

PARTICULARS RELATING TO SOLE PRACTITIONER — LOCAL FIRM

[Please put all information as required or put “not applicable”]

1. Name of sole practitioner

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2. Name of firm

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3. Details of the executor(s) of the will which contains the testamentary provision which provides for the management of my practice as a sole practitioner after my death.

Full Name (English & Chinese, if applicable)	Address	Telephone No.	Fax No.	Telex No.	DX No.

4. Details of the solicitor holding an unconditional practising certificate who has consented to manage my practice after my death, pending disposal or cessation of that practice.

Full Name (English & Chinese, if applicable)	Address	Telephone No.	Fax No.	Telex No.	DX No.
Agree and Consent by: _____ (Signature of the nominated solicitor)					

5. Details of where the will containing the testamentary provision which provides for the management of my practice as a sole practitioner is lodged.

Name	Address

6. Signature of principal:

(Print your name clearly underneath your signature)

Date: _____

Personal Information Collection Statement

The personal data collected in this Form (“the data”) will be used by the Law Society of Hong Kong (“the Society”) for the following purposes:

- (i) The recording of the requisite particulars relating to a sole practitioner – local firm in order to identify the person(s) who shall manage the practice of a sole practitioner after his death and related matters;
- (ii) The exercise of the powers of the Society conferred upon it under the Legal Practitioners Ordinance (Chapter 159) and its subsidiary legislation; and
- (iii) The performance of the functions of the Society in accordance with its Memorandum and Articles of Association and the attainment of the objects for which the Society is established.

In furnishing particulars relating to a sole practitioner to the Society, it is obligatory for you to supply the Society with all data requested in this Form except as otherwise indicated. The consequence for you if you fail to supply such data is that you will not have complied with the Solicitors Practice Rules.

The data may be provided to such persons within the Society whose proper business it is to have access to and assist in the management of practitioners’ affairs and related matters. The data may also be provided to other persons who may help the Society in attaining the purposes above mentioned.

Any data that is provided to anyone outside of the Society will be restricted to what is necessary and not excessive to achieve any intended purpose.

You have the right to request access to and correction of the data. Any such request should be addressed to the Secretary General, the Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road Central, Hong Kong.

The Privacy Policy Statement of the Society is available on its website at **www.hklawsoc.org.hk**.