

Mak Siu Fan, Fanny (麥少芬)

Solicitor & Notary Public, HKSAR

- ◇ Member of the Law Society of Hong Kong since 1984
- ◇ Admitted as Solicitor of England and Wales since 1987 (non-practising)
- ◇ Admitted as Solicitor & Barrister of Australian Capital Territories since 1989 (non-practising)
- ◇ Admitted as Solicitor and Advocate of the Republic of Singapore since 1991 (non-practising)
- ◇ Admitted as Solicitor of New South Wales, Australia since 1995 (non-practising)
- ◇ Member of the Hong Kong Society of Notaries since 1996

Legal Consultant

K.B. Chau & Co., solicitors and notaries

23rd Floor, Wing On House, 71 Des Voeux Road Central, Hong Kong

Tel: 2815 6311 Fax: 25379798 e-mail: fannymak_hk@yahoo.com

Languages/Dialects Spoken

Fluent in Cantonese, Putonghua and English

Mediator Accreditation

Family Mediator of HKIAC since 27 October 2000

General Mediator of HKIAC since 30 May 2001

Law Society's Panel of Mediators since 2005 (general and family)

HKMAAL Panel of Mediators since 2 April 2013 (general and family)

Mediation Training & Experience

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| 1999 | The Law Society of Hong Kong Basic Course in Family Mediation September & Advanced Course in Family Mediation |
| 2002, April | Certificate course in Elementary Mediation Training – Criminal Mediation by Hong Kong Mediation Centre |
| 2012, October | FDRC Training Programme for Mediators and Arbitrators by The Financial Dispute Resolution Centre Limited and The Hong Kong Institute of Bankers. |
| 2013, January | Executive Certificate in Mediation and Workplace Module II by HKU Space. |
| 2013, Sept 14 | Training organized by Joint Mediation Helpline Office Limited on compulsory sale cases. |
| 2013 Sept 24-26 | Certificate in Parenting Co-ordination Training (24 contact/clock hours) by The Cooperative Parenting Institute, PA, USA. |
| 2000 - present | Acted as mediator in family, commercial and general civil disputes |
| 2004 - present | Acted as assessor in mediation accreditation assessment by Hong Kong International Arbitration Centre |
| 2009 - present | Acted as coach in mediation training courses organized by HKU Space, and various universities and service providers |
| 2013, August - present | Acted as assessor in mediation accreditation assessment by HKMAAL |

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Career development

1981	Bachelor in Laws. The University of Hong Kong.
1982	Postgraduate Certificate of Laws. The University of Hong Kong.
1982-84	Trainee solicitor, Messrs. Deacons, solicitors & notaries
1984-94	Associate. Messrs. Deacons, solicitors & Notaries.
1994-2000, June 30	Legal consultant. Messrs. T.C. Lau & Co., solicitors & notaries.
2000, Jul 1-2002, Mar 28	Legal consultant. Messrs. Christine M. Koo & Co., solicitors & notaries.
2002, Mar 28-2011, Jun 30	Legal consultant. Lily Fenn & Partners, solicitors and notaries.
2011, Jul 1- present	Legal consultant. K.B. Chau & Co., solicitors and notaries.

Part-time teaching in legal curriculum

2002, 2008- present	part time lecturer for the Faculty of Law of the University of Hong Kong (in Commercial Law, Land Law, Property Transactions and Mediation courses)
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專業資格

香港律師

國際法律公證人

認可一般調解員 (香港國際仲裁中心/香港律師會/香港調解資歷評審協會有限公司)

認可家事調解員 (香港國際仲裁中心/香港律師會/香港調解資歷評審協會有限公司)

英國及威爾斯、星加坡、澳洲首都地域及新南威爾斯律師資格 (非執業)

顧問律師

周啟邦律師事務所

香港中環德輔道中 71 號永安集團大廈 23 樓

電話: 2815 6311 傳真: 2537 9798 電郵: fannymak_hk@yahoo.com

語言

流利廣東話、普通話及英語

調解訓練及經驗

1999 年	香港律師會 - 家庭調解訓練課程及家庭調解高級訓練課程
2002 年 4 月	香港和解中心 - 初級調解訓練課程- 刑事調解
2012 年 10 月	金融糾紛調解中心及香港銀行學會 - 調解員訓練課程
2013 年 1 月	香港大學專業進修學院 - 行政人員證書(職場衝突與調解) 訓練課程
2013 年 9 月	聯合調解專線辦事處《土地(為重新發展而強制售賣)條例》調解訓練講座
2013 年 9 月	美國 The Cooperative Parenting Institute 舉行的協調離異父母訓練課程
2000 年至現在	從事家事、商業、及民事糾紛調解工作
2004 年至現在	擔任香港國際仲裁中心專業調解員資格考核(第二階段)的考核員
2009 年至現在	擔任調解訓練導師, 任教於香港大學專業進修學院及多所大學及其他認許訓練機構所舉行的調解訓練課程
2013 年至現在	擔任香港調解資歷評審協會有限公司專業調解員資格考核(第二階段)的考核員

學術資格

1981 年	香港大學法學士
1982 年	香港大學法律專業文憑

專業履歷

<u>年期</u>	<u>機構</u>	<u>職位名稱</u>
1982 - 1984	的近律師行	見習律師
1984 - 1994	的近律師行	律師
1994 - 2000	劉大潛律師行	顧問律師
2000 - 2002	顧張文菊律師行	顧問律師
2002 - 2011	范家碧律師行	顧問律師
2002, 2008 至現在	香港大學法律學院	兼職講師(商業法律及實務、樓宇買賣、土地法及調解等科目)