME TRAINING RECORD

#### 1 November 2023 TO 31 October 2024

Name \* : Firm:

***For Solicitors***  **:** Commencement date of 2023 practising certificate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Commencement date of 2024 practising certificate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***For Trainee Solicitors* :** Trainee solicitor contract:

 Commencement date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Expiry date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***For Foreign Lawyers* :** Commencement date of Registration Certificate:

*\* As stated on the practising certificate or trainee solicitor contract.*

**RME Course Attendances**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Accredited Course Name** | **Duration of Course** | **Accredited Course Provider** | **CPD Points Claimed** |
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|  |  |  | **Total CPD Points** |  |

**CPD Course Attendances**

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| --- | --- | --- | --- | --- |
| **Date** | **Accredited Course Name** | **Duration of Course** | **Accredited Course Provider** | **CPD Points Claimed** |
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|  |  |  | **Total CPD Points** |  |

**CPD Courses in Mediation Training**

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| --- | --- | --- | --- | --- |
| **Date** | **Accredited Course Name** | **Duration of Course** | **Accredited Course** **Provider** | **CPD Points in mediation training** |
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|  |  |  | **Total CPD Points** |  |

**CPD Courses claimed under the Deemed Accreditation System**

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| --- | --- | --- | --- | --- |
| **Date** | **Deemed Accredited Course Name** | **Duration of Course** | **Course Provider** | **CPD Points Claimed** |
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|  |  |  | **Total CPD Points** |  |

**Course Preparations, Presentations and Facilitation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Accredited Course Name and Title of Presentation*****(Indicate if it is also RME accredited)*** | **Duration of Preparation/Presentation/ Facilitation** | **Accredited Course** **Provider** | **CPD Points Claimed** |
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|  |  |  | **Total CPD Points** |  |

**Distance Learning Courses**

|  |  |  |  |
| --- | --- | --- | --- |
| **Accredited Course Name*****(Indicate if it is also RME accredited)*** | **Hour(s) / Date(s) of Study / Examination** | **Accredited Course Provider** | **CPD Points Claimed** |
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|  |  |  | **Total CPD Points** |  |

**Law Courses**

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| --- | --- | --- | --- |
| **Accredited Course Name*****(Indicate if it is also RME accredited)*** | **Course Date(s)** | **Course Provider** | **CPD Points Claimed** |
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|  |  |  | **Total CPD Points** |  |

**Writing Articles and Books or Production of Dissertations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date of Publication** | **Title of Work Published or Dissertation*****(Indicate if it is also RME accredited)*** | **No. of Words** | **Approved Legal** **Publication/Approved Qualification** | **CPD Points Claimed** |
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|  |  |  | **Total CPD Points** |  |

**Legal Research**

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| --- | --- | --- | --- |
| **Date(s) of Research** | **Title of Precedent, Practice Note, Guidance or Submission*****(Indicate if it is also RME accredited)*** | **Duration of Research Claimed** | **CPD Points Approved by the Society** |
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|  |  | **Total CPD Points** |  |

**Participation in Committees / Working Parties / Associations / Legislative Council**

|  |  |  |
| --- | --- | --- |
| **Name of Committee / Working Party / Association /** **Legislative Council*****(Indicate if it is also RME accredited)*** | **Date(s) and Duration of Participation** | **CPD Points Approved by the Society** |
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|  | **Total CPD Points** |  |

**External Examiner/Assessor Work and Participation as a Judge in a Moot Court Competition**

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| --- | --- | --- |
| **Name of Examination** | **Date(s) and Duration of Work** | **CPD Points Approved** **by the Society** |
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|  | **Total CPD Points** |  |

**Participation in other Legal Training Activities**

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| --- | --- | --- |
| **Activity** | **Date and Duration of Activity** | **CPD Points Approved** **by the Society** |
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|  | **Total CPD Points** |  |

**Coaching**

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| **Participating in Coaching Sessions** **\* as a coach / as a practitioner being coached** **(\* please indicate in which capacity you participated in each coaching session)** | **Date (s) and Duration of Coaching Session(s)** | **CPD Points Claimed** |
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|  | **Total CPD Points** |  |

|  |  |  |
| --- | --- | --- |
| 1. Number of CPD points obtained in 2023/24:
 |  | CPD points |
| (b) Number of CPD points carried over from the preceding practice year *(If any of the CPD points recorded in the Training Record involve CPD points carried over from the preceding CPD practice years, the Training Records for all relevant years should be attached.)*  : |  | CPD points |
| (c) Total of (a) + (b) :  |  | CPD points |