



ASSOCIATE MEMBERSHIP OF THE LAW SOCIETY

INTRODUCTION

The Memorandum and Articles of Association of the Law Society provide for associate membership. It is available to

"Article 3(b):

Any person, upon evidence that he holds a legal professional qualification outside Hong Kong, shall be entitled to apply to the Council for admission to the Society as an Associate Member and application shall be made in such form as may from time to time be prescribed by the Council which shall not be obliged to admit any such person to Associate Membership."

WHAT PRIVILEGES DOES ASSOCIATE MEMBERSHIP GIVE?

Associate membership status can be defined as a form of non-voting membership of the Law Society. Associate members will receive all the privileges that solicitor members receive. These include:

- (a) receipt of the Law Society's weekly circulars;
- (b) access to the members only website; and
- (c) participation in the events of the Law Society and Law Society groups.

Associate membership does not grant the right to vote in Law Society elections or to stand for election to the Council.

WHAT DUTIES DOES ASSOCIATE MEMBERSHIP ENTAIL?

Associate members must undertake to act in accordance with the Memorandum & Articles and Practice Directions issued by the Law Society. They refer to the expectations as regards standards of behaviour from members of the Law Society.

In particular, associate membership does not entitle its holder to practise as a solicitor or to claim Hong Kong legal qualification or professional title. Associate membership must not be used in any way to suggest that the holder is able to advise on the laws of Hong Kong or appear before the courts of this jurisdiction. “Associate Member” should not, therefore, appear in any advertisement, stationery or name plate.

HOW TO APPLY

If you wish to become an associate member of the Law Society you must complete the attached application form and send it to the address below. You are required to enclose the following with your application form:

- (i) a certified copy of your Hong Kong Identity Card/of your Passport; and
- (ii) a certificate from your own professional body (Law Society or Bar Association) confirming that you are a member of that professional body and entitled to practise under your own professional title in your home jurisdiction, and that you are in good standing with your professional body. This certificate of good standing should have been issued not more than four months prior to the application for affiliate status. If you were admitted in more than one jurisdiction, you are required to submit a certificate of good standing for each jurisdiction in which you are qualified.

Foreign lawyers who are currently registered with the Law Society are exempt from completing this application.

The annual membership subscription from 1 January to 31 December of each year for an associate member is HK\$1,500. Please enclose a cheque for this sum with your application, made payable to “The Law Society of Hong Kong”

If you have any further questions concerning associate membership including eligibility, please contact:

Registration Section
The Law Society of Hong Kong
26/F, The Center,
99 Queen’s Road Central, Hong Kong
Tel: 2846 0500
Fax: 2845 0387

APPLICATION FOR ASSOCIATE MEMBERSHIP

1. **TITLE:** _____ (e.g. Mr. / Mrs. / Miss / Ms.)

LAST NAME*: _____

FIRST NAME*: _____
(As stated on HKID card / your passport)

**Recent
Passport Size
Photograph**

2. **FIRM/ORGANISATION*:** _____

ADDRESS*: _____

3. **MAILING ADDRESS:** _____
(P.O. Box Number
Not Acceptable) _____

4. **TELEPHONE NUMBER: Business*:** _____ **Home:** _____
Mobile: _____

5. **FAX NUMBER: Business*:** _____ **Home:** _____

6. **EMAIL ADDRESS:** _____

7. **YOUR PROFESSIONAL TITLE** _____
(e.g. solicitor / barrister / attorney / advocate etc.)

8. **THE JURISDICTION(S) IN WHICH YOU ARE ADMITTED TO PRACTICE**

9. **THE NAME(S) AND ADDRESS(ES) OF YOUR PROFESSIONAL
BODY/BODIES (e.g. Law Society / Bar Association / Order des Avocats etc.)**

Note:

* The information will be shown on the Law List under the website of The Law Society of Hong Kong.

10. **THE NATURE OF YOUR PRACTICE**
(eg. firm of US attorneys / cabinet d'avocats / self-employed consultant / employed in-house / employed in solicitors' firm etc.)
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11. **(I) THE REASONS FOR YOUR APPLICATION TO BECOME AN ASSOCIATE MEMBER OF THE LAW SOCIETY OF HONG KONG**
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(II) IN WHICH OF THE FOLLOWING ACTIVITY/ACTIVITIES OF THE LAW SOCIETY WILL YOU BE WILLING TO PARTICIPATE:

- Joining a committee or working party**
- Assisting in pro bono activities**
- Contributing articles for publication in Hong Kong Lawyer**
- Participating in giving continuing professional development lectures**
- Participating in Law Society's recreational and sports activities**
- Promoting any other interests**
(please specify: _____)

I enclose a cheque for HK\$1,500.00 made payable to "The Law Society of Hong Kong"

I enclose a certified copy of my HKID/of my Passport

I enclose a certificate(s) of good standing (or a certified copy thereof) from my professional body(ies)

(PLEASE NOTE: Your application cannot be processed without these three attachments)

I apply for an Associate Member Card *

If granted Associate Membership of the Law Society I hereby undertake to abide by the provisions of the Memorandum & Articles and Practice Directions of the Society.

I further undertake that I will not attempt or in any way represent myself as qualified to act as a Hong Kong solicitor. In particular, I will not use my status with the Law Society in any advertising, professional stationery or name plates.

I understand that if I fail to comply with these undertakings, my membership will be terminated.

A charge of \$100 will be imposed for replacement of lost card.

If you **do not wish** the Society to use or provide your permitted kinds of personal data to the permitted classes of transferees for use in direct marketing as described in the attached Personal Information Collection Statement , you should tick the box below. Please note that this will result in your ceasing to receive some of the information and materials the Society has in the past been providing associate members with although such information may still be accessed should you voluntarily search for same in the Society's website.

I do not wish the Society to use or provide to other persons for use the permitted kind of personal data for direct marketing

If you do not tick the check box above, you shall be treated to have indicated no objection to the use of your permitted kinds of personal data by the Society and the provision of the said data to the permitted classes of transferees for use in offering or advertising the availability of the marketing subjects.

If at any time in the future you wish to withdraw your consent, you may exercise your opt-out right by notifying the Society. The following is the designated email address of the Society which you may use to notify the Society your opt-out request:

opting@hklawsoc.org.hk

SIGNED: _____

DATE: _____

Personal Information Collection Statement

The personal data collected in this Application (“the data”) will be used by the Law Society of Hong Kong (“the Society”) for the following purposes and purposes directly related thereto:

- (i) The processing of this Application and related matters;
- (ii) The exercise of the powers of the Society conferred upon it under the Legal Practitioners Ordinance (Chapter 159) and its subsidiary legislation;
- (iii) The performance of the functions of the Society in accordance with its Memorandum and Articles of Association and the attainment of the objects for which the Society is established which include the provision of services to members, the making of arrangements for dissemination of information to the legal profession by all manner of means, the promotion of the knowledge of legal subjects by lectures, books, correspondence, pamphlet or otherwise and the making of arrangements of social and recreational activities for members; and
- (iv) The compilation of the Law List which is published for the purpose of facilitating the public and members of the Society in identifying solicitors, foreign lawyers and law firms registered with the Society and in knowing the services they provide.

In making this Application, it is obligatory for you to supply the Society with all data requested in the form except as otherwise indicated. The consequence for you if you fail to supply such data is that the Society will not be able to process this Application.

The data may be provided to such persons within the Society whose proper business it is to have access to and assist in the processing of this Application and related matters. The data may also be provided to other persons who may help the Society in attaining the purposes above mentioned.

Any data that is provided to anyone outside of the Society will be restricted to what is necessary and not excessive to achieve any intended purpose.

You have the right to request access to and correction of the data. Any such request should be addressed to the Secretary General, the Law Society of Hong Kong, 26/F, The Center, 99 Queen’s Road Central, Hong Kong.

The Privacy Policy Statement of the Society is available on its website at www.hklawsoc.org.hk.

Use of personal data for direct marketing purposes

To attain the objects for which the Society is established, it is necessary for the Society to use, albeit a minimum amount of, your personal data. In the event that your application for associate membership of the Society is approved, the Society may use your name, law firm or company name and contact details (i.e. correspondence addresses, email address, fax number and phone number as may from time to time be provided to, updated and collected by the Society) (collectively “**the permitted kind of personal data**”) for the purpose of offering to you or advertising the availability of the following goods, services and facilities (collectively “**the marketing subjects**”):

- (i) Continuing Professional Development (“CPD”) and Risk Management Education (“RME”) courses and/or examination preparatory courses provided by relevant course providers;
- (ii) Training courses, workshops, seminars, local and overseas visits to develop and enhance professional standards of the legal profession;
- (iii) Social, sports and recreational activities organized by the Society alone, jointly with other parties or by other parties;
- (iv) Rewards, loyalty, privilege, discount, or co-branding programmes or promotions for banking services and products, research systems and services, credit cards, insurance services and products, real estate, telecommunications services, travel, transport, resorts, hotels, leisure products, gifts, electronic products, foods and wine/spirit consumables, apparel, footwear, sports goods, luxurious consumer products, beauty, health and household products and services;
- (v) Ticketing services for concerts, talks, seminars, sports and special events;
- (vi) Information on publications, books, newspapers, journals and magazines available for subscriptions;
- (vii) Translation services, law costs drafting services, legal research services, professional services offered by persons such as China Appointed Attesting Officers, Accredited General Mediators, Notaries Public and Civil Celebrants of Marriages, banking, credit cards, insurance, accountancy services, information and communications technologies services, recruitment and human resource management services; and
- (viii) Charitable, educational, philanthropic, social, pro-bono and other activities that solicit contributions, donations or participation.

If you wish to receive information of the above marketing subjects, it may be necessary for the Society, with your consent, which includes an indication of no objection, to provide the permitted kinds of personal data to the following classes of transferees (collectively **“the permitted classes of transferees”**):

- (a) Persons, institutes and organisations which provide CPD and RME courses or which provide or organise social, sports and recreational activities for members of the legal profession;
- (b) Publishers, marketing agents, research, survey, translation service providers, search, investigation and other legal services providers, recruitment and human resource agencies, information and communications technologies service providers;
- (c) Organisations which carry out pro-bono, charitable, educational, philanthropic, social or other activities that solicit contributions, donations or participation; and
- (d) Commercial entities, public bodies and co-branding partners which carry out the kinds of marketing subjects stated above which may be approved by the Society

and in the transfer of such data for the offering or advertising the availability of the aforesaid marketing subjects the Society may receive money or other property from or through the permitted classes of transferees.