

# THE LAW SOCIETY OF HONG KONG

## FEES SCHEDULE

| Description |                                                                                                                                                                                                                             | Fees Schedule  |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
|             |                                                                                                                                                                                                                             | 02/01/2026     |
| 1           | Solicitors                                                                                                                                                                                                                  |                |
|             | a. Application for certificate of eligibility for admission                                                                                                                                                                 | 1,500          |
|             | b. Associate Membership                                                                                                                                                                                                     | 1,500          |
|             | c. Membership Subscription                                                                                                                                                                                                  | 2,500          |
|             | d. Practising Certificate Fee                                                                                                                                                                                               | 6,500*         |
|             | e. Unconditional Practising Certificate under S.6 (6A) of Legal Practitioners Ordinance                                                                                                                                     | 2,000          |
|             | f. Unconditional Practising Certificate under S.6(6) of Legal Practitioners Ordinance                                                                                                                                       | 2,000          |
|             | g. Application for exemption under Rule 7 of Solicitors (Professional Indemnity) Rules                                                                                                                                      | 1,000          |
|             | h. Change to Roll of Solicitors (removal, restoration and change of name)                                                                                                                                                   | 2,000          |
|             | i. Application for non-automatic exemption from the Mandatory Practice Management Course under S.6 (6C) of Legal Practitioners Ordinance                                                                                    | 2,000          |
|             |                                                                                                                                                                                                                             |                |
|             | *50% off for solicitors applying their first PC during 1/10-31/12 each year.                                                                                                                                                |                |
|             |                                                                                                                                                                                                                             |                |
| 2           | Trainee Solicitor                                                                                                                                                                                                           |                |
|             | a. Registration of Trainee Solicitors Contract                                                                                                                                                                              | 1,400          |
|             | b. On the issue by the Society of any certificate, consent or direction required under the rules where no fee is specifically provided                                                                                      | 1,400          |
|             | c. An application submitted less than 30 days prior to the secondment under Rule 9(3A), (4) & (7) of the Trainee Solicitors Rules                                                                                           | 3,500          |
|             | d. Extension of Trainee Solicitor secondments                                                                                                                                                                               | 1,400          |
|             | e. Special leave to employ a Trainee Solicitor or act as his Principal                                                                                                                                                      | 2,500          |
|             | f. Late Application for special leave                                                                                                                                                                                       | 2,500          |
|             | g. <b>Student Membership 2026</b>                                                                                                                                                                                           | Free of Charge |
|             |                                                                                                                                                                                                                             |                |
| 3           | Overseas Lawyer seeking admission in Hong Kong                                                                                                                                                                              |                |
|             | a. Application for certificate of eligibility for qualification for admission & eligibility to sit or be exempt from sitting all or portions of the Overseas Lawyers Qualification Examination ("OLQE") ("the Certificate") | 6,600          |
|             | b. Sitting the OLQE                                                                                                                                                                                                         |                |
|             | - for any one subject                                                                                                                                                                                                       | 11,000         |
|             | - for each additional subject                                                                                                                                                                                               | 2,200          |
|             | c. Application for extension of validity period of the Certificate                                                                                                                                                          | 1,500          |
|             | d. Application for review under rule 9 of the Overseas Lawyers (Qualification for Admission) Rules                                                                                                                          | 3,000          |
|             |                                                                                                                                                                                                                             |                |

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| 4           | Administrative fee for reviewing travel records for the issue of a certificate of eligibility for admission as a solicitor.                                                                                 | 1,500         |
| 5           | Fees payable under the Foreign Lawyers Registration Rules and Foreign Lawyers                                                                                                                               |               |
|             | Registration (Fees) Rules                                                                                                                                                                                   |               |
|             | Foreign lawyer                                                                                                                                                                                              |               |
| a.          | First registration <sup>#</sup> that is valid from a date that falls within the following periods-                                                                                                          |               |
|             | i. from 1 July 2025 to 31 March 2026 (both dates inclusive)                                                                                                                                                 | 9,000         |
|             | ii. from 1 April 2026 to 14 May 2026 (both dates inclusive)                                                                                                                                                 | 4,500         |
|             | iii. from 15 May 2026 to 30 June 2026 (both dates inclusive)                                                                                                                                                | 13,500        |
|             | iv. from 1 July 2026 to 31 March 2027 (both dates inclusive)                                                                                                                                                | 9,000         |
| b.          | Renewal of a certificate of registration that takes effect on 1 July 2026                                                                                                                                   | 9,000         |
|             | <b>Remarks:</b>                                                                                                                                                                                             |               |
|             | <sup>#</sup> Applicable to applications for first registration or re-registration of a foreign lawyer by way of submitting "Form FL"                                                                        |               |
|             | Foreign firm                                                                                                                                                                                                |               |
| c.          | First registration that is valid from a date that falls within the following periods-                                                                                                                       |               |
|             | i. from 1 July 2025 to 31 March 2026 (both dates inclusive)                                                                                                                                                 | 35,000        |
|             | ii. from 1 April 2026 to 14 May 2026 (both dates inclusive)                                                                                                                                                 | 17,500        |
|             | iii. from 15 May 2026 to 30 June 2026 (both dates inclusive)                                                                                                                                                | 29,500        |
|             | iv. from 1 July 2026 to 31 March 2027 (both dates inclusive)                                                                                                                                                | 35,000        |
| d.          | Renewal of a certificate of registration that takes effect on 1 July 2026                                                                                                                                   | 12,000        |
| e.          | Add another jurisdiction after first registration                                                                                                                                                           | 35,000        |
| f.          | Registration of an Association                                                                                                                                                                              | 15,000        |
| g.          | Application for removal of conditions from Certificate of Registration                                                                                                                                      | 3,800         |
| h.          | Application for reduction of the requirement of a period of 2 years of post-qualification experience in the full-time practice of foreign law under rule 5 (3)(a) of the Foreign Lawyers Registration Rules | 2,000         |
| i.          | Application for waiver under rule 13 of the Foreign Lawyers Registration Rules                                                                                                                              | 10,000        |
|             |                                                                                                                                                                                                             |               |
| 6           | Certificate Fee for Law Costs Draftsman                                                                                                                                                                     | 5,000         |
| 7           | Certificate of Standing                                                                                                                                                                                     |               |
| a.          | Solicitor                                                                                                                                                                                                   | 3,000         |
| b.          | Foreign Lawyer                                                                                                                                                                                              | 3,000         |
| 8           | Registered Foreign Firm establishing a Local Practice                                                                                                                                                       | 10,000        |
| 9           | Verifications/Confirmations                                                                                                                                                                                 |               |
| a.          | Verification of Members' professional education qualifications, practising certificate and membership records for pre-employment screenings or background checks                                            | 2,000         |

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|             |                                                                           |                                                                                                                                                                | 02/01/2026    |
|             | b.                                                                        | Verification of Solicitors' Employment Records                                                                                                                 | 2,500         |
|             | c.                                                                        | Verification of Foreign Lawyers' Employment Records                                                                                                            | 2,500         |
|             | d.                                                                        | Confirmation of registration by foreign lawyers or formerly registered foreign lawyers                                                                         | 5,000         |
|             | e.                                                                        | Confirmation of registration of law firms in Hong Kong                                                                                                         | 3,000         |
|             | f.                                                                        | Proof of the educational requirements for admission to the practice of law in Hong Kong for the purpose of obtaining qualification in an overseas jurisdiction | 5,000         |
|             |                                                                           |                                                                                                                                                                |               |
| 10          | Letter of No Objection/Consent (for the purpose of work visa application) |                                                                                                                                                                |               |
|             | a.                                                                        | Applicants for employment in law firms                                                                                                                         | 5,000         |
|             | b.                                                                        | Others (special circumstances)                                                                                                                                 | 10,000        |
|             |                                                                           |                                                                                                                                                                |               |
| 11          | Application for Enlistment as Reverse Mortgage Counsellor                 |                                                                                                                                                                | 1,500         |
| 12          | Application under Rule 5C of the Solicitors' Practice Rules               |                                                                                                                                                                |               |
|             | a.                                                                        | Application for waiver under Rule 5C                                                                                                                           | 25,000Δ       |
|             | b.                                                                        | Application for deviation from standard form of Agreement for sale and Purchase:-                                                                              |               |
|             |                                                                           | - for Non-Consent Scheme under Rule 5C(3)                                                                                                                      | 25,000*       |
|             |                                                                           | - for completed development under Rule 5C(4)                                                                                                                   | 25,000*       |
|             |                                                                           | - uncompleted development                                                                                                                                      | 25,000*       |
|             |                                                                           | - completed development                                                                                                                                        | 25,000*       |
|             |                                                                           | Δ For each waiver applied for                      * For each agreement                                                                                        |               |
| 13          | Application for Waiver for DMCs                                           |                                                                                                                                                                |               |
|             | a.                                                                        | One Single village type house not exceeding 3 storeys (with one unit on each storey)                                                                           | 20,000        |
|             | b.                                                                        | All others except a. above :-                                                                                                                                  |               |
|             |                                                                           | 2 - 20 units                                                                                                                                                   | 64,000        |
|             |                                                                           | 21 - 50 units                                                                                                                                                  | 100,000       |
|             |                                                                           | 51 - 99 units                                                                                                                                                  | 132,000       |
|             |                                                                           | 100 units and above                                                                                                                                            | 180,000       |
|             | Application for Waiver for Sub-DMCs                                       |                                                                                                                                                                |               |
|             |                                                                           | 2 - 20 units                                                                                                                                                   | 64,000        |
|             |                                                                           | 21 - 50 units                                                                                                                                                  | 100,000       |
|             |                                                                           | 51 - 99 units                                                                                                                                                  | 132,000       |
|             |                                                                           | 100 units and above                                                                                                                                            | 180,000       |
|             |                                                                           |                                                                                                                                                                |               |
| 14          | Application for search of waiver or consent letter                        |                                                                                                                                                                | 3,500         |
| 15          | Enquiry on Wills                                                          |                                                                                                                                                                | 5,000         |

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|             |                                                                                                                                                                                                                                           | 02/01/2026          |
| 16          | Accountant's Report                                                                                                                                                                                                                       |                     |
|             | a. Application for approval for a change of accounting periods by solicitors' firms                                                                                                                                                       | 3,000               |
|             | b. Application to extend periods of time for submission of accountant's reports by solicitors' firms                                                                                                                                      | 5,000               |
|             | c. Application for approval for a change of accounting periods by foreign firms                                                                                                                                                           | 3,000               |
|             | d. Application to extend periods of time for submission of accountant's reports/statutory declarations by foreign firms                                                                                                                   | 5,000               |
|             | [Such charges to be payable upon application]                                                                                                                                                                                             |                     |
| 17          | Authorized Clerks List                                                                                                                                                                                                                    |                     |
|             | a. Application for addition of a clerk to the list of authorized clerks                                                                                                                                                                   | 2,000               |
|             | b. Application for deletion of a clerk from the list of authorized clerks                                                                                                                                                                 | Free Of Charge      |
|             | c. Application by a firm with authorized clerks to amend its firm name on the Society's Records                                                                                                                                           | 2,000               |
|             | [Such charges to be payable upon application]                                                                                                                                                                                             |                     |
| 18          | Rule 4 of the Solicitors' Practice Rules - Sharing of Fees with Foreign Lawyers                                                                                                                                                           |                     |
|             | a. Application for waiver under Rule 4 of the Solicitors' Practice Rules by firms seeking to share profits with foreign lawyers who are partners to the firm in a jurisdiction where the sharing of fees with such partners is permitted. | 20,000              |
| 19          | Application for waiver in respect of sharing of office and staff under Practice Direction D5 and Rule 7 of the Foreign Lawyers Practice Rules                                                                                             | 10,000              |
| 20          | Application for certificates of standing for submission to the Trade & Industry Department and the relevant Mainland authorities for firm in respect of the establishment of:                                                             |                     |
|             | a. representative office by Hong Kong firms in the Mainland                                                                                                                                                                               | 12,000              |
|             | b. association by Hong Kong firm with a Mainland law firm in the Mainland under Closer Economic Partnership Arrangement                                                                                                                   | 12,000              |
|             |                                                                                                                                                                                                                                           |                     |
| 21          | Application for certificate of Standing for firms                                                                                                                                                                                         | 12,000              |
| 22          | Application for Assistance in Establishing Branch Offices in places apart from the Mainland by Hong Kong Law Firms                                                                                                                        | 12,000              |
| 23          | Application relating to professional stationery                                                                                                                                                                                           | 2,500               |
| 24          | Application for approval of the name of a group practice                                                                                                                                                                                  | 10,000              |
| 25          | Cessation of Practice (Hong Kong and Foreign Law Firms)                                                                                                                                                                                   |                     |
|             | a. Notice of Rescission                                                                                                                                                                                                                   | 2,000               |
|             | b. Application for waiver under Practice Direction D7 and Practice Direction Q                                                                                                                                                            | 10,000              |
|             |                                                                                                                                                                                                                                           |                     |
| 26          | Applications for accreditation of CPD courses for commercial providers                                                                                                                                                                    | 2,000<br>per course |
| 27          | Applications for accreditation of CPD courses for law firms and non-commercial providers                                                                                                                                                  | 800<br>per course   |

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|             |                                                                                                                                                                                 | 02/01/2026                      |
| 28          | Applications for accreditation of overseas CPD courses by individual practitioners                                                                                              | 1,000<br>or 2,000<br>per course |
| 29          | Applications for accreditation of law courses and distance learning course by universities and institutions                                                                     | 5,000<br>per course             |
| 30          | Annual accreditation fee for CPD/RME electives accredited providers (for law firms only)                                                                                        | 8,000                           |
| 31          | Annual accreditation fee for CPD accredited providers (for law firms and non-commercial providers)                                                                              | 6,000                           |
| 32          | Applications for accreditation of RME core programme for principals (for law firms only)                                                                                        | 6,000<br>per course             |
| 33          | Applications for accreditation of RME core programme for non-principals/trainee solicitors (for law firms only)                                                                 | 2,000<br>per course             |
| 34          | Applications for accreditation of RME elective courses for law firms and non-commercial providers                                                                               | 1,000<br>per course             |
| 35          | Applications for accreditation of RME elective courses for commercial providers                                                                                                 | 3,000<br>per course             |
| 36          | Applications for admission as Law Society's General/Family Mediator                                                                                                             | Free of Charge                  |
| 37          | Administrative fee for renewal of membership of Law Society's General/Family Mediator                                                                                           | Free of Charge                  |
| 38          | Replacement of lost/damaged membership card                                                                                                                                     | 100                             |
| 39          | Applications for waiver under rules 6A(7), 7A(3) and 15 of the Solicitors' Accounts Rules                                                                                       | 10,000                          |
| 40          | Applications by accredited CPD providers (law firms) for conducting courses exclusively for clients or conducting courses for the law firm's solicitors and more than 3 clients | 2,000                           |

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|             |                                                                                                                                                                     |  | 02/01/2026                     |
| 41          | Law Society Products/Publications                                                                                                                                   |  |                                |
| a.          | Advertising in Weekly Circulars                                                                                                                                     |  |                                |
|             | - per A4 sized page (the file size should not be more than 200kb)                                                                                                   |  | 2,500                          |
| b.          | Professional Announcement in Weekly Circulars                                                                                                                       |  |                                |
|             | - 4"X7" (the file size should not be more than 100kb)                                                                                                               |  | 2,500                          |
| c.          | Situations Vacant in Weekly Circulars                                                                                                                               |  |                                |
|             | - size: 3"x7" / 4"x7"<br>6"x7" / 9"x7"<br>- include one free additional posting of the same advertisement<br>(the file size should not be more than 200kb)          |  | 1,700 / 2,500<br>3,700 / 5,000 |
| d.          | Subscription Fees for promotion in the Directory of Hong Kong Law Firms and Free Legal Consultation                                                                 |  |                                |
|             | - Per Listing for Directory                                                                                                                                         |  | 300                            |
|             | - Per Listing for Free Legal Consultation (This fee of \$100 will be waived if the firm subscribed for listings in both the Directory and Free Legal Consultation.) |  | 100                            |
|             | - Administrative charge for each subsequent request of online amendment                                                                                             |  | 100                            |
| e.          | The Hong Kong Solicitors' Guide To Professional Conduct                                                                                                             |  |                                |
|             | - Volume 1 English/Chinese Version (member/non-member)                                                                                                              |  | 100/200                        |
|             | - Updates per calendar year (member/non-member)                                                                                                                     |  | 100/100                        |
| f.          | Car Badge                                                                                                                                                           |  | 500                            |
| g.          | Golf Cap                                                                                                                                                            |  | 50                             |
| h.          | Pin                                                                                                                                                                 |  | 10                             |
| i.          | Umbrella (Foldable)                                                                                                                                                 |  | 80                             |
| j.          | Bear/Panda/Polar Bear Key Chain (pc.)                                                                                                                               |  | 90                             |
| k.          | Bear/Panda/Polar Bear Key Chain (pair - male&female)                                                                                                                |  | 150                            |
| l.          | Law Society Wooden Plaque                                                                                                                                           |  | 500                            |
| m.          | A4 Organiser                                                                                                                                                        |  | 200                            |
| n.          | Foldable Soft Silicon Bluetooth Keyboard                                                                                                                            |  | 140                            |
| o.          | Wireless Mouse                                                                                                                                                      |  | 90                             |
| p.          | Vacuum Flask                                                                                                                                                        |  | 220                            |
| q.          | Luggage Tag                                                                                                                                                         |  | 80                             |
| r.          | Plastic Folder                                                                                                                                                      |  | 15                             |
| s.          | 115th Anniversary-branded Neckties (Box Set of 3 ties)                                                                                                              |  | 589                            |
| t.          | Law Society 115A Book                                                                                                                                               |  | 250                            |
| u.          | Wooden Gavel USB (8GB)                                                                                                                                              |  | 120                            |
| 42          | Certified True Copy                                                                                                                                                 |  | 280                            |
| 43          | Photocopying Charges (A4)                                                                                                                                           |  |                                |
| a.          | Single sided                                                                                                                                                        |  | 1                              |
| b.          | Double sided                                                                                                                                                        |  | 2                              |

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|             |                                                                                                                           |                                                     | 02/01/2026    |
|             | c.                                                                                                                        | Transparency                                        | 10            |
| 44          | Recreation and Sports Programme Annual Fee<br>(waived for those who have joined the 2024 Recreation and Sports Programme) |                                                     | 100           |
| 45          | Application for Employment under                                                                                          |                                                     |               |
|             | a.                                                                                                                        | Section 53(1) of the Legal Practitioners Ordinance  | 500           |
|             | b.                                                                                                                        | Section 53(1A) of the Legal Practitioners Ordinance | 500           |
|             | c.                                                                                                                        | Section 53(3) of the Legal Practitioners Ordinance  | 500           |