

**Advance Notice of Commencement of Practice
as a Hong Kong Limited Liability Partnership**

[Pursuant to Section 7AI of the Legal Practitioners Ordinance Cap 159 (Note 1)]

1. **The name of the limited liability partnership will be : (Note 2)**

In English

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In Chinese, if applicable

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2. **The limited liability partnership will commence practice on the following date :**

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You are required to file a Commencement of Practice Form (LP-3) within 14 days of this commencement date if your firm is a newly established firm.

3. **The limited liability partnership will commence practice at the following address(es) :**

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|-------------------|------------------|----------------|
| In English | | |
| In Chinese | | |
| Tel No. : | Fax No. : | Email : |

4. **The names of the partners of the limited liability partnership are :**

| Full name (as on practising certificate) | Solicitor's ref. no. (at the bottom of the practising certificate) |
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The Law Society of Hong Kong

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5. Immediately prior to becoming a limited liability partnership in Hong Kong on the date specified in item 2 above, the firm has been carrying on the practice of law as a general partnership or sole proprietorship in Hong Kong under the name of :

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You are required to file a Notification of Changes to a Practice (LP-4) within 14 days of your commencement as a limited liability partnership

For and on behalf of the firm :

Name of Partner :

Date :

Notes

1. Section 7AI(1) of the Legal Practitioners Ordinance provides that:

“(1) A law firm must ensure that, at least 7 days before the date on which it becomes a limited liability partnership, a written notice of the following particulars is given to the Society-

- (a) the date on which the firm becomes a limited liability partnership;*
- (b) the name of the partnership;*
- (c) in the case of a Hong Kong firm-*
 - (i) the name of each partner in the partnership;*
 - (ii) each address at which the partnership carries on its business;*
- (d)*

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(e) *any other particulars prescribed by rules made under section 73.*"

2. Section 7AJ of the Legal Practitioners Ordinance provides that:

"A limited liability partnership must –

- (a) *if it has a Chinese name, include the words "有限法律責任合夥" as part of that Chinese name; and*
- (b) *if it has an English name, include the following as part of that English name*
 - (i) *the words "Limited Liability Partnership"; or*
 - (ii) *the abbreviation "LLP" or "L.L.P."*

Further, section 2A(3) of the Solicitors Practice Rules provides that:

"(3) Despite subrules (1) and (2), for a firm that is not a limited liability partnership within the meaning of section 7AB of the Ordinance—

- (a) *if the firm has an English name, the firm must not include, as part of that name—*
 - (i) *the words "limited liability partnership";*
 - (ii) *the abbreviation "L.L.P." or "LLP"; or*
 - (iii) *any words or abbreviations that convey the message that the firm is a limited liability partnership within the meaning of that section;*
- (b) *if the firm has a Chinese name, the firm must not include, as part of that name—*
 - (i) *the words "有限法律責任合夥"; or*
 - (ii) *any words or abbreviations that convey the message that the firm is a limited liability partnership within the meaning of that section; and*
- (c) *if the firm has a name in a language other than English or Chinese, the firm must not include, as part of that name, any words or abbreviations that convey the message that the firm is a limited liability partnership within the meaning of that section."*

3. Item 5 applies to those firms which immediately prior to becoming a limited liability partnership, have been carrying on the practice of law as a general partnership or sole proprietorship in Hong Kong. Please delete item 5 if it is not applicable to your situation.

The Law Society of Hong Kong

Personal Information Collection Statement

The personal data collected in this Form (“the data”) will be used by the Law Society of Hong Kong (“the Society”) for the following purposes:

- (i) The processing of this notice of the commencement of a legal practice as a Hong Kong Limited Liability Partnership (“the Notice”) and related matters;
- (ii) The exercise of the powers of the Society conferred upon it under the Legal Practitioners Ordinance (Chapter 159) and its subsidiary legislation; and
- (iii) The performance of the functions of the Society in accordance with its Memorandum and Articles of Association and the attainment of the objects for which the Society is established.

In giving the Notice, it is obligatory for you to supply the Society with the data requested in this Form except as otherwise indicated. The consequence for you if you fail to supply such data is that you will have failed to comply with the Legal Practitioners Ordinance.

The data may be provided to such persons within the Society whose proper business it is to have access to and assist in the processing of the Notice and related matters. The data may also be provided to other persons who may help the Society in attaining the purposes above mentioned.

Any data that is provided to anyone outside of the Society will be restricted to what is necessary and not excessive to achieve any intended purpose.

You have the right to request access to and correction of the data. Any such request should be addressed to the Secretary General, the Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road Central, Hong Kong.

The Privacy Policy Statement of the Society is available on its website at www.hklawsoc.org.hk.